



कार्यालय अधिष्ठाता [शैक्षिक]  
मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद  
इलाहाबाद-२११००४ [भारत]  
Office of the Dean [Academic]  
Motilal Nehru National Institute of Technology Allahabad  
Allahabad-211004 [India]

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## Refund Policy of the Institute

(Applicable from session 2017-18)

(As per the UGC D.O. Letter No.1-3/2007(CPP-II) dated: 6<sup>th</sup> December, 2016)

Following is the refund policy for Institute fee of the Institute for the students who withdraw their admission.

S.No.	Point of time when notice of withdrawal is served to Institute	Percentage of Aggregate Refund of fees*
1.	15 days before the formally-notified last date of admission.	100% After deducting an amount of 10% of the aggregate fees as processing charges from the refundable amount.
2.	Not more than 15 days after the formally-notified last date of admission.	80%
3.	More than 15 days but less than 30 days after formally-notified last date of admission.	50%
4.	More than 30 days after formally-notified last date of admission.	00%

\*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security)

### Note:

- Fees shall be refunded by the Institute to an eligible student within fifteen days from the date of receiving a written application from him/her in this

regard, provided the same has been received by the Institute from the counseling body (such as : CSAB/CCMT/NIMCET/CCMN etc.)

- Above provisions are applicable to only Institute fees including tuition fees.
- Candidate have to write application for the refund to the 'Dean [Academic] Motilal Nehru National Institute of Technology Allahabad - 211004' with photocopy of admission letter and draft/e-receipt. E-mail will not be entertained. Date of receipt of application will be valid for calculation of refund.
- Please provide following details also in the application form for e- transfer of refunded amount: (In case amount is above ₹ 25000.00):

NAME :

COMPLETE BANK ACCOUNT No :

NAME OF THE BANK :

NAME OF BANK BRANCH :

BANK IFSC CODE :

PERMANENT ACCOUNT NUMBER  
[PAN] :

CONTACT NUMBER [For SMS] :

E-MAIL ID [For Information] :

- If a candidate is admitted in the Institute, he/she shall enclose **NO DUES Certificate** also with the application for withdrawal from his program of study.
- Original documents will be returned only after completion of all formalities.
- Separate application is required for refund of hostel fee/mess fee. Please refer hostel rules.