



मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद  
प्रयागराज -211004 [भारत]  
**Motilal Nehru National Institute of Technology Allahabad**  
**Prayagraj-211004 [India]**  
Website: <http://www.mnrit.ac.in>

Minutes of the Sixty-second [62<sup>nd</sup>] meeting of the Board of Governors held on September 30, 2020 at 03:15 p.m. through On-line mode [on Google Meet] as well as Conference Room, Babasaheb Bhimrao Ambedkar University, Lucknow.

Following members of the Board of Governors attended the meeting.

1. **Prof. Devendra Pratap Singh** Chairperson  
Distinguished Professor, IIT (BHU),  
Varanasi - 221005 (U.P.)
2. **Prof. Rajeev Tripathi** Member  
Director,  
Motilal Nehru National Institute of Technology Allahabad,  
Prayagraj – 211004
3. **Shri Madan Mohan**  
Additional Director General [HE],  
Department of Higher Education,  
Ministry of Education, Government of India,  
Shastri Bhawan, New Delhi-110 001.  
[attended online]
4. **Smt. Darshana M Dabral**  
Joint Secretary and Financial Adviser,  
Integrated Finance Division,  
Ministry of Education, Government of India,  
Shastri Bhawan, New Delhi- 110 001  
[attended online]
5. **Prof. Neeraj Misra** Member  
Professor, Department of Mathematics & Statistics  
Indian Institute of Technology, Kanpur, Kanpur 208 016  
[nominee of Director, IIT Kanpur]  
[attended online]
6. **Shri Manish Kapoor** Member  
62, Gandhinagar, Sigra  
Varanasi- 221010

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|----|---|-----------|
| 7. | <b>Prof. M. M. Gore</b><br>Professor, Department of Computer Science & Engineering,<br>Motilal Nehru National Institute of Technology Allahabad,<br>Prayagraj – 211004.     | Member    |
| 8. | <b>Dr. Vandana Agrawal</b><br>Assistant Professor, Department of Mechanical Engineering,<br>Motilal Nehru National Institute of Technology Allahabad,<br>Prayagraj – 211004 | Member    |
| 9. | <b>Dr. Sarvesh K Tiwari</b><br>Registrar<br>Motilal Nehru National Institute of Technology Allahabad,<br>Prayagraj – 211004   | Secretary |

The Chairperson extended a warm welcome to the members and thanked them for taking their time out to attend the meeting.

The Board of Governors deliberated on the agenda items and proceedings are as under:

**Item No. 62.01 : To confirm the minutes of the Sixty-first [61<sup>st</sup>] meeting of the Board of Governors held on 22.07.2020.**

**Resolution :** The Board of Governors considered the Institute proposal for confirmation of minutes of its Sixty-first [61<sup>st</sup>] meeting held on 22.07.2020 and noted that no comments have been received, from any of the members.

The Board of Governors resolved to confirm the minutes of its Sixty-first [61<sup>st</sup>] meeting held on 22.07.2020.

**Item No. 62.02 : To report the action taken on the decisions taken in the Sixty-first [61<sup>st</sup>] meeting of the Board of Governors held on 22.07.2020.**

**Resolution :** The Board of Governors perused the action taken by the Institute on the decisions taken in its Sixty-first [61<sup>st</sup>] meeting held on 22.07.2020.

The Board of Governors resolved that action taken by the Institute on the decisions taken in its Sixty-first [61<sup>st</sup>] meeting of the Board of Governors, as circulated along with the agenda papers be noted and taken on record.

**Item No. 62.03 : Directors' Report.**

**Resolution :** The Director presented the report and apprised the Board of Governors about the activities and developments in the Institute, since the last meeting of the Board of Governors.

The Board of Governors expressed pleasure over the progress made by the Institute during the period.

The Board of Governors expressed its concern towards the decline of NIRF ranking of the Institute in NIRF 2020. The Director apprised the Board of Governors about the short term and long term measures been taken by the Institute in improving the Institute ranking.

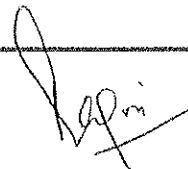
The Board advised the Director of the Institute to work on the following:

- (i) the Institute may prepare a plan for future infrastructure development in the Institute keeping in mind the Institute eligibility to draw loans under HEFA.
- (ii) the Institute may also devise some mechanism and decide a ceiling up to which the Institute may go for availing loans under HEFA.
- (iii) the Institute may also work on increasing fees and Internal Resource Generation (IRG). The Board desired that the fee may be revisited annually rather than revisiting it after three years.
- (iv) the Institute may also work on raising IRG through the CSR funds and starting the self-financed courses such as executive programs of M.Tech, MBA. The Institute may also plan to start offering various online courses.

The Board resolved that the presentation of the Director may be taken on record.

**Item No. 62.04 : To consider the following letters received from the Ministry of Education (formerly Ministry of HRD), for adoption/ implementation in the Institute:**

**[A]** Letter F. No. 35-5/2020-TS.III, dated 27/28.07.2020 from the Ministry of Education (formerly Ministry of HRD), on the subject "*Amendment in guidelines issued for utilisation of Cumulative Professional Development Allowance (CPDA)-regarding*"



[B] *Letter F. No. 33-8/2020-TS.III, dated 07.08.2020 from the Ministry of Education (formerly Ministry of HRD), on the subject "Execution of Work through CPWD, Master Circular-regarding -clarifications"*

**Resolution** : [A] The Board of Governors considered the letter F. No. 35-5/2020-TS.III, dated 27/28.07.2020 on the subject "*Amendment in guidelines issued for utilisation of Cumulative Professional Development Allowance (CPDA)-regarding*", received from the Ministry of Education (formerly Ministry of HRD), along with the Office Memorandum No. 08(34)/2017-E.II(A) dated 20.02.2018 of the Department of Expenditure, Ministry of Finance, Government of India, on the subject "*Instructions for the purchase of laptops/notebooks and similar devices for eligible officers— revised guidelines*", for adoption and implementation in the Institute.

The Board resolved to adopt the above letters for implementation in the Institute.

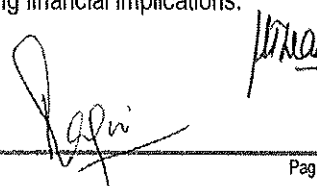
[B] The Board of Governors considered the letter F. No. 33-8/2020-TS.III, dated 07.08.2020 received from the Ministry of Education (formerly Ministry of HRD), on the subject "*Execution of Work through CPWD, Master Circular-regarding -clarifications*".

The Board of Governors resolved to note and adopt the same for implementation in the Institute.

**Item No. 62.05** : **To consider the recommendations of the Senate on the revised Ordinances of Masters' and Doctoral programmes of Institute.**

**Resolution** : The Board of Governors considered the recommendations of the Senate on the revised Ordinances on Masters' and Doctoral programmes of the Institute for adoption and implementation in the Institute.

The Board after deliberations resolved to defer discussion in the matter and desired that the Institute may prepare a separate document highlighting the modifications in these Ordinances in respect of ordinances having financial implications.



The Board further desired that the revised Ordinances with details as desired above may be placed before the Board in its next meeting.

Item No. 62.06 : To consider the confirmation of the faculty member appointed on probation for a period of one year and have completed the prescribed period of probation.

Resolution : The Board of Governors considered the Institute proposal for confirmation of services of the following faculty member of the Institute who were appointed on probation of one year, and resolved to confirm the services as per following details:

Sl. No.	Name & Department	Designation & PB&GP [Pay Level]	Date of Joining	Date of completion of probation period one year of continuous service	Date of confirmation
[1]	[2]	[3]	[4]	[5]	[6]
1.	Dr. Prashant Kumar Tiwari Department of Electrical Engineering	Assistant Professor Grade-I & PB-3, AGP ₹8000/- [Level 12]	29.08.2019	28.08.2020	29.08.2020

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**Item No. 62.08** : To consider and approve the recommendations of the Departmental Promotion Committee for promotion of Non-Faculty members of the Institute.

**Resolution** : The Board of Governors considered the recommendations of the meetings of the Departmental Promotion Committee held on September 28, 2020 for promotion of Non-Faculty members of the Institute.

The Board was apprised that the Institute has followed the guidelines notified by the Ministry of HRD vide letter No. F.35-5/2018-TS.III, dated February 20, 2019 and April 4, 2019. The Board was also apprised of the details of the procedures/steps followed by the Institute for conducting DPC. The Board was informed that before considering the cases of eligible staff members by the DPC, vigilance clearance in respect of each of them has been taken from the CVO of the Institute and the DPC has given due consideration to the ongoing inquiries/ penalty imposed while considering the cases of such members of the staff in terms of DoPT O.M.s No. 22011/4/2007-Estt. (D) dated 21.11.2016 and No. 22011/4/2007-Estt. (D) dated 28.04.2014, 22011/4/91-Estt. (A) dated 14.09.1992.

The Board was further apprised that Selection Committees of different posts for different departments/ sections were constituted as per Statutes 23 (5)(b) and (c).

The Board considering the above details presented before it, resolved to approve the recommendations of the Departmental Promotion Committee for promotion of staff members on various positions in different departments/ sections.

The Board further resolved that the effective date of grant of promotion will be the date of approval of the Board.

The Board also resolved to confirm this resolution and allowed the Institute to issue letters accordingly.



**Item No. 62.09** : To consider the Memorandum of Understanding [MoU] to be signed between the Institute and CPWD for infrastructure works in the Institute.

**Resolution** : The Board of Governors considered the Memorandum of Understanding [MoU] to be signed between the Institute and CPWD for infrastructure works in the Institute as recommended by the Building and Works Committee in its 31<sup>st</sup> meeting held on September 26, 2019 along with the MoUs executed between National Institute of Technology Patna & Dr. B. R. Ambedkar National Institute of Technology Jalandhar and CPWD w.r.t. the provisions for the arbitration clause.

The Board after detailed deliberations is of the opinion that the clause 24 of MoU of NIT Patna is more reasonable and resolved to include the same in the MoU to be signed between MNNIT Allahabad and CPWD as under:

*" Any dispute arising out of the operation of the contract(s) for the subject work will be subject to arbitration as provided for in the contract agreement. CPWD will defend the arbitration proceeding in consultation with MNNIT Allahabad. However, in case, Arbitrator awards in favour of contractor, the Arbitrator's award will be examined by the appropriate authority of CPWD in consultation with MNNIT Allahabad. The decision of the competent authority in CPWD to accept the award or to challenge the same in a Court of Law will be binding on the client department."*

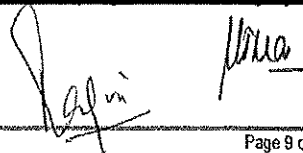
The Board of Governors resolved to approve the draft of Memorandum of Understanding [MoU] to be signed between the Institute and CPWD for infrastructure works in the Institute with modification in the above clause in the proposed MoU in respect of arbitration clause.

A copy of the draft Memorandum of Understanding [MoU] to be signed between the Institute and CPWD for infrastructure works in the Institute as approved by the Board of Governors is placed at ANNEXURE-I.

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Two handwritten signatures in black ink, one appearing to be 'Rajni' and the other 'P. Ma'.

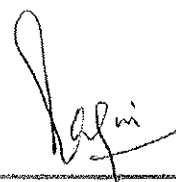
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**Item No. 62.12** : To consider the recommendations of the Committee constituted for framing guidelines for execution of bond by those faculty/ staff members, who are allowed to take up foreign assignment/ study leave on Extra Ordinary Leave (EoL).

**Resolution** : The Board of Governors considered the recommendations of the Committee constituted for framing guidelines for execution of bond by those faculty/ staff members, who are allowed to take up foreign assignment on Extra Ordinary Leave (EoL).

The Board resolved to defer discussion in the matter and desired that the Institute may review the guidelines once again inline the guidelines and procedures being followed in other NITs/ IITs in such matters.

The Board further desired that accordingly a proposal be put up in the next meeting of the Board of Governors.



**Item No. 62.13** : To note the action taken by the Institute on the Memorandum of Understanding (MoU) between the Institute and the Ministry of Education (formerly Ministry of HRD) for the year 2020-21.

**Resolution** : The Board considered the achieved levels reported by the Institute against the criteria of the MoU submitted for signing between the Institute and the Ministry of Education for the first quarter of 2020-21.

The Board considering the above resolved that the Institute may compute and allocate the points on consolidated score & accordingly corresponding rating, while placing the same before the Board of Governors.

The Board desired to put up the matter in its next meeting with the desired details.

**Item No. 62.14** : [A] To note the minutes of the Fifty-Seventh [57<sup>th</sup>] meeting of the Finance Committee scheduled to be held on 30.09.2020.

[B] To consider the following recommendations of the Fifty-Seventh [57<sup>th</sup>] meeting of the Finance Committee scheduled to be held on 30.09.2020 for approval:

- (i) Letter F. No. 35-5/2020-TS.III, dated 27/28.07.2020 from the Ministry of Education (formerly Ministry of HRD), on the subject "*Amendment in guidelines issued for utilisation of Cumulative Professional Development Allowance (CPDA)-regarding*".
- (ii) Annual Accounts and Balance Sheet for the year 2019-20.
- (iii) Recommendations of the Committee constituted to list out consolidated requirement of devices with specification estimated price and requirement of total fund, for purchase as per Ministry of Education (formerly Ministry of HRD) vide letter F. No. 35-5/2020-TS.III, dated 27/28.07.2020.



**Resolution** : [A] The Board of Governors considered the minutes of the Fifty-seventh [57<sup>th</sup>] meeting of the Finance Committee held on 30.09.2020.

A copy of the minutes of the Fifty-seventh [57<sup>th</sup>] meeting of the Finance Committee is at ANNEXURE- III.

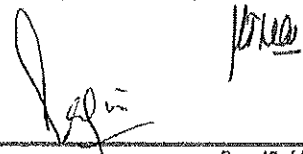
The Board of Governors resolved to note and take on record the minutes of the Fifty-seventh [57<sup>th</sup>] meeting of the Finance Committee held on 30.09.2020.

[B] [i] The Board of Governors considered the recommendations of the Finance Committee regarding adoption of letter F. No. 35-5/2020-TS.III, dated 27/28.07.2020 on the subject "*Amendment in guidelines issued for utilization of Cumulative Professional Development Allowance (CPDA)-regarding*", received from the Ministry of Education (formerly Ministry of HRD), along with the Office Memorandum No. 08(34)/2017-E.II(A) dated 20.02.2018 of the Department of Expenditure, Ministry of Finance, Government of India, on the subject "*Instructions for the purchase of laptops/notebooks and similar devices for eligible officers— revised guidelines*", for implementation in the Institute.

The Board resolved to approve the recommendations of the Finance Committee for adoption of the above letters for implementation in the Institute.

[ii] The Board of Governors considered the recommendations of the Finance Committee on the Annual Accounts and Balance Sheet of the Institute for the financial year 2019-20, and resolved to approve the same.



The Board also accepted the recommendations of the Finance Committee that the Institute may be advised to explore the novel ways such as use of technological interventions for managing security and house-keeping services, so as to minimize its operational expenditure.



- [iii] The Board of Governors considered the recommendations of the Finance Committee on the recommendations of the Institute Committee constituted to list out consolidated requirement of devices with specifications & estimated price and requirement of total funds in terms of the Ministry of Education (formerly Ministry of HRD) letter F. No. 35-5/2020-TS.III, dated 27/28.07.2020.

The Board approved the following recommendations of the Finance Committee:

- (i) to approve the Institute proposal as recommended by the Finance Committee.
- (ii) the Institute may procure such devices only for eligible officers according the Department of Expenditure, Ministry of Finance Office Memorandum No. 08(34)/2017-E.II(A) dated 20.02.2018 on the subject "*Instructions for the purchase of laptops/notebooks and similar devices for eligible officers—revised guidelines*".
- (iii) the Institute may prioritize its expenditure under OH-35 within the available finds under the Head.
- (iv) to adopt the Department of Expenditure, Ministry of Finance Office Memorandum No. 3(6)/2020-EII(A), dated March 27, 2020 which provides that laptop, note pad and similar devices may also be issued, on the grounds of functional necessity, to officers of the rank of Under Secretary/Section Officers and equivalent rank subject to the condition that this shall be restricted to 25% of the sanctioned strength of these posts. The provisions of the said O.M. may be followed for providing such devices to the non-eligible officers of the Institute up to the limit of 25% of the sanctioned strength of these posts, as per provisions of the Department of Expenditure O.M. No. 08(34)/2017-E.II(A) dated 20.02.2018, depending on the functional requirement .

**Item No. 62.15** : To consider the request made by Dr. Saurabh Mishra, Assistant Professor Grade-II, School of Management Studies for accepting his resignation from the services of the Institute.

**Resolution** : The Board of Governors considered the request made by Dr. Saurabh Mishra, Assistant Professor Grade-II, School of Management Studies for accepting his resignation, on the post of Assistant Professor Grade-II in Level 11<sup>th</sup> of the Seventh CPC Pay Matrix [equivalent Sixth CPC designation Assistant Professor (On contract) in PB-3, AGP ₹7000/-] in the School of Management Studies and to relieve him from the services of the Institute w.e.f 06.10.2020 [A.N].

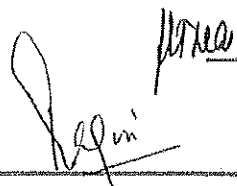
The Board of Governors resolved to accept the same.

**Item No. 62.16** : To confirm and ratify the decision of the Chairperson, Board of Governors on:  
[A] Permission on request of faculty members for attending Conference outside India [approved on 24.09.2020]  
[B] Nomination of three persons as member of the Senate [approved on 24.09.2020]

**Resolution** : [A] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors on the request of following faculty members for attending conferences outside India on 24.09.2020, as under:

- (i) Dr. Rajesh Gupta, Professor, Department of Electrical Engineering for oral presentation and publication of his papers titled (i) "Bharat DC001 Charging standard Based EV Fast Charger" & (ii) "Impedance Factor based Control Strategy for Series Active Power Filter in Distribution System" in the proceedings of the 46<sup>th</sup> Annual Conference of the IEEE Industrial Electronics Society (IEEE, IECON 2020) to be held at Singapore virtually from 18.10.2020 to 21.10.2020 (online) [proposal put up and approved on 24.09.2020].

The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors, on the above.




[B] The Board of Governors noted approval accorded by the Chairperson, Board of Governors for nomination of three persons as members of the Senate on 24.09.2020, as under:

<u>Sciences</u>	<u>Engineering</u>	<u>Humanities</u>
Prof. (Mrs.) Madhu Dikshit, THSTI National Chair, NCR Biotech Science Cluster, 3rd Milestone, Faridabad – Gurgaon Expressway, Faridabad, Haryana 121001. & Former Director, CSIR Central Drug Research Institute, Lucknow Email: madhudikshit@yahoo.com, drmadhudikshit@gmail.com Cell No.: 9415111766, 6393782190	Prof. Jai Prakash Saini Vice-Chancellor, Netaji Subhas University of Technology (NSUT), New Delhi-110078 Tel.: 011-25099023 Fax No: 011- 25099022 Cell No: 09205475001 E-mail: vc@nsut.ac.in	Prof. Braj Bhushan Professor Department of Humanities and Social Sciences Indian Institute of Technology Kanpur Kanpur 208016 Cell No.: 9935450131 Email: brajb@iitk.ac.in


The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors, on the above.

The meeting ended with thanks to the Chair.

  
21/10/2020  
[Sarvesh K Tiwari]  
Registrar/ Secretary

  
21/10/2020  
[Rajeev Tripathi]  
Director, MNNIT Allahabad

Approved

  
26. X, 2020  
[Devendra Pratap Singh]  
Chairperson, Board of Governors  
MNNIT Allahabad

## MEMORANDUM OF UNDERSTANDING

between

[MOTILAL NEHRU NATIONAL INSTITUTE OF TECHNOLOGY ALLAHABAD (MNNIT ALLAHABAD)]

and

[CPWD]

for

Construction of Infrastructure works in the institute

This, Memorandum of Understanding (hereinafter called "MoU") signed between [.....] of MNNIT](Procuring Entity) represented by its ..... of MNNIT of one part,

And

[....., CPWD] (Project Management Consultant) represented by its ..... of CPWD on other part.

'Procuring Entity' and 'Project Management Consultant' are also referred to individually as 'Party' and collectively as 'Parties' wherever the context so requires.

Whereas 'CPWD' have agreed to undertake the work of Construction of abovementioned Work(s) at abovementioned location(s) for 'MNNIT Allahabad' as a 'Deposit Work' on Project Management Consultant (PMC) basis.

Now, therefore it is agreed between the Parties that:

## A) Assigning of Work by 'MNNIT Allahabad' to 'CPWD':

1. 'MNNIT Allahabad' will provide all relevant available documents related to land, Site Details, functional and space requirements (or Various Facilities, Special Requirements/ Features and Broad Specifications for specialised Equipments and Plants), Layout Plans etc for facilitating Project Execution by 'CPWD' along with A & E Consultants.
2. 'CPWD' shall appoint, if any, competent Architectural and Engineering (A & E) Consultant commensurate with size and nature of the work after following due process.

## B) Approval of Preliminary Project Report (PPR) &amp; Detailed Project Report (DPR)/ Preliminary Estimate (PE)

1. Preliminary Project Report (PPR) shall be prepared by 'CPWD' based on functional & space requirements as intimated by 'MNNIT Allahabad' and submitted to 'MNNIT Allahabad' for its approval.
2. Based on approved PPR, 'CPWD' shall prepare Detailed Project Report (DPR)/ Preliminary Estimate (PE) consistent with their norms & standards, containing Milestones and commensurate activities to be accomplished against each Milestone & Baseline Programme in the form of CPM Network depicting clearly Dates of Start and Completion of the work and submit it to 'MNNIT Allahabad' along with all relevant input information, documents and Drawings etc. for approval of 'MNNIT Allahabad', within 8 (eight) weeks of receipt of approval for PPR. 'CPWD' shall use C.P.W.D. PAR and Analysis of Rates for Delhi (DSR) for framing the DPR/



PE. Non - DSR Items shall be incorporated in the Detailed Estimates only when these are not available in DSR. Detailed reasons and justifications for including Non-DSR Items shall have to be furnished by 'CPWD'. 'MNNIT Allahabad' shall accord approval to DPR/ PE containing Milestones and commensurate activities to be accomplished against each Milestone & Baseline Programme in the form of CPM Network and issue Administrative Approval (A/A) & Expenditure Sanction (E/S) in about 8 (eight) weeks of its submission by 'CPWD'.

3. On receipt of the A/A and E/S, the 'CPWD' shall prepare and accord Technical Sanction (TS) to detailed and coordinated design of all the Architectural, Civil, Electrical, Mechanical, Horticulture and any other services included in the scope of the sanction and of the Detailed Cost Estimates containing the detailed specifications and quantities of various items prepared on the basis of the schedule of rates maintained by CPWD or other Public Works Organizations.
4. Execution of work on EPC Contract Basis— On receipt of the requisition for the work, the 'CPWD' engage design/structural consultants as the same would be part of the EPC tender. The detailed planning is the responsibility of the contractor but monitoring is done by the engineer in charge. For works undertaken in the EPC mode, sanction is obtained on the basis of detailed or preliminary Project Report as per feasibility and requirement and submitted as per understanding with the client.

(C) Release of Funds, Payment of Bills

1. 'CPWD' has agreed without departmental charge for carrying out the assigned Deposit Work as the project is being fully funded by Government of India.
2. 'MNNIT Allahabad' shall release Initial Deposit of 10% of the approved preliminary estimate amount to 'CPWD' within 2 (two) weeks of issuing A/A & E/S.
- 2.1 'MNNIT Allahabad' shall release additional deposit up to 10 (ten) % of approved estimate amount to 'CPWD' within 2 (two) weeks of award of first major construction contract on the basis of specific request made by 'CPWD' in this regard along with proper reasons and justifications acceptable to 'MNNIT Allahabad' for additional requirement of fund over and above already released initial deposit of 10 (ten) % of approved preliminary estimate amount.
3. After the Initial and Additional Deposit as per above and subsequent release of Fund shall be in the form of recoupment of the expenditure made by 'CPWD' on the work as per monthly expenditure statements which shall be submitted in Monthly Expenditure Statement (MES) in a form similar to CPWD Form – 65 (Account of Deposit works). While submitting MES, and placing demand for release of fund in the form of recoupment of the monthly expenditure already incurred on the work, 'CPWD' will also submit a comprehensive report on progress of physical completion of various activities and Milestones vis-a-vis earlier planned activities/ Milestones for the overall completion of the specific work mutually decided between 'MNNIT Allahabad' & 'CPWD' for enabling 'MNNIT Allahabad' to keep effective check on utilization of fund as well as physical progress of the work.
4. The fund subsequent to Initial Deposits shall be released by 'MNNIT Allahabad' to 'CPWD' within 4 (four) weeks of submission of request by 'CPWD' along with all documents. As per the monitoring of physical and financial progress indicators, 'MNNIT Allahabad' will take necessary steps for recoupment of the monthly expenditure incurred on the basis of the Fund Utilization Certificate.
5. If any fund requirement is specifically made by 'CPWD' after the work has been assigned to 'CPWD' for undertaking pre-construction activities related to the Project Execution etc., the same shall be released by 'MNNIT Allahabad' within 2 (two) weeks of such specific demand provided the



amount is within ceiling limit of Rs 25 (twenty-five) lakh. The amount so released to 'CPWD' shall be adjusted from, Initial Deposit amount.

6. 'CPWD' shall intimate 'MNNIT Allahabad' about any excess expenditure likely to be incurred over and above the approved Projected Cost and also about possibility of time overruns, as soon as it comes to the knowledge along with reasons and justifications thereof for necessary approvals from 'MNNIT Allahabad' before continuing/ incurring the extra/ additional expenditure.
7. The 'CPWD' shall be responsible for certifying and making payment of Bills of the Contractors/ Agencies engaged by them and make available Final Statement of Accounts in Standard Format to 'MNNIT Allahabad' & also provide copies of Final Bills for all Contract Packages and other expenditure incurred related to Project Construction after the Completion of the Work. In addition, should 'MNNIT Allahabad' ask for any other details from 'CPWD' regarding Utilization of Fund at any stage, Detailed Estimates, Technical Sanctions, Award of Works, Running Bills etc., the same shall be provided by 'CPWD' readily.
8. The 'MNNIT Allahabad' shall settle compensation/ levies, if so required to be paid based on recommendation by 'CPWD' related to the Project works, under Workmen's Compensation Act or any other Act or law of the Central or the State Government.

(D) Execution of Work

1. The 'CPWD' shall obtain necessary Statutory Approvals/ Permission/ Clearances/ Certificates from the concerned Local Bodies & Statutory Authorities like District Authorities, Municipal Corporation, Panchayati Raj Institutions, Town Planning Board, Electricity Board/ Fire Department, State/ Central Pollution Control Boards, State/ Central Environmental Authorities, Forest and Wild-life authorities etc (for e.g. removal of trees, re-locating utilities; conversion of railway level crossings, laying of railway sidings needed by the work; rehabilitation and resettlement of persons affected by the work; traffic control; mining of earth and stone; interfering protected monuments; blasting permission, environmental/ forest/ wild-life clearances; and shifting of religious shrines etc) to start the work have been obtained. The 'MNNIT Allahabad' shall be responsible for providing all assistance to 'CPWD' in this process.
2. Works shall not be awarded by 'CPWD' to contractors till all statutory approvals/ certificates/ permissions required for taking up the work, are in place.
3. 'MNNIT Allahabad' shall make the work site available free from encumbrances to 'CPWD'. 'MNNIT Allahabad' shall also ensure Availability of auxiliary services - like roads, power, water, solid & liquid waste disposal system, street lighting and other civic services. 'CPWD' shall provide necessary support in this process.
4. 'CPWD' shall permit 'MNNIT Allahabad' to inspect or monitor the works, either itself or through Third party as and when it desires for assessing actual progress and quality of construction and any other aspects.
5. 'MNNIT Allahabad' shall provide security clearance and ensure free access for 'CPWD' staff/ Employees and their workers working at Work site in case these are required. 'CPWD' shall provide necessary support in this process.
6. 'CPWD' shall ensure adequate availability of men & material by their contractors.
7. 'CPWD' shall ensure that it's Contractor(s) implement required Health, Safety & Environmental



(HSE) practices at the Construction Sites and they also comply with all statutory obligations related to workmen deployed at the Construction Site. 'CPWD' will act as Principal Employer in respect of all Statutory Obligations related to workmen deployed at the site in execution of the work.

8. 'MNNIT Allahabad' shall permit and facilitate to the 'CPWD' all utilities required for construction e.g. drawl of Ground Water, obtaining electricity connection, putting up labour Camps/ Huts inside the available space for facilitating construction by contractors engaged by 'CPWD'. 'CPWD' shall provide necessary support in obtaining permission, if any, of local Bodies in this regard. The cost in this regard borne by 'MNNIT Allahabad', if any, should not be duplicated as reimbursement by the 'CPWD'.
9. As soon as the work is allocated, 'CPWD' shall prepare and submit to 'MNNIT Allahabad' an Integrated Programme Chart for the execution of work showing clearly all activities from the start of work to completion with details of manpower and other input information required for the fulfilment of the timelines given therein. 'CPWD' will intimate 'MNNIT Allahabad', Project Team, both on - site and off-site, starting from Chief Engineer to Junior Engineer associated with execution of the work. The Programme Chart should inter-alia include descriptive note explaining sequence of the various activities, CPM Network Milestones etc. This will form Base line Programme and the subsequent progress of the work shall be reviewed with reference to this during periodic Progress Review Meeting preferably monthly. Any increase in time period from the Base line Value shall be construed as Time Overrun
10. 'CPWD' shall be responsible for providing Physical Progress Reports to 'MNNIT Allahabad' in the form of CPM (Critical Path Method) Network on monthly basis for reviewing of the progress of the work vis - a vis Base line Programme and taking all necessary remedial actions, after taking into account 'MNNIT Allahabad's observations made in respect of quality and progress of the work during the monthly/ periodic Project Review Meetings. To ensure timely completion of work as per mutually agreed time-schedule/ milestones and within agreed Cost.
11. 'CPWD' shall also be responsible for providing to 'MNNIT Allahabad' Financial Progress Reports of the project and up to date Expenditure incurred on the work on monthly basis along with Certificate of Utilization of Fund against Fund earlier released to 'CPWD' by 'MNNIT Allahabad'.
12. 'CPWD' shall be responsible for total Project Management including day-to-day supervision of works, maintenance of all project records and executing the works as per prescribed guidelines, their own Works Manual, Codes, Books of Specifications etc and also in accordance with relevant and extant provisions of General Financial Rules (GFR), 2017.

(E) Project Management, Cost and Time Control

1. 'CPWD' shall implement a system of 'Project Team Concept' with dedicated group of Engineers under single and unified command for implementation of projects from concept to completion and call composite tenders to reduce the number of packages for better management. 'CPWD' shall be obliged to adopt all the above said measures to successful completion of the works within Approved Cost and agreed Time period.
2. 'CPWD' shall be responsible for managing the Project from concept to commissioning effectively and efficiently to ensure desired/ proportionate pace of progress and completion of work is achieved progressively vis-à-vis approved Plans & Specifications and in Terms and Conditions of

the MOUs and mutually agreed milestones and timelines and approved cost, taking with due diligence all required pro-active remedial measures including provision of stringent and elaborate enforceable Clauses to this effect and also making time as the essence of contract in the Bid and Contract Documents. 'CPWD' shall provide for clauses in the contract and established procedure to recover liquidated damages from their contractors/ agencies. The liquidated damages recovered from the contractors for delay, if any, shall be credited to 'MNNIT Allahabad' in the project accounts.

3. The approved Initial Project Cost & Timeline should not exceed during execution of the Project except for reasons like increase in cost index during construction period, revised specifications or extra work over approved estimate carried out at the request of 'MNNIT Allahabad' etc. In case of either increase in earlier approved cost or timeline, detailed reasons and justifications, based on verifiable facts and figures, shall have to be provided by 'CPWD' along with comprehensive proposals for revision in earlier approved Project Cost & Timeline, which shall be intensively examined by 'MNNIT Allahabad' in consultation with 'CPWD' before approval is accorded to their proposals. No additional expenditure over and above the earlier approved Project Cost shall be incurred by 'CPWD' without prior approval of 'MNNIT Allahabad'. Upward Revisions in either Cost or Timeline should be an exception rather than a rule and for achieving this objective, all required efforts shall be made by 'CPWD'
4. At any time, it appears to 'MNNIT Allahabad' that the actual progress of the work does not conform to the approved programme referred above and intimated to 'CPWD' by 'MNNIT Allahabad', detailed reasons and justifications for such delays shall have to be provided by 'CPWD', which shall be examined by 'MNNIT Allahabad' to re-Schedule the Programme, if any. Progress Review Meetings preferably monthly shall be held between 'CPWD' and 'MNNIT Allahabad' for reviewing the progress of works based on Baseline Programme/Milestones etc. and also for resolving co-ordination issues, if any including fixing priority of some works, facilities and services for their early completion and handing over to 'MNNIT Allahabad' for putting item to use for intended purpose. A&E Consultants may also participate. 'CPWD' will also designate a nodal officer in respect of specific work for coordinating with 'MNNIT Allahabad' and A & E Consultant. Such designated nodal officer shall be suitably empowered and authorized to take decisions in work related issues so that delays are minimized for achieving timely completion of work.

(F) Disputes, Enquiries and Queries

1. 'CPWD' shall be responsible for observing due diligence and adopting all possible measures at various stages of work execution so as to avoid Arbitration/ litigation and other hindrances and the work is completed within optimum cost and time in hassle free environment.
2. Any dispute arising out of the operation of the contract(s) for the subject work will be subject to arbitration as provided for in the contract agreement. CPWD will defend the arbitration proceeding in consultation with MNNIT Allahabad. However, in case, Arbitrator awards in favour of contractor, the Arbitrator's award will be examined by the appropriate authority of CPWD in consultation with MNNIT Allahabad. The decision of the competent authority in CPWD to accept the award or to challenge the same in a Court of Law will be binding on the client department.
3. 'MNNIT Allahabad' shall settle and pay the final claims which may be decreed by a Court of law, Tribunal or by award of an Arbitration in relation-to the-deposit work, based on recommendations of 'CPWD'.



4. 'CPWD' shall be responsible for redressing and complying with the observations of CTE/ CVC, Auditors, Statutory Authorities, local Bodies, Municipal Corporation etc. pertaining to the work under intimation to 'MNNIT Allahabad'. Providing all work related information promptly to 'MNNIT Allahabad' for replying to Parliament Questions, queries from various Constitutional & Statutory Authorities.

(G) Completion and Handing-over of Completed Work and Facilities

2. 'CPWD' shall obtain work Completion/ Occupancy Certificates & Clearances for completed Work and Facilities before handing over the same to 'MNNIT Allahabad' for putting them to functional use. 'MNNIT Allahabad' shall provide all assistance in this process and takeover all completed works within reasonable time but not later than two months.
3. 'CPWD' shall hand over to 'MNNIT Allahabad' or its Authorized Representative completed Work including all Services and Facilities constructed in accordance with the Approved Plans, Specifications fulfilling all techno-functional requirements agreed with 'MNNIT Allahabad' along with Inventory, As built - Drawings, Maintenance Manual/ Standard Operating Procedure ( SOP) for Equipments and Plants, all clearances /Certificates from Statutory Authorities, local Bodies etc.
4. On completion of the work, a Project Completion Report (PCR) shall be submitted by 'CPWD' duly bringing out the Final Project Completion Cost, Total Time period taken to complete the work and also completed Project Components as against the approved Cost, Time and Project Components. The PCR shall be submitted along with Final Project Accounts including return of unspent balance amount to 'MNNIT Allahabad' within one month of settlement of final bills of the contractors/ other agencies deployed on the work by 'CPWD'.

(H) Termination of MoU

2. If 'MNNIT Allahabad' decides to terminate this MOU or decides to drop/ abandon the work after substantial preliminary work has been done by 'CPWD' on the work, both 'CPWD' and 'MNNIT Allahabad' shall mutually decide the loss incurred by 'CPWD' for payment by the latter to the former. In case of abandonment of project/ work by 'MNNIT Allahabad' during construction stage, 'MNNIT Allahabad' shall pay to 'CPWD', after determining the value of the works, goods and contractors documents and any other sums due to them for work executed in accordance with the MOU, to help liquidate only such liabilities as were squarely needed towards construction/ consultant agencies engaged on the work, in a fair and reasonable manner.

(F) Miscellaneous

Disputes between 'MNNIT Allahabad' and 'CPWD': As dispute resolution mechanism for implementation of the provisions of this MoU, at the first instance the issues involved shall be brought before Designated Officer of 'MNNIT Allahabad' and concerned Chief Engineer of 'CPWD' for their resolution. In case, however, disputes/ differences between the parties do not get resolved, the matter shall be escalated to higher level in 'MNNIT Allahabad', and 'CPWD', who shall be above the level of CE in the respective organizations. They shall submit a comprehensive report and recommendation to 'MNNIT Allahabad' and 'CPWD' for facilitating final decision in the matter.

1. Individual and joint responsibilities of the Parties shall be as per clauses mentioned above.
2. No amendment in Terms & Conditions of the MoU shall be valid and effective unless it is in writing and duly signed by authorised representatives of 'MNNIT Allahabad' and 'CPWD'. Each party shall



give due consideration to any proposal for amendment/ modification made by other party with proper justifications thereof.

3. Provisions, if any, made in respect of deposit works in 'CPWD' Works Manual or Codes shall stand modified to the extent of the stipulations made in this MoU for execution of 'MNNIT Allahabad' works by 'CPWD'.

ON behalf of MNNIT Allahabad, Prayagraj

On behalf of CPWD

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Witnesses

Witnesses

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