



कुलसचिव कार्यालय
मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद
प्रयागराज-211004 [भारत]
Office of the Registrar
Motilal Nehru National Institute of Technology Allahabad
Prayagraj-211004 [India]

No. 41/RO/2020-21

Dated: June 03, 2020

NOTICE

In continuation of the notice No. 26 /RO/2020-21, dated May 22, 2020, it is clarified to all concerned that :


1. The above referred notice for Home Quarantine of faculty/officers/staff & their family members as well as other campus residents, who have come to the Institute Campus from outside of Prayagraj, post 22.03.2020, is applicable only to those who have come from outside of Prayagraj and are residing in the Institute Residential Campus only. The said notice is not applicable to those faculty /officers/staff, who are residing outside of the campus.
2. All such persons on arrival to the Institute Residential Campus will report to the Medical Officer In-charge, Health Centre of the Institute with the filled-in form (format enclosed). The Medical Officer In-charge will examine all such persons and give in his report in form itself to the Office of the Registrar for further action.

The Office of the Registrar will forward a copy of the record of travel history alongwith the report of the Medical Officer In-charge to the concerned Head of Department/ Section In-charge.

All such faculty/officers/staff/campus residents will also inform about his/her arrival to the Chief Security Officer of the Institute Security Agency.

3. The Chief Security Officer of the Institute Security Agency will post the notice of Home Quarantine at the residences of all such persons before & after the completion of Home Quarantine period.


This issues with the approval of the Competent Authority.


03/06/2020

[Sarvesh K. Tiwari]
Registrar

Copy to:

1. Director.
2. All Heads/All Deans/P.T.P./Registrar.
3. Chairperson, SAEC/ Officer In-charge, Institute Security.
4. All Faculty In-Charges/All Officer In-Charges/All Section In-Charges.
5. President, Students Activities Centre/Chief Proctor/Chief Warden/Warden In-charge Boys' Hostel/ Warden In-charge Girls' Hostel.
6. Coordinators/Prof. In charges: All Central Facilities: Computer Centre/ Workshop/ Library/ Gymkhana/ Centre for Interdisciplinary Research.
7. Medical Officer In-charge, Health Centre.
8. Dy. Registrar [Academic]/Dy. Registrar [Accounts]/ Librarian/ Medical Officer/ Executive Engineer [Civil]/ Executive Engineer [Electrical].
9. Faculty In-charge, Computer Centre/ Associate Faculty In-charge, Computer Centre for circulating to all users through e-mail as well as publishing on the Institute Website under the link: <http://www.mnnit.ac.in/index.php/administration-notification>.
10. All Assistant Registrars.
11. Chief Security Officer, M/s LDS (P) Ltd., New Delhi Post MNNIT Allahabad.
12. Security Assistant.
13. Guard File.


03/06/2020

[Sarvesh K. Tiwari]
Registrar



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FORMAT TO RECORD THE TRAVEL/STAY HISTORY OF THE FACULTY/STAFF/ CAMPUS RESIDENTS FOR THE PERIOD WHEN THEY WERE AWAY FROM THE INSTITUTE CAMPUS DUE TO LOCKDOWN

1. Name and :
Designation
 2. Department/Section :
 3. Period away from the : Days.....from.....to
Institute Campus
 4. Address :
(when out of station)
 5. Date & time of arrival :
in the Institute
Campus
:
- Date:..... Signature of Employee

Report of the Medical Officer In-charge, Health Centre

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Signature of Medical Officer In-charge with date

Copy to:

1. Concerned Head of Department/ Section In-charge.
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