



मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद
प्रयागराज -211004 [भारत]

Motilal Nehru National Institute of Technology Allahabad
Prayagraj-211004 [India]

Website: <http://www.mnnit.ac.in>

Minutes of the Fifty-seventh [57th] meeting of the Finance Committee held on September 30, 2020 at 02:30 p.m. through On-line mode [on Google Meet] as well as at Conference Hall, Guest House, Babasaheb Bhimrao Ambedkar University, Lucknow.

Following members of the Finance Committee attended the meeting -

- | | | |
|----|---|------------------|
| 1. | Prof. Devendra Pratap Singh
Distinguished Professor, IIT (BHU),
Varanasi - 221005 (U.P.) | Chairman |
| 2. | Prof. Rajeev Tripathi
Director,
Motilal Nehru National Institute of Technology Allahabad,
Prayagraj – 211004. | Member |
| 3. | Shri Madan Mohan
Additional Director General [HE],
Department of Higher Education,
Ministry of Education,
Government of India, Shastri Bhawan, New Delhi-110 001.
[attended online] | Member |
| 4. | Smt. Darshana M Dabral
Joint Secretary & Financial Advisor
Integrated Finance Division,
Ministry of Education
Government of India, Shastri Bhawan, New Delhi – 110001
[attended online] | Member |
| 5. | Prof. Neeraj Misra
Professor, Department of Mathematics & Statistics,
Indian Institute of Technology, Kanpur,
Kanpur 208 016. [Nominee of Director, IIT Kanpur]
[attended online] | Member |
| 6. | Prof. M. M. Gore
Professor, Department of Computer Science & Engineering,
Motilal Nehru National Institute of Technology Allahabad,
Prayagraj – 211004 | Member |
| 7. | Dr. Sarvesh K Tiwari
Registrar,
Motilal Nehru National Institute of Technology Allahabad,
Prayagraj – 211004. | Member Secretary |

The Chairperson extended a warm welcome to the members and thanked them for taking their time out to attend the meeting.

The Finance Committee deliberated on the agenda items and proceedings are as under:

Item No. 57.01 : To confirm the minutes of the Fifty-sixth [56th] meeting of the Finance Committee held on 22.07.2020.

Resolution : The Finance Committee considered the Institute proposal for confirmation of the minutes of its Fifty-sixth [56th] meeting held on 22.07.2020 and noted that no comments have been received from any of the members.

The Finance Committee resolved to confirm the minutes of its Fifty-sixth [56th] meeting held on 22.07.2020.

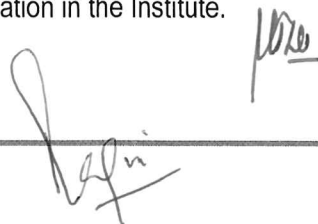
Item No. 57.02 : To report the action taken on the decisions taken in the Fifty-sixth [56th] meeting of the Finance Committee held on 22.07.2020.

Resolution : The Finance Committee perused the action taken by the Institute on the decisions taken in its Fifty-sixth [56th] meeting held on 22.07.2020, as circulated along with agenda papers.

The Finance Committee resolved that action taken by the Institute on the decisions taken in its Fifty-sixth [56th] meeting be noted and taken on record.

Item No. 57.03 : To consider the letter F. No. 35-5/2020-TS.III, dated 27/28.07.2020 from the Ministry of Education (formerly Ministry of HRD), on the subject "Amendment in guidelines issued for utilisation of Cumulative Professional Development Allowance (CPDA)-regarding" for adoption/ implementation in the Institute.

Resolution : The Finance Committee considered the letter F. No. 35-5/2020-TS.III, dated 27/28.07.2020 on the subject "Amendment in guidelines issued for utilisation of Cumulative Professional Development Allowance (CPDA)-regarding", received from the Ministry of Education (formerly Ministry of HRD), along with the Office Memorandum No. 08(34)/2017-E.II(A) dated 20.02.2018 of the Department of Expenditure, Ministry of Finance, Government of India, on the subject "Instructions for the purchase of laptops/notebooks and similar devices for eligible officers— revised guidelines", for adoption and implementation in the Institute.



The Finance Committee resolved to adopt the above letters for implementation in the Institute.

Item No. 57.04 : **To consider the Annual Accounts and Balance Sheet for the year 2019-20.**

Resolution : The Finance Committee considered the Annual Accounts and Balance Sheet of the Institute for the financial year 2019-20, and resolved to recommend the same to the Board of Governors for approval.

The Finance Committee advised that the Institute may explore the novel ways such as use of technological interventions for managing security and house-keeping services, so as to minimize its operational expenditure.

The Finance Committee resolved to recommend the above resolution in its very next meeting, treating this resolution as confirmed.

Item No. 57.05 : **To consider the recommendations of the Committee constituted to list out consolidated requirement of devices with specifications & estimated price and requirement of total funds in terms of the Ministry of Education (formerly Ministry of HRD) letter F. No. 35-5/2020-TS.III, dated 27/28.07.2020.**

Resolution : The Finance Committee considered the recommendations of the Committee constituted to list out consolidated requirement of devices with specifications & estimated price and requirement of total funds in terms of the Ministry of Education (formerly Ministry of HRD) letter F. No. 35-5/2020-TS.III, dated 27/28.07.2020.

The Finance Committee after detailed deliberations resolved the following:

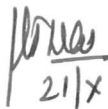
- (i) to recommend the same to the Board of Governors for approval.
- (ii) the Institute may procure such devices only for officers eligible according to the Department of Expenditure, Ministry of Finance Office Memorandum No. 08(34)/2017-E.II(A) dated 20.02.2018 on the subject "*Instructions for the purchase of laptops/notebooks and similar devices for eligible officers—revised guidelines*".
- (iii) the Institute may prioritize its expenditure under OH-35 within the funds available with the Institute under the Head.
- (iv) to adopt the Department of Expenditure, Ministry of Finance Office Memorandum No. 3(6)/2020-EII(A), dated March 27, 2020 **[ANNEXURE-I]**

which provides that laptop, note pad and similar devices may also be issued, on the grounds of functional necessity, to officers of the rank of Under Secretary/Section Officers and equivalent rank subject to the condition that this shall be restricted to 25% of the sanctioned strength of these posts. The provisions of the said O.M. may be followed for providing such devices to the non-eligible officers of the Institute up to the limit of 25% of the sanctioned strength of these posts, as per provisions of the Department of Expenditure O.M. No. 08(34)/2017-E.II(A) dated 20.02.2018, depending on the functional requirement .

The Finance Committee resolved to recommend the above details to the Board of Governors for approval.

Considering the importance and urgency, the Finance Committee resolved to request the Board of Governors to consider the above recommendations of the Finance Committee in its very next meeting.

The meeting ended with thanks to the Chair.

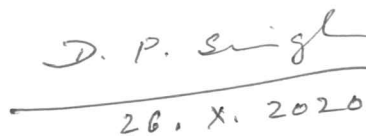

21/11/2020

[Sarvesh K Tiwari]
Registrar/ Member Secretary


21/11/20

[Rajeev Tripathi]
Director, MNNIT Allahabad

Approved


26.11.2020

[Devendra Pratap Singh]
Chairman, Finance Committee
MNNIT Allahabad

New Delhi, the 27th March 2020

Office Memorandum

Subject : Instruction for purchase of laptops/note books and similar devices for eligible officers – revised guidelines

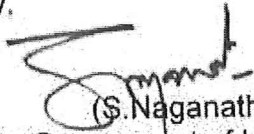
In partial modification of this Ministry's OMs bearing No. 08(64)/2017-EII(A) dated 20.02.2018 and 22.10.2018 on the above subject, it has been decided that laptop, note pad and similar devices may also be issued, on the grounds of functional necessity, to officers of the rank of Under Secretary/ Section Officers and equivalent rank subject to the condition that this shall be restricted to 25% of the sanctioned strength of these posts.

2. These powers shall be exercised by Secretaries of the Ministries/ Department and any other authorities who have been specifically delegated these powers by this Ministry from time to time, in consultation with FA of the Department. Other terms and conditions as detailed in this Ministry's OM dated 20.02.2018 shall remain the same. Although this Ministry's OM dated 20.02.2018 prescribes a maximum limit of Rs.80,000/- [excluding taxes] towards cost of the device including standard software, cost of the device may be kept to the minimum within the prescribed limit duly taking into consideration minimum technical requirements.

3. Requests have been received for issuance of laptop/note book or similar devices to Consultants engaged by Ministries/Departments. In this connection it is stated that Secretaries of the Ministries/Departments may take a decision in this regard purely on the basis of functional necessity, in consultation with FA, on case to case basis separately. The terms and conditions as given in this Ministry's OM dated 20.02.2018 relating to retention, return and re-issue will, however, not apply in this case. Ministries/Departments may accordingly decide the duration of issue, upkeep and return of these devices separately.

4. It is also stated that expenditure may be incurred for these purposes within the existing budget provisions and no additional budget allocation will be made on this ground.

5. This issues with the approval of the Competent Authority.


(S. Naganathan)
Deputy Secretary to Government of India

To

- (i) All Ministries and Departments of the Government of India
- (ii) All Financial Advisers

Copy to :-

Cabinet Secretary
Prime Minister's Office