



मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद  
प्रयागराज-211004 [भारत]  
Motilal Nehru National Institute of Technology Allahabad  
Prayagraj-211004 [India]  
Website: <http://www.mnnit.ac.in>

Minutes of the Seventieth [70<sup>th</sup>] meeting of the Board of Governors held on November 28, 2022 at 03:45 p.m. in the Room No. 203-C Shastri Bhawan, Ministry of Education, New Delhi.

Following members of the Board of Governors attended the meeting.

1. Prof. Rama Shanker Verma Chairperson  
Director,  
Motilal Nehru National Institute of Technology Allahabad,  
Prayagraj-211004
2. Ms. Saumya Gupta, IAS Member  
Joint Secretary [NITs]  
Department of Higher Education  
Ministry of Education, Government of India  
Room No. 203, C-Wing  
Shastri Bhawan, New Delhi- 110115
3. Shri Anil Kumar Member  
Director (Finance)  
Department of Higher Education  
Ministry of Education, Government of India  
Shastri Bhawan, New Delhi - 110 115  
[nominee of AS & FA, Ministry of Education, GoI]
4. Prof. Neeraj Misra Member  
Professor, Department of Mathematics & Statistics  
Indian Institute of Technology, Kanpur, Kanpur 208 016  
[nominee of Director, IIT Kanpur]

*[Signature]*

5. **Prof. Ajai Kumar Singh** Member  
Professor, Department of Civil Engineering,  
Motilal Nehru National Institute of Technology Allahabad,  
Prayagraj – 211004
6. **Shri Rajesh Tripathi** Member  
Associate Professor, Department of Computer Science & Engineering  
Motilal Nehru National Institute of Technology Allahabad,  
Prayagraj – 211004
7. **Dr. Sarvesh K Tiwari** Secretary  
Registrar  
Motilal Nehru National Institute of Technology Allahabad,  
Prayagraj – 211004

The Chairperson extended a warm welcome to the members and thanked them for taking their time out to attend the meeting.

The Chairperson informed the Board of Governors that the term of Dr. Sarvesh K Tiwari as Registrar MNNIT Allahabad is completing on 30.11.2022 and this is the last meeting which Dr. Tiwari is attending as Registrar & Secretary, Board of Governors, MNNIT Allahabad.

The Board of Governors acknowledged and appreciated the contributions made by Dr. Sarvesh K Tiwari during his tenure as Registrar, and Secretary, Board of Governors, MNNIT Allahabad.

The Board of Governors deliberated on the agenda items, and agenda item-wise proceedings are as under:

**Item No. 70.01** : To confirm the minutes of the Sixty-ninth [69<sup>th</sup>] meeting of the Board of Governors held on 22.07.2022.

**Resolution** : The Board of Governors considered the Institute proposal for confirmation of minutes of its Sixty-ninth [69<sup>th</sup>] meeting held on 22.07.2022 and noted the comments received from one of the members.

The Board of Governors, in consideration of the comments from one of the members, resolved as under:



i. The Board of Governors on the resolution on the Item No. 69.12 has advised the Institute to inform Dr. Ankur Gaur, Assistant Professor (Grade-I), Department of Chemical Engineering and Star Shield Technology Pvt. Ltd. Ghaziabad to deposit/ transfer the NPS contributions of employee & employer respectively into the Institute account for continuation in the NPS Scheme of Dr. Ankur Gaur, Assistant Professor (Grade-I), Department of Chemical Engineering.

ii. The Board of Governors on the resolution on item No. 69.14[A] resolved that the procurement of computers/laptops may be made from funds available with the Institute under IRG/other heads. The Board of Governors further advised the Institute to expedite the procedure of procuring computers/laptops as these equipments are essential requirements of quality education and good academic environment.

The Board of Governors, subject to above observations, resolved to confirm the minutes of its Sixty-ninth [69<sup>th</sup>] meeting held on 22.07.2022. The minutes of the Sixty-ninth [69<sup>th</sup>] meeting of the Board of Governors as confirmed by it is at ANNEXURE-I.

**Item No. 70.02 :** To report the action taken on the decisions taken in the Sixty-ninth [69<sup>th</sup>] meeting of the Board of Governors held on 22.07.2022.

**Resolution :** The Board of Governors perused the action taken by the Institute on the decisions taken in its Sixty-ninth [69<sup>th</sup>] meeting of the Board of Governors held on 22.07.2022.

The Board of Governors resolved that action taken by the Institute on the decisions taken in its Sixty-ninth [69<sup>th</sup>] meeting of the Board of Governors, as circulated along with the agenda papers, be noted and taken on record.

**Item No. 70.03 :** Directors' Report.

**Resolution :** The Director presented the report, and apprised the Board of Governors about the activities & developments in the Institute, since the last meeting of the Board of Governors.

The Board of Governors expressed pleasure over the progress made by the Institute during the period.

The Board resolved that the presentation of the Director may be taken on record.



- Item No. 70.04 : [A] To confirm and ratify the decisions of the Chairperson, Board of Governors on the request made by the following employees of the Institute for accepting their resignation from the services of the Institute:
- [I] Request made by Shri Sribhav Tiwari, Superintendent, for accepting his resignation from the services of the Institute.
  - [II] Request made by Ms. Nidhi Pal, Senior Assistant, for accepting his resignation from the services of the Institute.
  - [III] Request made by Dr. Mayukh Sarkar, Assistant Professor, Grade-II [On Contract], Department of Computer Science & Engineering, for accepting his resignation from the services of the Institute.
  - [IV] Request made by Dr. Dinesh Kumar, Assistant Professor, Grade-II [On Contract], Department of Computer Science & Engineering, for accepting his resignation from the services of the Institute.
  - [V] Request made by Dr. Pramod Soni, Assistant Professor, Grade-II [On Contract], Department of Civil Engineering, for accepting his resignation from the services of the Institute.
  - [VI] Request made by Dr. Tanmoy Mondal, Assistant Professor, Grade-II [On Contract], Department of Applied Mechanics, for accepting his resignation from the services of the Institute.
  - [VII] Request made by Shri Naseeb Ahmed Khan, Junior Assistant, for accepting his resignation from the services of the Institute.
- [B] To confirm and ratify the decision of the Chairperson, Board of the Governors on the matter of leasing 10,000 sq. ft. of space for the establishment of an 'Inclusive Technology Business Incubator (i-TBI)' in healthcare and IoMT with NIDHI i-TBI, DST at MNNIT Allahabad.
- [C] To confirm and ratify the decision of the Chairperson, Board of the Governors on the Screening Criteria for faculty recruitment.
- [D] To note the decision of the Chairperson, Board of Governors on the request of following faculty members for attending International Conference:
- [I] Request of Dr. B. Vasu, Assistant Professor, Grade-I, Department of Mathematics for attending XXII International Conference on



Mechanics in Medicine and Biology from 19.09.2022 to 21.09.2022.

[II] Request of Prof. Avnish Kumar Dubey, Professor, Department of Mechanical Engineering for attending IEEE International Conference on Industrial Engineering and Engineering Management (IEEM 2022) from 07.12.2022 to 10.12.2022.

[III] Request of Dr. Sonam Agrawal, Assistant Professor, Grade-I, GIS Cell for attending 7<sup>th</sup> Smart Data Cities & 17<sup>th</sup> 3D Geo Info Joint International Conference from 19.10.2022 to 21.10.2022.

Resolution : [A] [I] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors dated 24.07.2022 on the request made by Shri Sribhav Tiwari, Superintendent, for accepting his resignation from the services of the Institute w.e.f. 29.08.2022 [A/N].

The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors, on the above.

[II] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors dated 04.09.2022 on the request made by Ms. Nidhi Pal, Senior Assistant, for accepting her resignation from the services of the Institute w.e.f. 07.09.2022 [A.N].

The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors, on the above.

[III] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors dated 15.09.2022 on the request made by the faculty member Dr. Mayukh Sarkar, Assistant Professor, Grade-II [On Contract], Department of Computer Science & Engineering for accepting his resignation from the services of the Institute.

The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors, on the above.

[IV] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors dated 15.09.2022 on the request made



by the faculty member Dr. Dinesh Kumar, Assistant Professor, Grade-II [On Contract], Department of Computer Science & Engineering for accepting his resignation from the services of the Institute.

The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors, on the above.

- [V] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors dated 15.09.2022 on the request made by the faculty member Dr. Pramod Soni, Assistant Professor, Grade-II [On Contract], Department of Civil Engineering for accepting his resignation from the services of the Institute.

The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors, on the above.

- [VI] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors dated 13.10.2022 on the request made by the faculty member Dr. Tanmoy Mondal, Assistant Professor, Grade-II [On Contract], Department of Applied Mechanics for accepting his resignation from the services of the Institute.

The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors, on the above.

- [VII] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors dated 04.11.2022 on the request made by the Shri Naseeb Ahmed Khan, Junior Assistant for accepting his resignation from the services of the Institute w.e.f. 12.11.2022 [A/N].

The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors, on the above.

- [B] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors on the matter of leasing 10,000 sq. ft. of space for the establishment of an 'Inclusive Technology Business Incubator (i-TBI)' in healthcare and IoMT with NIDHI i-TBI, DST at MNNIT Allahabad.



The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors, on the above.

- [C] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors on the Screening Criteria for faculty recruitment.

The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors on the above.

- [D] [I] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors on 05.08.2022 on the request made by Dr. B. Vasu, Assistant Professor, Grade-I, Department of Mathematics for attending XXII International Conference on Mechanics in Medicine and Biology to be held in University of Bologna, Italy from 19.09.2022 to 21.09.2022, for oral presentation of his paper titled *"Numerical Simulations of Hybrid Nano-Hemodynamics through an Inclined Tapered Artery with Stenosis and Aneurysm"*.
- [II] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors on 18.10.2022 on the request made by Prof. Avanish Kumar Dubey, Professor, Department of Mechanical Engineering for attending IEEE International Conference on Industrial Engineering and Engineering Management (IEEM 2022) to be held in Kuala Lumpur Convention Centre, Malaysia from 07.12.2022 to 10.12.2022 for oral presentation of his paper titled *"Experimental Investigation of Magnetic Force-assisted Powder-mixed EDM for Aluminum Based Metal Matrix Composite"*.
- [III] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors on 18.10.2022 on the request made by Dr. Sonam Agrawal, Assistant Professor, Grade-I, GIS Cell for attending 7<sup>th</sup> Smart Data Cities & 17<sup>th</sup> 3D Geo info Joint International Conference to be held in Sydney, Australia from 19.10.2022 to 21.10.2022 for oral presentation of her paper titled *"Spatial Mapping and Cluster Analysis of Covid-19: A Case Study of Uttar Pradesh, India"*.



Item No. 70.05 : To consider the following letters received from the Ministry of Education for adoption/ implementation in the Institute:

[A] Email dated 22.07.2022 hereby enclosing Letter F.No.C.15011/01/2021-Vig. dated 19.07.2022 & O.M. No. 372/6/2017-AVD-III dated 01.03.2019 from the Ministry of Education, on the subject "*Guidelines for dealing with disagreement between DA and CVC in cases of granting Sanction for Prosecution.*"

[B] Email dated 22.07.2022 hereby enclosing Letter D. O. No. J-18/50/2021 – Judicial dated 09.12.2021 & F. No. J-12012/2/2017-Judicial dated 29.06.2017 from the Ministry of Education, on the subject "*For engagement / appointment of Government from the panel of Union of India for defending Court cases where Union of India is also a party alongwith an Autonomous Body.*"

[C] Email dated 29.10.2022 thereby enclosing Letter F. No. 35-2/2022-TS.III dated 28.10.2022 from the Ministry of Education, on the subject, "*Order for extension in Visitor's Nominee Term for faculty selection in NITs and IEST, Shibpur- regarding.*"

Resolution :

[A] The Board of Governors considered the letter F.No.C.15011/01/2021-Vig. dated 19.07.2022 & O.M. No. 372/6/2017-AVD-III dated 01.03.2019 from the Ministry of Education, on the subject "*Guidelines for dealing with disagreement between DA and CVC in cases of granting Sanction for Prosecution.*"

The Board of Governors noted and resolved to adopt the same for implementation in the Institute.

[B] The Board of Governors considered the letter D. O. No. J-18/50/2021 – Judicial dated 09.12.2021 & F. No. J-12012/2/2017-Judicial dated 29.06.2017 from the Ministry of Education, on the subject "*For engagement / appointment of Government from the panel of Union of India for defending Court cases where Union of India is also a party alongwith an Autonomous Body.*"

The Board of Governors noted and resolved to adopt the same for implementation in the Institute.



[C] The Board of Governors considered the letter F. No. 35-2/2022-TS.III dated 28.10.2022 from the Ministry of Education, on the subject, "Order for extension in Visitor's Nominee Term for faculty selection in NITs and IEST, Shibpur-regarding."

The Board of Governors noted and resolved to adopt the same for implementation in the Institute.

Item No. 70.06 : [A] To consider and review the performance of the Institute in terms of the provisions of the Memorandum of Understanding (MoU) executed between the Institute and the Ministry of Education:

(a) for the First [1<sup>st</sup>] Quarter of the year 2022-23, i.e., from April, 2022 to June, 2022.

(b) for the Second [2<sup>nd</sup>] Quarter of the year 2022-23, i.e., from July, 2022 to September, 2022.

[B] To consider the details and status of the Audit Paras, Public Grievances and Parliamentary Assurances related to MNNIT Allahabad

(a) during the First [1<sup>st</sup>] quarter of the year 2022-23.

(b) during the Second [2<sup>nd</sup>] quarter of the year 2022-23.

Resolution : [A] The Board of Governors considered the performance of the Institute in terms of the provisions of the Memorandum of Understanding (MoU) executed between the Institute and the Ministry of Education for the First [1<sup>st</sup>] Quarter of the year 2022-23, i.e., from April, 2022 to June, 2022 and for the Second [2<sup>nd</sup>] Quarter of the year 2022-23, i.e., from July, 2022 to September, 2022.

The Board of Governors reviewed the performance of the Institute on the various parameters as per Annexure - I of the MoU for the above-mentioned period. The Board noted the score and overall rating of the Institute as under:

Period	Consolidated Score	Rating
First Quarter of 2022-23 [i.e, April, 2022 - June, 2022]	92.89	Excellent
Second Quarter of 2022-23 [i.e, July, 2022 - September, 2022]	90.64	Excellent

*[Signature]*

The Board expressed its satisfaction on the performance of the Institute for the said periods.

The Board resolved that the Performance Report of the Institute for the First [1<sup>st</sup>] Quarter of the year 2022-23, i.e., from April, 2022 to June, 2022 and for the Second [2<sup>nd</sup>] Quarter of the year 2022-23, i.e., from July, 2022 to September, 2022, along with the recommendations and the comments of the Board shall be sent to Ministry of Education as per clause (H) of the MoU.

[B] The Board of Governors considered the details/status of the Audit Paras, Public Grievances and Parliamentary Assurances related to MNNIT Allahabad are as under:

(a) during the First Quarter of financial year 2022-23 [i.e. from 01.04.2022 to 30.06.2022]

Sl. No.	Particular	Received	Disposed	Pending
a.	Audit Para [Outstanding]	Nil	Nil	Nil
b.	Public Grievance	02	02	Nil
c.	Parliamentary Assurance	Nil	Nil	Nil

b) during the Second Quarter of financial year 2022-23 [i.e. from 01.07.2022 to 30.09.2022]

Sl. No.	Particular	Received	Disposed	Pending
a.	Audit Para [Outstanding]	Nil	Nil	Nil
b.	Public Grievance	06	06	Nil
c.	Parliamentary Assurance	Nil	Nil	Nil

The Board appreciated the efforts of the Institute for timely disposal and keeping no pendency in above stated matters

The Board resolved to note, and take on record the above details.

Item No. 70.07 : To consider the recommendations of the Senate on the list of the Degree recipients and Medal recipients of the Nineteenth [19<sup>th</sup>] Annual Convocation of the Institute.



**Resolution** : The Board of Governors considered the recommendations of the Seventy-sixth (76<sup>th</sup>) meeting of the Senate held on 21.11.2022, on the list of students who have completed all the requirements to receive UG, PG and Ph.D. degrees and Medals, to be awarded by the Institute in the Nineteenth [19<sup>th</sup>] Annual Convocation of the Institute scheduled in December, 2022.

The Board of Governors resolved to approve the recommendations of the Seventy-sixth (76<sup>th</sup>) meeting of the Senate held on 21.11.2022, on list of degree (UG, PG and Ph.D.) and Medal recipients to be awarded in the Nineteenth [19<sup>th</sup>] Annual Convocation of the Institute.

The Board resolved to confirm the resolution on this agenda Item and authorize the Institute to take action accordingly.

**Item No. 70.08** : To consider the proposal for approval of Draft Annual Report, Audit Report and Audited Statement of Accounts for the year 2021-22.

**Resolution** : The Board of Governors considered the proposal of Draft Annual Report, Audit Report and Audited Statement of Accounts for the year 2021-22 for approval.

The Board of Governors also noted the point wise response of the Institute on the observations in the Separate Audit Report [SAR] for the year 2021-22.

A copy of the Separate Audit Report [SAR] of the Institute for the year 2021-22, along with the point-wise response of the Institute on the observations in the SAR is placed at ANNEXURE-II.

The Board of Governors resolved to approve the Draft Annual Report, Audit Report and Audited Statement of Accounts of the Institute for the year 2021-22.

**Item No. 70.09** : To note the status of faculty positions lying vacant [especially in SC, ST, OBC and EWS category] in compliance of the Ministry of Education Letter F. No. 33-2/2021-TS.III (Pt.1), dated 25.08.2021 on the subject "Special Drive to fill backlog vacancies on Mission Mode".



**Resolution** : The Board of Governors was apprised with the current status of ongoing faculty recruitment process. The Board was informed that as per the Ministry of Education Letter No. F. No. 9-1/2021-TS.III dated 31.08.2021 the Ministry has directed that the backlog vacancies in respect of SC/ST, OBC and EWS may be filled up immediately and other vacancies may be filled up once consolidated guidelines, as per the CEI Act, 2019, are issued by the Ministry.

The Board noted that the Institute has advertised the vacancies at the level of Assistant Professor [Assistant Professor (Grade-II) in Academic Level 10 /11 (on contract) and Assistant Professor (Grade-I) in Academic Level 12] in various departments of the Institute vide advertisement No. 02/2022 dated 24.05.2022.

The Board also noted that the process of recruitment for advertisement No. 02/2022, dated May 24, 2022 will tentatively be completed by December 2022 and Institute is also in process of issuing Rolling advertisement onwards to further suppress the vacancies. This rolling advertisement will be an ongoing for recruitment process for all positions

The Board took a note of the category wise details of the faculty positions sanctioned, in-position, vacant and advertised as at ANNEXURE-III.

The Board also noted that the Ministry of Education vide email dated 03.10.2022 regarding Mission Recruitment – Filling up the vacancies in Mission Mode has provided the schedule for filling the vacancies and the Institute will follow the same schedule for filling up the vacancies.

The Board advised the Institute to make all possible efforts to fill the vacant faculty positions and minimize the vacancies, on priority.

**Item No. 70.10** : To consider the list of experts as Board Nominee in the Selection Committee for recruitment of academic staff as per 23 (5) (a) (3) of the First Statutes of all NITs.

**Resolution** : The Board of Governors considered the list of subject experts as Board Nominee in the Selection Committee for recruitment of academic staff as per 23 (5) (a) (3) of the First Statutes of all NITs, and approved the same.





**Item No. 70.11** : To consider the recommendations of the Industrial Estate Management Committee given vide item No. 49.03 & 49.04 of its Forty-ninth [49<sup>th</sup>] meeting held on 02.10.2022.

**Resolution** : The Board of Governors considered the recommendations of the Industrial Estate Management Committee given vide item No. 49.03 & 49.04 of its Forty-ninth [49<sup>th</sup>] meeting held on 02.10.2022 and resolved to approve the same.

The Board further advised the Institute to hire the services of a good and impartial advocate to draft the eviction and show-cause notices.

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**Item No. 70.13** : To note the status/ updates in the matter of redeployment/ adjustment of NTMIS Staffs, in light of the Contempt Petition No. 28 of 2020 at the Hon'ble Central Administrative Tribunal, Allahabad Bench.

**Resolution** : The Board of Governors noted the status/ updates in the matter of redeployment/ adjustment of NTMIS Staffs, in light of the Contempt Petition No. 28 of 2020 at the Hon'ble Central Administrative Tribunal, Allahabad Bench.

The Board of Governors was apprised that the Hon'ble Central Administrative Tribunal, Allahabad Bench in the Contempt Petition No. 28 of 2020 filed by Shri Manish Singh & others vs. Union of India & others, in its order dated 04.11.2020, 11.01.2021, 19.01.2021, 25.01.2021, 18.02.2021, 03.03.2021, 16.03.2021, 22.03.2021, 08.04.2021, 09.04.2021, 24.04.2021, 13.07.2021, 12.08.2021, 01.09.2021, 26.10.2021, 18.11.2021, 07.12.2021, 21.12.2021, 11.01.2022, 19.01.2022, 08.02.2022 and 02.03.2022 has adjourned the case. Further, the case was listed on 10.03.2021, 29.03.2022, 12.05.2022, 17.05.2022, 02.06.2022 and 20.07.2022, 26.07.2022, 27.08.2022, 14.09.2022, 12.10.2022 and 15.11.2022 but the case could not be taken up so far.

The next hearing of the case is on 08.12.2022.

The Board considering the above resolved to wait for the decision of the Hon'ble Central Administrative Tribunal, Allahabad Bench in the Contempt Petition No. 28 of 2020 filed by Shri Manish Singh & others vs. Union of India & others.



The Board also desired that the Institute within a week should inform the Ministry whether the Contempt Petition has been admitted or not.

Further, the Board of Governors directed the Institute to complete the non-teaching recruitment at the earliest for the leftover positions for which these former NTMIS staff have applied.

- Item No. 70.14 : [A] To note the minutes of the Thirty-seventh [37<sup>th</sup>] meeting of the Building and Works Committee held on 31.08.2022.
- [B] To note the minutes of the Sixty-fifth [65<sup>th</sup>] meeting of the Finance Committee scheduled to be held on 28.11.2022.
- [C] To consider the recommendations of the Sixty-fifth [65<sup>th</sup>] meeting of the Finance Committee scheduled to be held on 28.11.2022 for approval on the Separate Audit Report of the Institute for the year 2021-22 received from the A.G. U.P. alongwith response of the Institute on the points raised in the A.G.U.P.

Resolution : [A] The Board of Governors considered the minutes and recommendations of the Thirty-seventh [37<sup>th</sup>] meeting of the Building and Works Committee held on 31.08.2022.

A copy of the minutes of the Thirty-seventh [37<sup>th</sup>] meeting of the Building and Works Committee is at ANNEXURE-IV.

The Board of Governors resolved to note and take on record the minutes of the Thirty-seventh [37<sup>th</sup>] meeting of the Building and Works Committee held on 31.08.2022.

[B] The Board of Governors considered the minutes of the Sixty-fifth [65<sup>th</sup>] meeting of the Finance Committee held on 28.11.2022.

A copy of the minutes of the Sixty-fifth [65<sup>th</sup>] meeting of the Finance Committee is at ANNEXURE- V.

The Board of Governors resolved to note and take on record the minutes of the Sixty-fourth [65<sup>th</sup>] meeting of the Finance Committee held on 28.11.2022.



- [C] The Board of Governors noted the recommendations of the Sixty-fifth [65<sup>th</sup>] Finance Committee vide resolution on Item No. 65.03 for approval on the Separate Audit Report of the Institute for the year 2021-22 received from the A.G.U.P. along with response of the Institute on the points raised in the A.G.U.P. The Board accepted and resolved to approve the above recommendations of the Finance Committee in the matter.

Item No. 70.15 : To consider the recommendations of the Seventy-fifth [75<sup>th</sup>] meeting of Senate held on 30.09.2022 in the following matters:

- [A] Starting a new Gold Medal sponsored by Mrs. Shashi Gupta to be awarded to overall first position holder in Mechanical Engineering (Second Year) students of the B.Tech. programme of the Institute to be known as "*Late Brig. Arvind Agrawal Gold Medal*".
- [B] Starting a new Gold Medal sponsored by Prof. Manoj Madhava Gore to be awarded to best faculty member among the Assistant Professors and Associate Professors of the Institute working on permanent positions in the Institute to be known as "*Late (Shrimati) Malati Madhava Gore Memorial Gold Medal, for Institute faculty member*".

Resolution : [A] The Board of Governors considered the recommendations of the Seventy-fifth [75<sup>th</sup>] meeting of Senate held on 30.09.2022 for starting a new Gold Medal sponsored by Mrs. Shashi Gupta to be awarded to overall first position holder in Mechanical Engineering (Second Year) students of the B.Tech. programme of the Institute to be known as "*Late Brig. Arvind Agrawal Gold Medal*".

The Board of Governors, considering the details presented before it, resolved to approve the recommendations of the Senate in the matter.

- [B] The Board of Governors considered the recommendations of the Seventy-fifth [75<sup>th</sup>] meeting of Senate held on 30.09.2022 for starting a new Gold Medal sponsored by Prof. Manoj Madhava Gore to be awarded to best faculty member among the Assistant Professors and Associate Professors of the Institute working on permanent positions in the Institute to be known as "*Late (Shrimati) Malati Madhava Gore Memorial Gold Medal, for Institute faculty member*".



The Board of Governors, considering the details presented before it, resolved to approve the recommendations of the Senate in the matter.

**Item No. 70.16** : To consider the request of Prof. Mukul Shukla for academic collaboration between Grid Dynamics Holdings, Inc. and MNNIT Allahabad.

**Resolution** : The Board of Governors considered the proposal of the Institute along with the draft Memorandum of Understanding (MoUs) for exploring industry academic collaboration between MNNIT Allahabad and Grid Dynamics Holdings, Inc. for providing technical internship program to the students of the MNNIT Allahabad, in the following areas:

- (i) *The Company will provide engineers to assist with intensive training sessions which will culminate in a final project. The internship program will give University students the opportunity to, among other things, learn technical skills in different areas of digital transformation like cloud, devops, data engineering, etc., as well as important teamwork and communication skills, and mature software development practices.*
- (ii) *The duration of the internship program is about six (6) months. The start date and other details of the internship program will be mutually agreed between the students of University and Company. The basic information of the internship program is stated in Exhibit A to this MoU.*
- (iii) *The internship program will include compensation for students participating in the internship program in amounts to be agreed to and by the students of University and Company.*

The Board of Governors noted that the proposed MoU has no Financial Commitments on the parts of the Institute and any IPR generating out of the proposed MoU shall be governed as per the IPR policy of the Institute.

The Board of Governors, directed that the Institute before executing the MoU may confirm that the organization with whom the MoU is proposed has not been blacklisted and none of the activities proposed to be conducted under MoU are detrimental to the interest of the Institute.



The Board of Governors, subject to the above observations, resolved to accept and approve the proposal of the Institute for entering into Memorandum of Understanding (MoU) for providing technical internship program to the students of the MNNIT Allahabad to be executed between MNNIT Allahabad and Grid Dynamics Holdings, Inc.

A copy of the draft MoU as approved by the Board of Governors is at ANNEXURE- VI.

**Item No. 70.17 :** To note the decision of the Chairperson, Board of Governors on the request of following faculty members for attending 4<sup>th</sup> International Conference on Energy & Power (ICEP-2022) from 11.12.2022 to 13.12.2022:

[i] Dr. Akshoy Ranjan Paul, Associate Professor, Department of Applied Mechanics.

[ii] Dr. Ajaya Bharti, Associate Professor, Department of Applied Mechanics.

[iii] Dr. Bireswar Paul, Assistant Professor, Grade-I, Department of Mechanical Engineering.

**Resolution :** The Board of Governors noted the approval accorded by the Chairperson, Board of Governors on 12.11.2022 on the request made by the following faculty members for attending International Conference on Energy & Power (ICEP-2022) from 11.12.2022 to 13.12.2022 to be held in MIST, Dhaka, Bangladesh:

[i] Dr. Akshoy Ranjan Paul, Associate Professor, Department of Applied Mechanics.

[ii] Dr. Ajaya Bharti, Associate Professor, Department of Applied Mechanics.

[iii] Dr. Bireswar Paul, Assistant Professor, Grade-I, Department of Mechanical Engineering.

**Item No. 70.18 :** To consider the recommendations of the Senate for the Revised Ordinance for Bachelors' programme.

**Resolution :** The Board of Governors considered the recommendations of the Senate on the Revised Ordinance for Bachelors' programme for adoption and implementation w.e.f academic session 2022-23 and for the students admitted w.e.f the Academic Year 2022-23, in totality in the Institute.




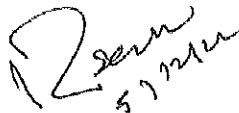
The Board of Governors was apprised of the comparative study of the existing Ordinances and the proposed Ordinances for Bachelors' programme. The Board of Governors noted the modifications in these Ordinances in respect of Ordinances having financial implications.

Considering the above and details presented before it, the Board resolved to approve the recommendations of the Senate on the revised Ordinances on Bachelors' programme of the Institute for adoption and implementation in the Institute.

The Ordinances for Bachelors' programme as recommended by the Senate and approved by the Board of Governors is at ANNEXURE-VII.

The meeting ended with thanks to the Chair.

  
30/11/22  
[Sarvesh K. Tiwari]  
Registrar/ Secretary

Approved ✓  
  
[Rama Shanker Verma]  
Chairperson & Director, Board of  
Governors MNNIT Allahabad





मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद  
 प्रयागराज-211004 [भारत]  
 Motilal Nehru National Institute of Technology Allahabad  
 Prayagraj-211004 [India]  
 Website: <http://www.mnnit.ac.in>

Minutes of the Sixty-ninth [69<sup>th</sup>] meeting of the Board of Governors held on July 22, 2022 at 11:45 a.m. at NIT Transit House, C-15, Panchsheel Enclave, New Delhi.

Following members of the Board of Governors attended the meeting.

1. Prof. Rama Shanker Verma Chairperson  
 Director,  
 Motilal Nehru National Institute of Technology Allahabad,  
 Prayagraj-211004
2. Shri Pawan Kumar Member  
 Under Secretary [NITs]  
 Department of Higher Education  
 Ministry of Education, Government of India  
 Shastri Bhawan, New Delhi- 110115  
 [nominee of Joint Secretary (NITs), Ministry of Education, GoI]
3. Shri Anil Kumar Member  
 Director (Finance)  
 Department of Higher Education,  
 Ministry of Education, Government of India,  
 Shastri Bhawan, New Delhi – 110115  
 [nominee of JS & FA, Ministry of Education, GoI]
4. Prof. Neeraj Misra Member  
 Professor, Department of Mathematics & Statistics  
 Indian Institute of Technology, Kanpur, Kanpur 208 016  
 [nominee of Director, IIT Kanpur]

*JK*

- |    |   |           |
|----|---|-----------|
| 5. | <b>Prof. Ajai Kumar Singh</b><br>Professor, Department of Civil Engineering,<br>Motilal Nehru National Institute of Technology Allahabad,<br>Prayagraj – 211004                     | Member    |
| 6. | <b>Shri Rajesh Tripathi</b><br>Associate Professor, Department of Computer Science & Engineering<br>Motilal Nehru National Institute of Technology Allahabad,<br>Prayagraj – 211004 | Member    |
| 7. | <b>Dr. Sarvesh K Tiwari</b><br>Registrar<br>Motilal Nehru National Institute of Technology Allahabad,<br>Prayagraj – 211004   | Secretary |

The Chairperson extended a warm welcome to the members and thanked them for taking their time out to attend the meeting.

The Chairperson also extended a warm welcome to Prof. Ajai Kumar Singh, who was attending the meeting of the Board of Governors for the first time after his nomination to the Board, as a nominee of the Senate, in terms of the provision of Section 11[f] of the NITSER Act-2007.

The Board also acknowledged the contributions made by Prof. Rakesh Narain during his term as a member of the Board.

The Board of Governors deliberated on the agenda items, and agenda item-wise proceedings are as under:

**Item No. 69.01** : To confirm the minutes of the Sixty-eighth [68<sup>th</sup>] meeting of the Board of Governors held on 22.03.2022.

**Resolution** : The Board of Governors considered the Institute proposal for confirmation of minutes of its Sixty-eighth [68<sup>th</sup>] meeting held on 22.03.2022 and noted that no comments have been received, from any of the members.

The Board of Governors, considering the above, resolved to confirm the minutes of its Sixty-eighth [68<sup>th</sup>] meeting held on 22.03.2022.



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**Item No. 69.03 : Directors' Report.**

**Resolution :** The Director presented the report, and apprised the Board of Governors about the activities & developments in the Institute, since the last meeting of the Board of Governors.

The Board of Governors expressed pleasure over the progress made by the Institute during the period.

The Board resolved that the presentation of the Director may be taken on record.

**Item No. 69.04 : To note the nomination of a member to the Board of Governors of the Institute as a nominee of the Senate, as per Section 11 of the NIT Act-2007.**

**Resolution :** The Board of Governors noted that the term of appointment of Prof. Rakesh Narain, Professor, Department of Mechanical Engineering as a member of the Board of Governors, in the capacity of nominee of the Senate has ended on 31.03.2022, owing to his superannuation.

The Board acknowledged the contributions made by Prof. Rakesh Narain during his term as a member of the Board of Governors of the Institute.





The Board of Governors also noted that the Senate in its Seventy-third [73<sup>rd</sup>] meeting held on 24.03.2022 vide resolution No. 73.07 has nominated Prof. Ajai Kumar Singh, Professor, Department of Civil Engineering as a nominee of the Senate to the Board of Governors for a period of two years effective from 01.04.2022.

The Board noted the above nomination of Prof. Ajai Kumar Singh.

Item No. 69.05 : [A] To confirm and ratify the decisions of the Chairperson, Board of Governors on :

[I] Nomination of one person in the capacity of the nominee of the Board of Governors from amongst its members to the Finance Committee, in terms of Statute 10 (1) (iv) of the First Statutes of NITs.

[II] Request made by Dr. Shambhavi Mishra, Assistant Professor Grade-II, Department of Civil Engineering, for accepting her resignation from the services of the Institute.

[III] Request of Shri Ram Jatan Maurya, Senior Office Attendant, Health Centre for accepting his Voluntary Retirement from the services of the Institute.

[IV] Approval of the Finance Committee / Board of Governors on the Annual Accounts and Balance Sheet for the Financial Year 2021-22, accorded through circulation.

[B] To note the decision of the Chairperson, Board of Governors on the request of Prof. G. K. Mehrotra, Professor, Department of Chemistry for attending International Conference.

Resolution : [A] [I] The Board of Governors noted that the term of appointment of Prof. Rakesh Narain, Professor, Department of Mechanical Engineering as a nominee of the Board of Governors to the Finance Committee of the Institute, in terms of Statute 10 (1) (iv) of the First Statutes of all NITs has ended on 31.03.2022 due to his superannuation.



The Board of Governors noted the approval accorded by the Chairperson, Board of Governors on 13.06.2022 for the nomination of Prof. Ajai Kumar Singh, Professor, Department of Civil Engineering as a nominee of the Board of Governors from amongst its members to the Finance Committee of the Institute, in terms of Statute 10 (1) (iv) of the First Statutes of all NITs, w. e. f. 01.04.2022.

The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors, on the above.

- [II] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors dated 10.06.2022 on the requests made by the faculty member Dr. Shambhavi Mishra, Assistant Professor Grade-II, Department of Civil Engineering for accepting his resignation from the services of the Institute.

The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors, on the above.

- [III] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors dated 18.04.2022 on the request made by the Shri Ram Jatan Maurya, Senior Office Attendant, Health Centre for voluntary retirement from the services of the Institute.

The Board of Governors resolved to confirm and ratify the approval accorded by the Chairperson, Board of Governors, on the above.

- [IV] The Board of Governors was apprised of the following:

1. Section 22(2) of the NIT Act-2007, provides that - "*The accounts of every Institute shall be audited by the Controller and Auditor-General of India and any expenditure incurred by him in connection with such audit shall be payable by the Institute to the Comptroller and Auditor – General of India.*"





Accordingly, audit of the accounts of the Institute for every year is carried out by the Accountant General UP, Allahabad.

2. The Annual Accounts and Balance Sheet for the Financial Year 2021-22 was require to be submitted to the Auditor General (Office of the Comptroller & Auditor General of India), U.P. before the 30.06.2022 to start the Audit.
3. The Institute has hired the services of a Chartered Accountant, M/s R. C Agrawal & Co. to prepare Balance Sheet, Receipt & Payment Account and Income & Expenditure Account for the FY 2021-22. The Annual Accounts and Balance Sheet of the Institute for the FY 2021-22 was prepared as per the format prescribed by the Ministry of Education, GOI.
4. Considering the importance and urgency in the matter, the Institute circulated the Annual Accounts and Balance Sheet of the Institute for the Financial Year 2021-22 to the members of the Finance Committee and Board of Governors for approval through circulation.

The members of Finance Committee and Board of Governors were also requested to give their comments/ acceptance by 28.06.2022.

5. Observations were received from Prof. Neeraj Mishra, IIT Kanpur and the JS & FA, MoE, Gol. The Institute vide letter No. 175/Accounts/2022-23 dated 30.06.2022 has sent the compliance report on the observations of the Integrated Finance Division, Ministry of Education.

Accordingly, the Annual Accounts and Balance Sheet of the Institute was sent to the A.G.U.P. for commencement of Audit.

The Institute response on the observations of the Integrated Finance Division, Ministry of Education were discussed and noted by the Board of Governors during the meeting.



Further, the Board of Governors, advised the Institute may firstly, incur the expenditure from the unspent balance (outside TSA) and may utilize this amount within this Financial Year 2022-23 and then only the Institute shall proceed for incurring expenditure from TSA.

The Board of Governors confirmed and ratified the approval accorded through circulation by the Finance Committee / Board of Governors on the Annual Accounts and Balance Sheet for the Financial Year 2021-22.

[B] The Board of Governors noted the approval accorded by the Chairperson, Board of Governors on 11.04.2022 on the request made by Prof. G. K. Mehrotra, Professor, Department of Chemistry for attending International Conference on "New Trends in Polymer Science (Polymers 2022) to be held in Turin, Italy from 25.05.2022 to 27.05.2022, for oral presentation of his paper titled "*Preparation, Characterization and Biological Activity of Chitosan-PVA-Ni Nanocomposite Film for Food Packaging*" in the International Conference.

The Board of Governors resolved to note the approval accorded by the Chairperson, Board of Governors, on the above.

**Item No. 69.06 :** To consider the request of Department of Biotechnology for grant of permission for organizing an International Conference on "*Advances in Biopolymers and Composites: Health, Environment and Energy (ABC-HEE, 2022)*" during October 20-22, 2022 in offline mode.

**Resolution :** The Board of Governors considered the request made by the Department of Biotechnology of the Institute to grant permission for organizing an International Conference on "*Advances in Biopolymers and Composites: Health, Environment and Energy (ABC-HEE, 2022)*" during October 20-22, 2022 in offline mode.

The Board was apprised that as per requirement of the Ministry of Education for grant of permission of the Ministry, approval of Board for organizing such conferences is required.





The Board of Governors noted that the proposed International Conference is self-financed and involves no financial implications on the part of the Institute.

The Board of Governors, considering the above, resolved to accept and approve the request of Department of Department of Biotechnology for grant of permission for organizing an International Conference on "Advances in Biopolymers and Composites; Health, Environment and Energy (ABC-HEE, 2022)" during October 20-22, 2022 in offline mode.

The proposal will now be submitted to the Ministry of Education for approval.

Item No. 69.07 : [A] To note the annual allocation of funds to the Institute communicated by the Ministry of Education vide letter F. No. 36-2/2022-TS.III, dated 27.04.2022 on the subject "Annual Allocation for the Financial Year 2022 – 2023 in respect of NITs and IEST, Shibpur- regarding".

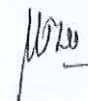
[B] To note the Memorandum of Understanding [MoU] submitted by the Institute for execution between the Institute and the Ministry of Education for the Financial Year 2022-23.

Resolution : [A] The Board of Governors considered the annual allocation of funds to the Institute communicated by the Ministry of Education vide letter F. No. 36-2/2022-TS.III, dated 27.04.2022 on the subject "Annual Allocation for the Financial year 2022-2023 in respect of NITs and IEST, Shibpur- regarding".

The Board of Governors noted that the annual allocation for the Financial Year 2022-23 in respect of the Institute is as under:

Object Head (OH)	OH-31	OH-35	OH-36	Total
Annual Allocation	₹74.43 Cr.	₹16.31 Cr.	₹81.40 Cr.	₹172.14 Cr.

The Board of Governors resolved to note the same.





[B] The Board of Governors considered the Memorandum of Understanding [MoU] submitted by the Institute for execution of the same between the Institute and the Ministry of Education for the Financial Year 2022-23.

The Board of Governors resolved to note the same.

The Board of Governors noted the observations of the Finance Committee that the target level as set by the Institute for Financial Year 2022-23 in parameter number 1.5 (Teacher : Student ratio) of the Annexure-I in the Memorandum of Understanding [MoU] may be revised from 1:25 to 1:12.

The Board of Governors also advised the Institute that in case there is an impact on any others parameters, due to change of this parameter, the same may also be modified accordingly.

The Board of Governors also resolved that the Institute after making necessary changes may submit the revised Memorandum of Understanding [MoU] to the Ministry of Education for execution.

Item No. 69.08 : To consider the following letters received from the Ministry of Education for adoption/ implementation in the Institute:

[A] Letter F. No. 35 - 3/ 2021 -TS.III dated 23.03.2022 on the subject "*Implementation of Central Educational Institutions (Reservation in Teacher's Cadre) Act, 2019 in NITs and IEST, Shibpur - regarding*".

[B] Letter F. No. 20-2/2022-TS.III dated 27.04.2022 on the subject "*Clarification on applicability of clause (5) of Note 1 referred in Schedule 'E' of the Statutes of NITs and IEST, Shipur – regarding*".

[C] Letter F. No.35-2/ 2022 -TS.III, dated 28.04.2022 on the subject "*Order for extension in Visitor's Nominees Term for faculty selection in NITs and IEST, Shibpur - regarding*".

Resolution : [A] The Board of Governors considered the letter F. No. 35 - 3/ 2021 -TS.III dated 23.03.2022 on the subject "*Implementation of Central Educational Institutions*



*(Reservation in Teacher's Cadre) Act, 2019 in NITs and IEST, Shibpur - regarding".*

The Board of Governors noted and resolved to adopt the same for implementation in the Institute.

- [B] The Board of Governors considered the letter F. No. 20-2/2022-TS.III dated 27.04.2022 on the subject "*Clarification on applicability of clause (5) of Note 1 referred in Schedule 'E' of the Statutes of NITs and IEST, Shibpur – regarding*".

The Board of Governors noted and resolved to adopt the same for implementation in the Institute.

- [C] The Board of Governors considered the letter F. No.35-2/ 2022 -TS.III, dated 28.04.2022 on the subject "Order for extension in Visitor's Nominees Term for faculty selection in NITs and IEST, Shibpur - regarding".

The Board of Governors noted and resolved to adopt the same for implementation in the Institute.

- Item No. 69.09 : [A] To consider and review the performance of the Institute in terms of the provisions of the Memorandum of Understanding (MoU) executed between the Institute and the Ministry of Education, for :
- (a) the Fourth [4<sup>th</sup>] Quarter of the year 2021-22, i.e., from January, 2022 to March, 2022.
- (b) the Financial Year 2021-22.
- [B] To consider the details and status of the Audit Paras, Public Grievances and Parliamentary Assurances related to MNNIT Allahabad during the fourth [4<sup>th</sup>] quarter of the year 2021-22.

- Resolution : [A] The Board of Governors considered the performance of the Institute in terms of the provisions of the Memorandum of Understanding (MoU) executed between the Institute and the Ministry of Education for the Fourth [4<sup>th</sup>] Quarter of the year 2021-22, i.e., from January, 2022 to March, 2022 and Annual performance for the Financial Year 2021-22.





The Board of Governors reviewed the performance of the Institute on the various parameters as per Annexure - I of the MoU for the above-mentioned period. The Board noted the score and overall rating of the Institute as under:

Period	Consolidated Score	Rating
Fourth Quarter of 2021-22 [i.e, January, 2022 - March, 2022]	92.11	Excellent
Annual performance for Financial Year 2021-22	90.73	Excellent

The Board expressed its satisfaction on the performance of the Institute for the said periods.

The Board resolved that the Performance Report of the Institute for the Fourth [4<sup>th</sup>] Quarter for FY 2021-22 and the Annual performance for the Financial Year 2021-22, along with the recommendations and the comments of the Board shall be sent to Ministry of Education as per clause (H) of the MoU.

[B] The Board of Governors considered the details/status of the Audit Paras, Public Grievances and Parliamentary Assurances related to MNNIT Allahabad for the Fourth [4<sup>th</sup>] Quarter of the year 2021-22, [i.e, January, 2022 - March, 2022] as under:

Sl. No.	Particulars	Received	Disposed	Pending
a.	Audit Paras [Outstanding]	02	02 (Response submitted)	Nil
b.	Public Grievances	04	04	Nil
c.	Parliamentary Assurances	Nil	Nil	Nil

The Board appreciated the efforts of the Institute for timely disposal and keeping no pendency in above stated matters

The Board resolved to note, and take on record the above details.

Item No. 69.10 : To consider the proposal for starting two (02) new UG Programmes based on NEP-2020 by the Department of the Applied Mechanics as per the recommendations of the Senate.

**Resolution** : The Board of Governors considered the proposal of the Institute for starting two (02) new UG Programmes based on NEP-2020 by the Department of the Applied Mechanics as recommended by the Senate.

The Board of Governors noted the following:

1. The Institute has proposed to start two new Undergraduate (B. Tech.) programmes based on NEP-2020, as under:
  - (i) B.Tech (Materials Science & Engineering)
  - (ii) B.Tech (Engineering & Computational Mechanics)
2. B.Tech (Engineering and Computational Mechanics) shall commence from Academic Session 2023-24 whereas the B.Tech. (Materials Science & Engineering) shall commence from Academic Session 2024-25.
3. Intake for both the programmes shall be of 30 students in each programme.
4. Requirements for smooth running of both the programmes is at ANNEXURE-I.
5. The current faculty profiles of the faculty members in the Department of Applied Mechanics matches with the requirements of the proposed programmes requirement. Therefore, the existing faculty strength and the existing resources will be utilized for the starting the proposed programme, during the initial phase.
6. Similar programmes are also being run in other IITs / NITs and thus there is high demand of students of such programmes. Students of the programmes are expected to get good placement in the market.
7. As per the Make in India policy of the Government of India many Industries / Research organizations require skilled manpower in the area of proposed programmes. The proposed programmes will contribute towards fulfilling the manpower requirement of the Make in India policy of the Government of India.
8. The Ministry of Education letter D.O.F.No.33-3/2018-TS.III, dated 27.12.2019 provides that in order to rein the over expenditure owing to starting of new programmes by NITs without approval of Ministry of Education, the institutions



need to seek prior approval of the Ministry of Education, before making any budgetary provisions for the same. The Ministry of Education has also directed that in order to seek prior approval of the Ministry, Institutions need to submit the detailed proposal, after the approval of the Finance Committee/ Board of Governors.

Considering above, the Board of Governors resolved to accept the proposal for starting two (02) new UG Programmes based on NEP-2020 by the Department of the Applied Mechanics and recommend the same for further submission to the Ministry of Education for approval.

- Item No. 69.11 : [A] To note the status of faculty positions lying vacant [especially in SC, ST, OBC and EWS category] in compliance of the Ministry of Education Letter F. No. 33-2/2021-TS.III (Pt.1), dated 25.08.2021 on the subject "Special Drive to fill backlog vacancies on Mission Mode".
- [B] To consider the proposal for modifying essential qualification for recruitment of faculty positions in line with the same being followed in IIT Kanpur, IIT Bombay, IISc Bangalore and other IITs.
- [C] To note the proposal for issuing a rolling advertisement for faculty positions as well as accepting faculty under INSPIRE Fellowship, Ramalinga Swami Fellowship, Wellcome Trust Fellowship and other fellowships from National bodies.

Resolution : [A] The Board of Governors was apprised with the current status of ongoing faculty recruitment process. The Board was informed that as per the Ministry of Education Letter No. F. No. 9-1/2021-TS.III dated 31.08.2021 the Ministry has directed that the backlog vacancies in respect of SC/ST, OBC and EWS may be filled up immediately and other vacancies may be filled up once consolidated guidelines, as per the CEI Act, 2019, are issued by the Ministry.

The Board also apprised that the matter was put up before the Board of Governors in its various meetings. The Board of Governors in its Sixty-eighth [68<sup>th</sup>] meeting held on 22.03.2022 vide item No. 68.10 [A] has resolved to

cancel the Advertisement No. 01/2021, dated February 17, 2021 and advised the Institute to issue the fresh advertisement with the existing vacancies lying vacant under all categories & to complete the faculty recruitment process on priority.

The Board noted that the Institute has cancelled the advertisement No. 01/2021, dated February 17, 2021 including advertisement No. 06/2019, dated August 28, 2019 vide Institute notice No. 88/Reg. Off./2022-23 dated 18.05.2022 and the vacancies at the level of Assistant Professor [Assistant Professor (Grade-II) in Academic Level 10 /11 (on contract) and Assistant Professor (Grade-I) in Academic Level 12] in various departments of the Institute were advertised once again vide advertisement No. 02/2022 dated 24.05.2022.

The Board also noted that the advertisement No. 02/2022, dated May 24, 2022 is closed. The Board further noted that Department Level Screening Committees has already been constituted and the screening of applications is in process.

The Board took a note of the category wise details of the faculty positions sanctioned, in-position, vacant and advertised.

The Board advised the Institute to make all possible efforts to fill the vacant faculty positions and minimize the vacancies, on priority.

- [B] The Board of Governors considered the proposal for modifying essential qualification for recruitment of faculty positions in line with the same being followed in IIT Kanpur, IIT Bombay, IISc Bangalore & other IITs, and after detailed deliberations was of the view that the proposed modification is a part of the Statutes and such changes require amendments in the Statutes, which is beyond the purview of the Board.

The Board advised that the Institute may send its suggestions for incorporating these modifications in the Statutes, to the Ministry of Education.





The Board considering the above resolved that the Institute may send its suggestions to the Ministry of Education for consideration and necessary amendments in the Statutes.

[C] The Board of Governors considered the proposal for issuing rolling advertisement for faculty positions as well as accepting faculty under INSPIRE Fellowship, Ramalingaswami Fellowship, Wellcome Trust Fellowship and other fellowships from National bodies.

The Board noted that the fellowships positions as above are not against the regular sanctioned faculty positions of the Institute and as such the provisions of existing Recruitment Rules are not applicable on such fellowships schemes. The Board, therefore resolved that the Institute may attract good faculty members under such fellowships schemes, separately.

The Board also noted that many IITs and CFTIs issue Rolling advertisement for attracting good faculty and timely filling up vacant positions.

The Board considering above resolved to accept the Institute proposal for issuing rolling advertisement for faculty positions.

**Item No. 69.12** : To consider the request made by Dr. Ankur Gaur, Assistant Professor (Grade-I), Department of Chemical Engineering for grant of Sabbatical Leave for one (01) year.

**Resolution** : The Board of Governors considered the request made by Dr. Ankur Gaur, Assistant Professor (Grade-I), Department of Chemical Engineering for grant of Sabbatical Leave for one (01) year.

The Board noted the request of Dr. Ankur Gaur was examined at the Institute level by the DFAC & the Institute level Committee. The said committee has recommended the grant of sabbatical leave to Dr. Ankur Gaur.

The Board of Governors considering the above resolved that Dr. Ankur Gaur may be granted sabbatical leave for one (01) year to join Star Shield Technology Pvt. Ltd. Ghaziabad, subject to following conditions:



- a) During the period of sabbatical leave Dr. Ankur Gaur shall not be paid any salary and allowances from the Institute.
- b) No substitute shall be appointed during the period of vacancy and work load of Dr. Ankur Gaur shall be shared by the other faculty members of the Department of Chemical Engineering.
- c) Dr. Ankur Gaur shall not undertake, during the period of sabbatical leave, any regular appointment under any other organization in India or abroad. He shall, however, be free to receive a scholarship or fellowship or bursary or other ad-hoc honorarium other than the regular employment. He shall be required to submit the receipt of scholarship/honorarium received during the sabbatical leave from the Star Shield Technology Pvt. Ltd. Ghaziabad (U.P)
- d) Dr. Ankur Gaur shall furnish a bond in the prescribed form to serve the Institute for a minimum period of three years on return to duty after availing sabbatical leave for one year.
- e) On return from sabbatical leave, he will be required to submit in brief of work done during the leave period.

Item No. 69.13 :

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- [B] To consider the request of Shri Uma Shankar, Joint Registrar (retired on 31.10.2020) of the Institute for grant of Grade pay of ₹8700/-w.e.f 19.12.2016 i.e. on completion of five years of service in the Grade Pay of ₹7600/-.

Resolution :

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[B] The Board of Governors considered the request of Shri Uma Shankar, former Joint Registrar of the Institute for grant of Grade Pay of ₹8700/-w.e.f 19.12.2016 i.e. on completion of five years of service in the Grade Pay of ₹7600/-.

The Board of Governors observed that the request of Shri Uma Shankar for upgradation and grant of Grade Pay of ₹8700/- w.e.f 19.12.2016, as per Recruitment Rules 2014, appears to be justifiable, as the provisions of the new Recruitment Rules - 2019 may not be implemented with retrospective effect.

The Board of Governors considering the above resolved that Shri Uma Shankar, former Joint Registrar of the Institute may be granted Grade Pay of ₹8700/- w.e.f 19.12.2016 i.e. on completion of five years of service in the Grade Pay of ₹7600/- automatically after completing all the necessary administrative



formalities such as requirement of APAR/ ACR grading for such upgradation as well as vigilance clearance in his respect.

Item No. 69.14 : [A] To consider the proposal of allowing faculty members of the Institute to purchase of Laptop/ Desktop computer from CPDA once in a period of six (06) years.

[B] To consider the matter of appointment of Heads of academic departments on the Institute.

Resolution : [A] The Board of Governors considered the Institute proposal for allowing faculty members of the Institute to purchase of Laptop/ Desktop Computer from CPDA once in a period of six (06) years.

The Board of Governors observed that allowing such purchases from CPDA is beyond the purview of the Board.

The Institute also informed the Board that since the capital funds are limited therefore the Institute is not in a position to allow purchase of laptop/ desktop from the Institute funds. However, if any faculty is having project and require the same, he/ she may purchase the same under their project.

The Board was also apprised that the Finance Committee in its Fifty-seventh [57<sup>th</sup>] meeting held on 20.09.2020 vide item No. 57.05 has approved for purchase of laptop to the eligible faculty member/ officers of the Institute through open tender through GeM but such purchase could not have been finalized till date due to non-availability of sellers as the item being not available under Make in India. Therefore, the Board resolved that the matter may be closed as the approval is quite old and the earlier approval accorded by the Finance Committee/ Board of Governors may be treated as cancelled.

[B] The Institute informed the Board of Governors for withdrawal of the proposed agenda item.





**Item No. 69.15** : To consider the matter of leasing 10,000 sq. ft. of space for the establishment of an 'Inclusive Technology Business Incubator (i-TBI)' in healthcare and IoMT with NIDHI i-TBI, DST at MNNIT Allahabad.

**Resolution** : The Board of Governors considered the proposal for leasing of 10,000 sq. ft. of space for the establishment of an 'Inclusive Technology Business Incubator (i-TBI)' in healthcare and IoMT with NIDHI i-TBI, DST at MNNIT Allahabad.

The Board of Governors noted that as per the said proposal there is a requirement of space of 10,000 sq. ft. to host the i-TBI at the Institute and this lease will be for 10 years.

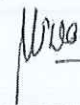
The Board of Governors considering the above and after detailed deliberations suggested the Institute that in order to promote startups, the Institute may give moratorium in rent for some period and after that may start charging rent for the premises.

The Board of Governors in light of the above resolved that the Institute may put up the matter again in the next Board of Governors meeting alongwith the detailed financial implications.

**Item No. 69.16** : To note the status/ updates in the matter of redeployment/ adjustment of NTMIS Staffs, in light of the Contempt Petition No. 28 of 2020 at the Hon'ble Central Administrative Tribunal, Allahabad Bench.

**Resolution** : The Board of Governors noted the status/ updates in the matter of redeployment/ adjustment of NTMIS Staffs, in light of the Contempt Petition No. 28 of 2020 at the Hon'ble Central Administrative Tribunal, Allahabad Bench.

The Board of Governors was apprised that the Hon'ble Central Administrative Tribunal, Allahabad Bench in the Contempt Petition No. 28 of 2020 filed by Shri Manish Singh & others vs. Union of India & others, in its order dated 04.11.2020, 11.01.2021, 19.01.2021, 25.01.2021, 18.02.2021, 03.03.2021, 16.03.2021, 22.03.2021, 08.04.2021, 09.04.2021, 24.04.2021, 13.07.2021, 12.08.2021, 01.09.2021, 26.10.2021, 18.11.2021, 07.12.2021, 21.12.2021, 11.01.2022,



19.01.2022, 08.02.2022 and 02.03.2022 has adjourned the case. Further, the case was listed on 10.03.2021, 29.03.2022, 12.05.2022, 17.05.2022, 02.06.2022 and 20.07.2022 but the case could not be taken up so far.

The next date of hearing on the case was on 26.07.2022.

The Board considering the above resolved to wait for the decision of the Hon'ble Central Administrative Tribunal, Allahabad Bench in the Contempt Petition No. 28 of 2020 filed by Shri Manish Singh & others vs. Union of India & others.

Further, the Board of Governors directed the Institute to complete the non-teaching recruitment at the earliest for the left over positions for which these former NTMIS staff have applied

Item No. 69.17 : [A] To note the minutes of the Sixty-fourth [64<sup>th</sup>] meeting of the Finance Committee scheduled to be held on 22.07.2022.

[B] To consider the recommendations of the Sixty-fourth [64<sup>th</sup>] meeting of the Finance Committee scheduled to be held on 22.07.2022 for approval on the proposal for fixed telephone allowances of ₹750 to faculty members and Officers of the Institute and the same to be given as a part of the pay.

Resolution : [A] The Board of Governors considered the minutes of the Sixty-fourth [64<sup>th</sup>] meeting of the Finance Committee held on 22.07.2022.

A copy of the minutes of the Sixty-fourth [64<sup>th</sup>] meeting of the Finance Committee is at ANNEXURE- II.

The Board of Governors resolved to note and take on record the minutes of the Sixty-fourth [64<sup>th</sup>] meeting of the Finance Committee held on 22.07.2022.

[B] The Board of Governors noted that the Finance Committee in its Sixty-fourth [64<sup>th</sup>] meeting on item No. 64.07 while considering for Institute proposal for fixed telephone allowances of ₹750 to faculty members and Officers of the Institute and the same to be given as a part of the pay, resolved not to accept






the proposal.

The Board of Governors noted that the Finance Committee has also resolved that the Institute may come up with a proposal for reimbursement of expenses on telephone facilities to the faculty members/officers of Institute discharging important administrative functions as per functional requirements.

The list of such faculty members / officers discharging important administrative functions may be decided the Director.

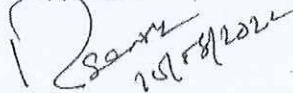
The Board accepted and resolved to approve the above recommendations of the Finance Committee in the matter.

The meeting ended with thanks to the Chair.

  
10/08/22

[Sarvesh K. Tiwari]  
Registrar/ Secretary

Approved

  
20/08/2022

[Rama Shanker Verma]  
Chairperson & Director, Board of  
Governors MNNIT Allahabad



BRANCH: DIRECTOR GENERAL OF AUDIT (CENTRAL), LUCKNOW AT  
ALLAHABAD

ANNEXURE-II



Date: 19 Oct 2022

To,

Secretary, Department of Higher Education, Ministry of Education, Shastri Bhawan, New Delhi-110001

Subject: Issue of Separate Audit Report : PR-19847 on the Accounts of MNNIT Allahabad, Prayagraj for the year 2021-22.

Letter No. DIS-430865

Sir/Madam,

इस पत्र के माध्यम से मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद, प्रयागराज के वर्ष 2021-22 के लेखों पर पृथक लेखा परीक्षा प्रतिवेदन (अंग्रेजी) अग्रसारित किया जा रहा है।

2. कृपया सुनिश्चित करें की पृथक लेखापरीक्षा प्रतिवेदन एवं सम्बंधित लेखे संसद के दोनों सदनों के सम्मुख प्रस्तुत हुए।
3. कृपया पृथक लेखापरीक्षा प्रतिवेदन एवं लेखो को संसद के दोनों सदनों के सम्मुख अंतिम रूप से प्रस्तुत करने की तिथि भारत के नियंत्रक एवं महालेखापरीक्षक के साथ साथ इस कार्यालय को भी सूचित करने का कष्ट करें।

संलग्नक उपर्युक्तानुसार।

भवदीय,  
प्रधान निदेशक लेखापरीक्षा (केंद्रीय)

Letter No. DIS-430919 Dated 19.10.2022

वर्ष 2021-22 के लेखों पर पृथक लेखापरीक्षा प्रतिवेदन (अंग्रेजी) की प्रति निदेशक, राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद, प्रयागराज - 211004 को आवश्यक कार्यवाही हेतु प्रेषित है। संस्थान यदि आवश्यकता अनुभव करे, तो इस प्रतिवेदन का हिन्दी अनुवाद करवा सकता है परन्तु इस प्रतिवेदन के हिन्दी अनुवाद में निम्नलिखित अंकित होना चाहिए :  
“प्रस्तुत प्रतिवेदन मूलरूप से अंग्रेजी में लिखित पृथक लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद है। यदि इसमें कोई विसंगति परिलक्षित होती है तो अंग्रेजी में लिखित प्रतिवेदन मान्य होगा।”  
हिन्दी अनुवाद की एक प्रति इस कार्यालय को भी प्रेषित करने का कष्ट करें।

संलग्नक: उपर्युक्तानुसार।

Yours faithfully,

Jayakar Babu  
Deputy Accountant General / Deputy Director



**Separate Audit Report of the Comptroller & Auditor General of India on the Accounts of Motilal Nehru National Institute of Technology Allahabad, Prayagraj for the year ended 31 March, 2022**

We have audited the attached Balance Sheet of Motilal Nehru National Institute of Technology Allahabad, (Institute) Prayagraj as at 31 March 2022, the Income & Expenditure Account and Receipt & Payment Account for the year ended on that date under Section 19(2) of the Comptroller & Auditor General's (Duties, Powers and Conditions of Service) Act, 1971 read with section 22(2) of the National Institute of Technology act 2007. These financial statements are the responsibility of the Institute's management. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This separate Audit Report contains the comments of the Comptroller & Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observations on financial transactions with regard to compliance with the Law, Rules & regulations (Propriety and Regularity) and efficiency-cum-performance aspects, etc., if any are reported through Inspection Reports/CAG's Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining on a test basis, evidences supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

(i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;

(ii) The Balance Sheet, Income & Expenditure Account and Receipt & Payment Account dealt with by this report have been drawn up in the format of Financial Statement for Central Higher Education Institutions (format) prescribed by MHRD, government of India;

(iii) In our opinion, proper books of accounts and other relevant records have been maintained by the Motilal Nehru National Institute of Technology Allahabad, Prayagraj under



section 22(1) of the National Institute of Technology act, 2007 in so far as it appears from our examination of such books.

(iv) We further report that:

**(A) General**

The Institute has not depicted Land distinctly as Freehold Land and Leasehold land as required under format of MHRD.

**(B) Grants-in-Aid**

The Institute received Grant-in-aid of Rs. 161.23 Crore during the year 2021-22. After taking opening balance of Rs. 120.68 Crore, the total fund available worked out to Rs. 281.91 Crore. Out of this the Institute utilized Rs. 177.83 Crore leaving a balance of Rs. 104.08 Crore as on 31<sup>st</sup> March 2022.

(v) Subject to our observation in the preceding paragraphs, we report that the Balance Sheet, Income and Expenditure Account and Receipts and Payments Account dealt with by this report are in agreement with the books of accounts.

(vi) In our opinion and to the best of our information and according to the explanation given to us, the said financial statements read together with the accounting policies and notes on accounts, and subject to the significant matters stated above and other matters mentioned in annexure give a true and fair view in conformity with the accounting principles generally accepted in India.

*(a) In so far as it relates to the Balance Sheet, of the state of affairs of the Motilal Nehru National Institute of Technology Allahabad, Prayagraj as at 31 March 2022, and*

*(b) In so far as it relates to Income & Expenditure Account of the 'surplus' for the year ended on that date.*



## Annexure

### 1. Adequacy of Internal Audit System

Internal audit of the Institute has been conducted for the year 2021-22.

### 2. Adequacy of Internal Control System

Internal control system of the Institute is characterized by the following deficiencies

- a. Non-investment of the Bank FDRs at higher available rates.
- b. Non fulfillment of vacancy, as only 207 are posted as against 362 in Teaching staff and 129 are posted as against 398 in Non-Teaching staff.

### 3. System of Physical verification of fixed assets

Physical verification of fixed assets has been conducted for the year 2021-22.

### 4. System of Physical verification of inventory

Physical verification of inventory has been conducted for the year 2021-22.

### 5. Regularity in payment of statutory dues

The Institute is regular in payment of statutory dues.

**Comments on Separate Audit Report of the Comptroller & Auditor General of India on the Accounts of Motilal Nehru National Institute of Technology, Allahabad for the year ended 31 March 2022.**

Para No.	Observation of Audit	Reply
	<p>We have audited the attached Balance Sheet of Motilal Nehru National Institute of Technology Allahabad, (Institute) Prayagraj as at 31 March 2022, the Income &amp; Expenditure Account and Receipt &amp; Payment Account for the year ended on that date under Section 19(2) of the Comptroller and Auditor General's (Duties, Powers and Conditions of Service) Act, 1971 read with section 22(2) of the National Institute of Technology act 2007. These financial statements are the responsibility of the Institute's management. Our responsibility is to express an opinion on these financial statements based on our audit.</p> <p>(2) This separate Audit Report contains the comments of the Comptroller &amp; Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observations on financial transactions with regard to compliance with the Law, Rules &amp; regulations (Propriety and Regularity) and efficiency-cum-performance aspects, etc., if any are reported through Inspection Reports/CAG's Audit Reports separately.</p> <p>(3) We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material miss statements. An audit includes examining on a test basis, evidences supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.</p> <p>4. Based on our audit, we report that:</p> <p>(i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;</p> <p>(ii) The Balance Sheet, Income &amp; Expenditure Account and Receipt &amp; Payment Account dealt with by this report have been drawn up in the format of Financial Statement for Central Higher Education Institutions prescribed by MHRD, government of India.</p>	<p>No comments needed.</p> <p>No comments needed.</p> <p>No comments needed.</p> <p>No comments needed.</p>

Para No.	Observation of Audit	Reply
	<p>(iii) In our opinion, proper books of accounts and other relevant records have been maintained by the Motilal Nehru National Institute of Technology Allahabad, Prayagraj under section 22(1) of the National Institute of Technology act, 2007 in so far as it appears from our examination of such books.</p> <p>(iv) We further report that:</p>	No comments needed.
(A)	<p><b>General</b></p> <p>The Institute has not depicted Land distinctly as Freehold land and Leasehold land as required under format of MHRD.</p>	The land of Institute is free hold estate land. The same will be incorporated in the Annual accounts from next year.
(B)	<p><b>Grants-in-Aid</b></p> <p>The Institute received Grant-in-aid of ₹161.23 Crore during the year 2021-22. After taking opening balance of ₹ 120.68 Crore, the total fund available worked out to ₹ 281.91 Crore. Out of this the Institute utilized ₹ 177.83 Crore leaving a balance of ₹ 104.08 Crore as on 31<sup>st</sup> March 2022.</p> <p>(v) Subject to our observation in the preceding paragraphs, we report that the Balance Sheet, Income and Expenditure Account and Receipts and Payments Account dealt with by this report are in agreement with the books of accounts.</p> <p>(vi) in our opinion and to the best of our information and according to the explanation given to us, the said financial statements read together with the accounting policies and notes on accounts, and subject to the significant matters stated above and other matters mentioned in annexure give a true and fair view in conformity with the accounting principles generally accepted in India.</p> <p>(a) In so far as it relates to the Balance Sheet, of the state of affairs of the Motilal Nehru National Institute of Technology Allahabad, Prayagraj as at 31<sup>st</sup> March 2022, and</p> <p>(b) In so for as it relates to Income &amp; Expenditure Account of the 'Surplus' for the year ended on the date.</p>	<p>No comments needed.</p> <p>No comments needed.</p>



Annexure

Para No.	Observation of Audit	Reply
1.	<p><b>Adequacy of Internal Audit System</b> Internal audit of the institute has been conducted for the year 2021-22.</p>	No comments needed.
2.	<p><b>Adequacy of Internal Control System</b> Internal Control System of the Institute is characterized by the following deficiencies</p> <p>a. Non-investment of the Bank FDRs at higher available rates.</p> <p>b. Non fulfillment of vacancies, as 207 are posted as against 362 in Teaching staff and a129 are posted as against 398 in Non-Teaching staff.</p>	<p>The issue raised by Audit was related to SBI bank investment made in towards FDs No. 4314955553 &amp; FDs No. 41314955870. It is to bring to your information that bank has rectified the same &amp; provided interest on these FDs at applicable rates &amp; the interest is given from the effective start dates of FDs and the proof of the same is enclosed in the form of FD advise &amp; bank statement clearly mentioning the refund of loss of interest.</p> <p>The Institute has provided all the above facts along with the supporting documents to CAG in reply to the draft SAR but it appears that the same was not considered.</p> <p>The Institute is conducting recruitment process for faculty and non-faculty positions on regular basis. The Institute had filled up 32 vacant non-faculty staff recently. Out of 273 vacant non-faculty positions 150 are earmarked for promotion, for which eligible staff feeder cadre is not available. All vacant position to be filled upon direct recruitment basis have already been advertised/advertisement is being issued and recruitment is underway.</p>
3.	<p><b>System of Physical Verification of Fixed Assets</b> Physical verification of Fixed Assets has been conducted for the year 2021-22.</p>	No comments needed.
4.	<p><b>System of physical verification of Inventories</b> Physical verification of Inventories has been conducted for the year 2021-22.</p>	No comments needed.
5.	<p><b>Regularity in payment of statutory dues</b> The Institute is regular in payment of statutory dues.</p>	No comments needed.



SME BR, MLNR ENGG.COLLEGE, ALLAHABAD TELIARGANJ  
 DIST:ALLAHABAD, UTTAR PRADESH 211004 211004  
 Tel: 2546163

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TDR/STDR की विवरणी  
 TDR/STDR ADVICE

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MNNIT-FEE ACCOUNT MNNIT MNNIT TELIARGANJ ALLAHABAD Allahabad		30/09/2022 दिनांक / Date :		Nominatation Number	
जमा धारक/धारकों के नाम एवं पता / Depositors Name & Address		नामिती / Nominee		Dear Sir/Madam We have pleasure in confirming details of the following amount held in deposit with us. Please quote the Account No. in all correspondence. Thank you for Banking with us.	
MNNIT-FEE ACCOUNT		8568018544-1		AAAJM1116B	
Received with Thanks from		सी.आई.एफ. सं. / C.I.F. No.		पैन / PAN	
खाता संचालन की विधि / Mode of Operation		SINGLE		STD-PUB OTH UNI 181D-10YRS खाते का प्रकार / Type of Account	
41314955553 खाता संख्या / Account No.	1 Y Period	5.45 % Interest @	INR. 1,59,35,435.00 Principal Amount	30.9.2022 Date of Deposit	30.9.2023 Date of Maturity
Annualised Yield (%): 5.56 INR 1,58,21,828.00 Printed 2 Times		परिपक्वता की राशि / Maturity Value			
एक वित्तीय वर्ष में देय ब्याज की धनराशि ₹ 40,000/- एवं उससे अधिक होने पर 10% की दर से आयकर की कटौती की जायेगी तथा PAN उपलब्ध न होने की दशा में आयकर की दर 20% होगी। आयकर न कटवाने की दशा में फार्म 15-G / 15-H अवश्य जमा करें।					

कृते - भारतीय स्टेट बैंक  
 For - State Bank of India

शाखा प्रबन्धक / Branch Manager

**सुनहरे भविष्य के लिये आज से ही बचत कीजिए**

**Mobile Banking Facility • Multi City Cheque Facility • Internet Banking Facility**

यह एक कम्प्यूटर जनित विवरणी है, जिसमें बैंक के हस्ताक्षर की आवश्यकता नहीं है। सभी विवरण की जाँच करें एवं किसी प्रकार की त्रुटि पाये जाने पर जारीकर्ता शाखा को सूचित करें। This is a Computer Generated Advice, need not official signature. Please check details and bring any defects immediately to the notice of the issuing Branch.



**भारतीय स्टेट बैंक**  
**State Bank of India**





SME BR, MLNR ENGG.COLLEGE, ALLAHABAD TELIARGANJ  
DIST:ALLAHABAD, UTTAR PRADESH 211004 211004  
Tel: 2546163

NOT NEGOTIABLE

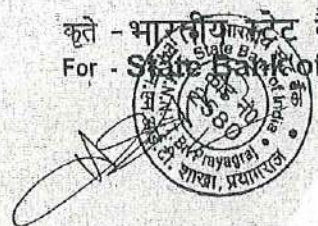
TDR/STDR की विवरणी  
TDR/STDR ADVICE

Nomination Number

MNNIT-FEE ACCOUNT MNNIT MNNIT TELIARGANJ ALLAHABAD Allahabad		30/09/2022 दिनांक / Date :		Dear Sir/Madam We have pleasure in confirming details of the following amount held in deposit with us. Please quote the Account No. in all correspondence. Thank you for Banking with us.	
जमा धारक/धारकों के नाम एवं पता / Depositors Name & Address		नामिती / Nominee			
MNNIT-FEE ACCOUNT Received with Thanks from		8568018644-1 सी.आई.एफ. सं. / C.I.F. No.		AAAJM1116B पैन / PAN	
खाता संचालन की विधि / Mode of Operation		SINGLE		STD-PUB OTH UNI 181D-10YRS खाते का प्रकार / Type of Account.	
खाता संख्या / Account No.	14955870	Period	1 Y	Interest @	5.45 %
		Principal Amount	INR 1,59,35,435.00	Date of Deposit	30.9.2022
				Date of Maturity	30.9.2023
Annualised Yield (%): 5.56		INR 1,68,21,828.00		Printed 1 Times	
परिपक्वता की राशि / Maturity Value					
एक वित्तीय वर्ष में देय ब्याज की धनराशि ₹ 40,000/- एवं उससे अधिक होने पर 10% की दर से आयकर की कटौती की जायेगी तथा PAN उपलब्ध न होने की दशा में आयकर की दर 20% होगी। आयकर न कटवाने की दशा में फार्म 15-G / 15-H अवश्य जमा करें।					

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कृते - भारतीय स्टेट बैंक  
For - State Bank of India



शाखा प्रबन्धक / Branch Manager

**सुनहरे भविष्य के लिये आज से ही बचत कीजिए**

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**भारतीय स्टेट बैंक**  
State Bank of India











मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद  
 प्रयागराज-211004 [भारत]  
 Motilal Nehru National Institute of Technology Allahabad  
 Prayagraj-211004 [India]

ANNEXURE-III

**Category-wise details of positions sanctioned persons, in-position, vacant positions & advertised positions**

**1. Assistant Professor [Academic Level: 10, 11, 12]:**

Sanction : 207

In position: 93

Vacant: 114

Level	Sanctioned					In-Position					Vacant					Advertised								
	SC	ST	OBC	EWS	UR	Total	SC	ST	OBC	EWS	UR	Total	SC	ST	OBC	EWS	UR	Total	SC	ST	OBC	EWS	UR	Total
Level 10	04	02	08	03	13	30	04	00	11	00	16	31	00	02	-03	03	-03	-01	04	02	08	00	00	30*
Level 11	08	04	15	05	27	59	01	00	03	00	06	10	07	04	12	05	21	49**	07	04	12	05	19	47
Level 12	17	8	31	11	51	118	06	02	13	00	29	50	11	06	18	11	22	68	11	06	18	11	21	68
	<b>Total</b>					<b>207</b>	<b>Total</b>					<b>90</b>	<b>Total</b>					<b>116**</b>	<b>Total</b>					<b>115</b>

\*Maximum possible anticipated vacancy in respective category.

\*\* Result of one post under is put on hold in light of the decision of the Hon'ble High Court of Judicature at Allahabad.

**2. Associate Professor and Professor [Academic Level :13 & 14A]:**

Sanction: 155

In position: 118

Vacant: 37

Level	Post	Sanctioned	In-Position	Vacant	Advertised
Level 13	Associate Professor	155	59	38	-
Level 14A	Professor		58		
	<b>Total</b>	<b>155</b>	<b>117</b>	<b>38</b>	<b>-</b>



मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद  
प्रयागराज-211004 [भारत]  
Motilal Nehru National Institute of Technology Allahabad  
Prayagraj-211004 [India]  
Website: <http://www.mnnit.ac.in>

ANNEXURE-IV

Minutes of the Thirty-seventh [37<sup>th</sup>] meeting of the Building and Works Committee held on August 31, 2022 at 03.00 P.M. in online mode [on Google Meet] as well as at Conference Room, Executive Development Centre [EDC], Motilal Nehru National Institute of Technology Allahabad, Prayagraj-211004.

Following members of the Building and Works Committee attended the meeting:

1. Prof. Rama Shanker Verma, Chairman  
Director  
Motilal Nehru National Institute of Technology Allahabad,  
Prayagraj – 211004
2. Shri Anil Kumar Member  
Director (Finance)  
Integrated Finance Division  
Department of Higher Education  
Ministry of Education (Shiksha Mantralaya)  
Government of India  
Room No. 220-C, Shastri Bhawan,  
New Delhi-110115  
[Attended Online]
3. Mrs. Veena Dunga Member  
Deputy Secretary (NITs),  
Department of Higher Education  
Ministry of Education (Shiksha Mantralaya)  
Government of India,  
Shastri Bhawan,  
New Delhi -110 115  
[Attended Online]

- |    |  |                  |
|----|--|------------------|
| 4. | <b>Shri Rajeev Garg</b><br>Former Superintending Engineer<br>Indian Institute of Technology Kanpur<br>Kanpur-208002                                | Member           |
| 5. | <b>Prof. Anil Kumar Sachan</b><br>Dean [Planning & Development]<br>Motilal Nehru National Institute of Technology Allahabad,<br>Prayagraj – 211004 | Member           |
| 6. | <b>Shri Devender Singh, IDSE</b><br>GE (West) Allahabad<br>Military Engineering Service<br>Carrippa Road, New Cantt<br>Prayagraj                   | Member           |
| 7. | <b>Dr. Sarvesh K. Tiwari</b><br>Registrar<br>Motilal Nehru National Institute of Technology Allahabad,<br>Prayagraj– 211004                        | Member Secretary |

**Following Special Invitees also attended the meeting:**

- |    |  |                 |
|----|--|-----------------|
| 1. | <b>Dr. Rakesh Kumar</b><br>Associate Dean [P&D][Oftg.]<br>Motilal Nehru National Institute of Technology Allahabad,<br>Prayagraj- 211004                     | Special Invitee |
| 2. | <b>Dr. Nekram Rawal</b><br>Faculty In-Charge [New Infrastructure Projects]<br>Motilal Nehru National Institute of Technology Allahabad,<br>Prayagraj- 211004 | Special Invitee |





Following member of the Building and Works Committee was granted leave of absence from the meeting on account of their preoccupation:

1. **Shri P. D. Mishra** Member  
Chief Electrical Engineer  
North Central Railways  
Prayagraj Division  
Subedar Ganj Rd, Subedarganj,  
Prayagraj- 211015

Shri Manish Kumar, Senior Executive Engineer (Civil), Shri A.K. Singh, Executive Engineer (Electrical), Shri Sanjay Singh, Executive Engineer (Civil) and Shri N.K. Shukla, Assistant Registrar (Admin-IV) were also present during the meeting, to assist the Chairman and other members.

The Building and Works Committee extended a warm welcome to the Director of the Institute and Chairman, Building & Works Committee, Prof. R. S. Verma, who was attending the meeting of the Building and Works Committee for the first time, since his appointment as Director of the Institute.

The Chairman extended a warm welcome to all the members of the Building and Works Committee, especially to the new members Mrs. Veena Dunga, Deputy Secretary (NITs), Department of Higher Education, MoE and Prof. Anil Kumar Sachan, Dean [Planning & Development], who were attending the meeting for the first time, and thanked them for taking their time out to attend the meeting.

The Building and Works Committee deliberated on the agenda items, and agenda item-wise proceedings are as under:

**Item No. 37.01** : To confirm the minutes of the Thirty-sixth [36<sup>th</sup>] meeting of the Building and Works Committee of MNNIT Allahabad held on 02.12.2021 at MNNIT Allahabad.

**Resolution** : The Building and Works Committee considered the confirmation of minutes of its Thirty-sixth [36<sup>th</sup>] meeting held on 02.12.2021, and noted that no comments have been received from any of the members.



The Building and Works Committee, considering the above, confirmed the minutes of its Thirty-sixth [36<sup>th</sup>] meeting held on 02.12.2021, as circulated.

**Item No. 37.02 :** To report the action taken on the resolutions of the Thirty-sixth [36<sup>th</sup>] meeting of the Building and Works Committee of MNNIT Allahabad held on 02.12.2021 at MNNIT Allahabad.

**Resolution :** The Building and Works Committee perused the action taken by the Institute on the decisions taken in its Thirty-sixth [36<sup>th</sup>] meeting held on 02.12.2021, as circulated along with agenda papers.

The Building and Works Committee resolved that action taken by the Institute on the decisions taken in its Thirty-sixth [36<sup>th</sup>] meeting be noted and taken on record.

**Item No. 37.03 :** To review the status of ongoing construction/infrastructure works being undertaken by the CPWD in the Institute.

**Resolution :** Representatives of the CPWD made presentation before the Building and Works Committee during the meeting, and apprised the Building and Works Committee about the current status of ongoing construction works being undertaken by them in the Institute campus as under:

Sl. No.	Name of Work	Approved Cost (In Crores)	Executing Agency	Approval of B&WC, FC and BoG	Schedule Date of Start	Actual Date of Start	Original time of completion as per agreement	Extended completion date as per CPWD / RITE S Ltd.	Current Status
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1.	Construction of Boys Hostel including providing and fixing furniture for all the rooms, common area and automation of kitchen with all accessories for Boy's Hostel at MNNIT Allahabad	98.60 (including ₹6.37 crores for providing and fixing furniture for all the rooms, common area and automation of kitchen with all accessories for Boy's Hostel at MNNIT Allahabad)	CPWD	BWG: 7 <sup>th</sup> Emergent item no. 7.03 dt. 18.02.2016, BOG : 37 <sup>th</sup> BOC 37.04(C) dt. 23.02.2016, For furniture work BWC: 33 <sup>rd</sup> Item no.33.05 dated 28.02.2020, FC: 56 <sup>th</sup> Item No.56.06 dated 22.07.2020, BOG: 61 <sup>st</sup> Item No.61.14(B) (i) dated 22.07.2020	23.02.2018	23.06.2018	22.10.2019	31.12.2022	Physical progress : 99%. Block-B : Completed. Block-C : Completed and ready for handover. Block-A : Structure Completed. Toilet blocks, Granite work, tiling work completed. Fixing of door, windows and finishing work in progress. Kitchen Block - Frame Structure completed. Target date of completion is 31.12.2022. Sewer connection, water connection and electrical connection have been installed and NCC of fire has been received. Target date of completion- 31.12.2022.

2.	Construction of Multi-Storeyed Faculty Quarters (G+12) (48 Nos.) w/ electrical installations, Fans & Fire Fighting system at MNNIT Allahabad, Prayagraj	39.69	CPWD	49 <sup>th</sup> F.C. item no. 49.03 dt. 22.10.2018 54 <sup>th</sup> BOG item no. 54.18 dt. 22.10.2018	30.07.2020	30.07.2020	29.11.2021	30.11.2022	1. Frame structure & Autoclaved Aerated Concrete (AAC) completed. 2. Structure for Substation, U/G tank and pump room completed. Physical progress 80%. Target date of completion 30.11.2022
3.	Construction of New Block for Academic building (G+2) in front of Central Library at MNNIT, Prayagraj.	16.22	CPWD	55 <sup>th</sup> F.C. item no. 55.03 dt. 07.12.2022. BOG item no. 60.17(A) dt. 07.12.2022.	-	-	-	-	1. Soil testing Completed. 2. NOC from Pollution Department Received. 3. NOC from Fire Department Received. 4. All drawings and NOCs have been uploaded on PDA portal for approval. 5. Architectural drawings are approved by Client department. 6. Elevation drawings, sectional elevation drawings prepared by Sr. Architect o/c ADG (RL) and same was sent to structural designer for structural design drawing. 7. Tree cutting permission is awaited, pending the same by the client department.

The Building and Works Committee while considering the status of ongoing works presented by the CPWD Allahabad, observed the following:

- (i) The progress of all the ongoing works presently being undertaken by the CPWD is very slow and is not as per the time schedule given by the CPWD earlier.

The members of the Building and Works Committee expressed their displeasure on excessive delay in work as well as the workmanship / quality of the work executed by the contractors especially the cracks that appeared in the blocks of newly constructed Boys Hostel.



The Building and Works Committee reiterated its earlier decision as under:

- (a) The representatives of the CPWD may be informed that the delay in projects is not from the Institute side, and therefore, the same will be attributable to the contractor only.
- (b) The Building and Works Committee also desired that the CPWD may be asked to provide to the Institute the delay report from the start of the work to till date and the revised CPM Chart for all the ongoing works to the Institute. The same also need to be placed before the Building and Works Committee in its subsequent meetings.
- (c) The Building and Works Committee desired that the CPWD and the Institute Engineers shall ensure that there is no change in the AA & ES of the work. Also, they may be advised that in all future work, all the scope of works may be included in PE itself and no changes in PE will be allowed.

The Building and Works Committee also observed and noted the following in respect of ongoing projects being undertaken by the CPWD:

**(A) Construction of Boys Hostel :**

- (i) The Building and Works Committee noted the revised completion date of the project including the furniture & kitchen accessories work as projected by the CPWD is 31.12.2022. The representatives of the CPWD assured that no further extension will be required beyond this revised date.
- (ii) The Building and Works Committee noted the observations of the Dean (P&D) that there are major cracks at some places.

The representatives of CPWD informed that the cracks appearing are the surface cracks only and not the major one. It was also informed by the representatives of the CPWD that the same had been rectified. The Building and Works Committee resolved that the CPWD may be asked to give in writing that the cracks in building are the surface cracks only



& not major one, and they may also be asked to certify in writing that the building is safe for use.

- (iii) The Building and Works Committee resolved that before taking over of the new Boys Hostel, an inspection by the members of the Project Monitoring Group [PMG] should be done at site and their observations be complied with, before taking over the new Boys Hostel.
- (iv) The Building and Works Committee noted that there should be regular Third Party Inspection as per the provisions of the contract and the Institute be informed of the inspection in advance, so that the Institute Engineers may be present during the visit. The CPWD was asked to provide a copy of the Report of the Third Party Inspection in compliance of the same. A brief on the Report of the Third Party Inspection prepared by the Institute Engineers & signed by the Dean (P&D) be placed before the Building & Works Committee in its subsequent meetings.
- (v) The Institute Engineers shall ensure that various NOCs from the respective authorities including the NOC from the Fire Department has been taken and in case such NOCs are issued by imposing certain conditions, then these conditions must have been taken care of and duly complied, with and a Compliance Report of the same to be submitted to the Institute.

**(B) Construction of Multi-Storied Faculty Quarters (G+12):**

- (i) The Building and Works Committee noted that the CPWD has changed the date of completion of Project from 18.06.2022 to 30.11.2022. It was informed that there is no delay on the part of the Institute.
- (ii) The CPWD informed that the delay in the project as on date is of twelve [12] months and the current progress is 80%. Representatives of the CPWD assured that the balance progress of 20% work will be completed by 30.11.2022.



The Building and Works Committee resolved that the presentation given by the CPWD may be taken on record.

**Item No. 37.04** : To consider the adoption of CPWD DSR 2021 & Delhi Analysis of Rates 2021 (Civil) for preparation of estimates of Civil and Electrical Maintenance Works to be undertaken by the Institute.

**Resolution** : The Building and Works Committee considered the Institute proposal for adoption of the CPWD DSR 2021 & Delhi Analysis of Rates 2021 (Civil) for preparation of estimates of Civil and Electrical Maintenance Works being undertaken by the Institute from time to time.

The Building and Works Committee noted that the DSR rates of the CPWD were made according to the Delhi zone and for other zones the DSR rates are considered with applicable Cost Index [CI] applicable to the Prayagraj (U.P.).

The Building and Works Committee accepted the proposal for adoption of CPWD DSR 2021 & Delhi Analysis of Rates 2021 (Civil) for preparation of estimates of Civil and Electrical Maintenance Works to be undertaken by the Institute with Cost Index [CI] applicable to the Prayagraj (U.P.).

The Building and Works Committee resolved to recommend the adoption of CPWD DSR 2021 & Delhi Analysis of Rates 2021(Civil) with Cost Index [CI] applicable to Prayagraj to the Finance Committee / Board of Governors, for adoption and implementation in the Institute.

It was also decided updated CPWD Works Manual & General Condition of Contract for CPWD will be followed for execution of works in the Institute.

**Item No. 37.05** : To consider the proposal for engaging a Public Sector Undertakings set up by the Central or State Government to carry out Civil & Electrical Works or to Central/ State Government organizations / PSUs notified by the Ministry of Urban Development (MoUD) as per the provisions of Rule 133(3) for executing the Civil/ Electrical Infrastructure Work (Repair & Original Work).



**Resolution** : The Building and Works Committee considered the proposal for engaging a Public Sector Undertakings set up by the Central or State Government to carry out Civil & Electrical Works or to Central/ State Government organizations / PSUs notified by the Ministry of Urban Development (MoUD) as per the provisions of Rule 133(3) for executing the Civil/ Electrical Infrastructure Work (Repair & Original Work).

The Building and Works Committee was apprised by one of the members that to shortlist the PSUs a procedure has been followed by IIT Delhi / NIT Delhi and the Institute may also adopt the similar procedure for shortlisting the PSUs, before inviting tender from PSUs.

Considering the above, the Building and Works Committee resolved to accept the Institute proposal for engaging a Public Sector Undertakings set up by the Central or State Government to carry out Civil & Electrical Works or to Central/ State Government organizations / PSUs notified by the Ministry of Urban Development (MoUD) as per the provisions of Rule 133(3) for executing the Civil/ Electrical Infrastructure Work (Repair & Original Work) after shortlisting the PSUs as per the procedure adopted by IIT Delhi / NIT Delhi.

The Building and Works Committee also resolved that the Institute may initiate the process for engaging PSUs at the earliest.

**Item No. 37.06** : To note the status of already approved Work of Construction of Lecture Hall Complex (LHC) (G+6) including internal electrical installations, Fans & Fire Fighting System at MNNIT Allahabad with an estimated cost of ₹1,42,90,72,700.00 for financing through HEFA.

**Resolution** : The Building and Works Committee noted the status of already approved work of construction of Lecture Hall Complex (LHC) (G+6) including internal electrical installations, Fans & Fire Fighting System at MNNIT Allahabad with an estimated cost of ₹1,42,90,72,700.00 for financing through HEFA.





The Building and Works Committee also noted that the previous approval was as per the CPWD DSR, 2018.

Considering the above, the Building and Works Committee resolved that the project submitted by the CPWD may be reviewed according to the specification and the cost may be reviewed according to major specifications such as building cost, development cost, architecture cost, smart class & audio-video equipment cost.

Further, the Building and Works Committee suggested that only the building /construction cost may initially be taken and other components may be taken in future in a phased manner.

The Building and Works Committee further recommended that the Institute may review the proposal and the revised proposal with above details may again be put up in the next meeting of the Building and Works Committee.

**Item No. 37.07** : To consider the proposal for executing additions/ alterations/ modifications etc. of Civil or Electrical works in the existing buildings and execution of original/ minor works with estimated cost upto ₹ 30.00 Lakhs as per the provisions of GFR 2017 to the agencies/ PSUs empaneled with the Institute or through open tender invited by the construction wing of the Institute.

**Resolution** : The Building and Works Committee considered the Institute proposal for executing additions/ alterations/ modifications etc. of Civil or Electrical works in the existing buildings and execution of original/ minor works with estimated cost upto ₹ 30.00 Lakhs as per the provisions of GFR 2017 to the agencies/ PSUs empaneled with the Institute or through open tender invited by the construction wing of the Institute.

The Building and Works Committee noted that the Board of Governors in its Sixtieth [60<sup>th</sup>] meeting held on 07.12.2019 vide resolution on item No. 60.17 [B][I] on the recommendations of the Fifty-fifth [55<sup>th</sup>] meeting of the Finance Committee held on 07.12.2019 vide item No. 55.04 has delegated the powers to the Building and Works Committee for the same. Accordingly, Administrative Approval &

Expenditure Sanction (AA&ES) in such cases will be accorded by the Building & Works Committee / Director in the capacity of the Chairman, Building & Works Committee, to be placed in the subsequent meeting of the Building and Works Committee for confirmation and ratification.

The Building and Works Committee accepted the proposal and resolved to recommend the same to Finance Committee / Board of Governors for approval.

Item No. 37.08 : [A] To consider the proposal for grant of approval for undertaking following works:

- [I] Construction of one additional floor over floor in CIR lab in the Academic Campus.
- [II] Construction of one additional floor over Student Activity Centre (SAC).
- [III] To consider the proposal for installation of centralized air conditioning System in GS [3 to 8] and GW [3 to 12] class rooms in the Academic Building in the Institute Campus.
- [IV] To consider the proposal of lift for specially abled persons in the Administrative building in the Institute Campus.
- [V] Repair of all affected roofs, and renovation & repair of SEW 1,7,8,9,10 class rooms at second floor in the Academic Building at MNNIT Allahabad, Prayagraj.
- [VI] Construction of Shopping Complex (Two Storied ) behind IH-B block in the residential campus in the Institute campus.
- [VII] Re-erection of boundary wall around the plot having shed 07 sheds (Shed No. 41 to 47) located in the Industrial Estates of the Institute.

[B] To consider the matter of a part of Executive Development Centre (EDC) building (having cracks and not in use) for suggesting some technical feasible solutions, so that the said premises can be reused.

Resolution : [A] The Building and Works Committee considered the Institute proposal for grant of approval of following works:





- [I] Construction of one additional floor over floor in CIR lab in the Academic Campus.
- [II] Construction of one additional floor over Student Activity Centre (SAC).
- [III] Installation of centralized air conditioning System in GS [3 to 8] and GW [3 to 12] class rooms in the Academic Building in the Institute Campus.
- [IV] Proposal of lift for specially abled persons in the Administrative building in the Institute Campus.
- [V] Repair of all affected roofs, and renovation & repair of SEW 1,7,8,9,10 class rooms at second floor in the Academic Building at MNNIT Allahabad, Prayagraj.
- [VI] Construction of Shopping Complex (Two Storied) behind IH-B block in the residential campus in the Institute campus.
- [VII] Re-erection of boundary wall around the plot having shed 07 sheds (Shed No. 41 to 47) located in the Industrial Estates of the Institute.

The Building and Works Committee noted that the proposed estimates seems inappropriate. The Building and Works Committee advised the Institute that the estimates may be revisited and revised.

The Building and Works Committee also advised the Institute that before undertaking the work of extension in the existing building of the Institute the load bearing capacity and stability of the structure may be checked with the help of some specialized agencies and the possibility of light weight structure may be explored.

Further, the Building and Works Committee considering the importance of the proposed works agreed in-principle for undertaking the above proposed works.



[B] The Building and Works Committee considered the matter of a part of Executive Development Centre (EDC) building (having cracks and not in use) for suggesting some technical feasible solutions, so that the said premises can be reused.


The Building and Works Committee recommended that a Committee of experts having expertise in the area may be constituted for assessing the structural stability & rehabilitation of the said premises and the report of the Committee may be put up in the next meeting of the Building and Works Committee.

Considering the importance and urgency of the works, the Building and Works Committee (B&WC) resolved to request the Board of Governors to approve the recommendations of the Building and Works Committee in its very next meeting.

Further, the members of the Building and Works Committee agreed that the next meeting of the Building and Works Committee may be scheduled either in last week of November, 2022 or in the first week of December, 2022.

The Director & Chairman, Building and Works Committee requested the members of the Building and Works Committee to kindly visit the project site before the commencement of the meeting for better understanding and deliberations in the matter.

The meeting ended with vote of thanks to the Chair.

  
08/09/22

[Sarvesh K. Tiwari]  
Registrar/ Member Secretary

Approved

  
9/9/22

[Rama Shanker Verma]  
Director/ Chairman



मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद  
 प्रयागराज -211004 [भारत]  
**Motilal Nehru National Institute of Technology Allahabad**  
**Prayagraj-211004 [India]**  
 Website: <http://www.mnnit.ac.in>

Minutes of the Sixty-fifth [65<sup>th</sup>] meeting of the Finance Committee held on November 28, 2022 at 03:30 p.m. in the Room No. 112-C Shastri Bhawan, Ministry of Education, New Delhi.

Following members of the Finance Committee attended the meeting -

- |    |   |          |
|----|---|----------|
| 1. | <b>Prof. Rama Shanker Verma</b><br>Director<br>Motilal Nehru National Institute of Technology Allahabad,<br>Prayagraj-211004  | Chairman |
| 2. | <b>Ms. Saumya Gupta, IAS</b><br>Joint Secretary [NITs]<br>Department of Higher Education<br>Ministry of Education, Government of India<br>Room No. 203, C-Wing<br>Shastri Bhawan, New Delhi- 110115                                       | Member   |
| 3. | <b>Shri Anil Kumar</b><br><b>Director (Finance)</b><br>Department of Higher Education<br>Ministry of Education, Government of India<br>Shastri Bhawan, New Delhi - 110 115<br><b>[nominee of AS &amp; FA, Ministry of Education, GoI]</b> | Member   |
| 4. | <b>Prof. Neeraj Misra</b><br>Professor, Department of Mathematics & Statistics,<br>Indian Institute of Technology, Kanpur,<br>Kanpur 208 016.<br><b>[nominee of Director, IIT Kanpur]</b>   | Member   |

*[Handwritten signature]*

5. **Prof. Ajai Kumar Singh** Member  
Professor, Department of Civil Engineering,  
Motilal Nehru National Institute of Technology Allahabad,  
Prayagraj – 211004.
6. **Dr. Sarvesh K Tiwari** Member Secretary  
Registrar,  
Motilal Nehru National Institute of Technology Allahabad,  
Prayagraj – 211004.

The Chairman extended a warm welcome to the members and thanked them for taking their time out to attend the meeting.

The Chairman informed the Finance Committee that the term of Dr. Sarvesh K Tiwari as Registrar MNNIT Allahabad is completing on 30.11.2022 and this is the last meeting which Dr. Tiwari is attending as Registrar & Member Secretary, Finance Committee, MNNIT Allahabad.

The Finance Committee acknowledged and appreciated the contributions made by Dr. Sarvesh K Tiwari during his tenure as Registrar, and Member Secretary, Finance Committee, MNNIT Allahabad.

The Finance Committee deliberated on the agenda items, and agenda item-wise proceedings are as under:

**Item No. 65.01 : To confirm the minutes of the Sixty-fourth [64<sup>th</sup>] meeting of the Finance Committee held on 22.07.2022.**

**Resolution :** The Finance Committee considered the Institute proposal for confirmation of the minutes of its Sixty-fourth [64<sup>th</sup>] meeting held on 22.07.2022, and noted the comments were received from one of the members.

The Finance Committee, in consideration of the comments received from one member, resolved to confirm the minutes of its Sixty-fourth [64<sup>th</sup>] meeting held on 22.07.2022. The minutes as confirmed by the Sixty-fourth [64<sup>th</sup>] meeting of the Finance Committee is at **ANNEXURE-I**.

**Item No. 65.02 : To report the action taken on the decisions taken in the Sixty-fourth [64<sup>th</sup>] meeting of the Finance Committee held on 22.07.2022.**

**Resolution :** The Finance Committee perused the action taken by the Institute on the decisions taken in its Sixty-fourth [64<sup>th</sup>] meeting held on 22.07.2022, as circulated along with agenda papers.



The Finance Committee resolved that action taken by the Institute on the decisions taken in its Sixty-fourth [64<sup>th</sup>] meeting be noted, and taken on record.

**Item No. 65.03 :** To consider the Separate Audit Report of the Institute for the year 2021-22 received from the A.G. U.P. along with response of the Institute on the points raised in the A.G.U.P.

**Resolution :** The Finance Committee noted the Separate Audit Report [SAR] of the Institute for the year 2020-21 as received from A.G.U.P. along with the point wise response of the Institute on the observations in the Separate Audit Report [SAR] for the year 2021-22.

A copy of the Separate Audit Report [SAR] of the Institute for the year 2021-22 along with point-wise response of the Institute on the observations in the Separate Audit Report [SAR] for the year 2021-22 is placed at ANNEXURE-II.

**Item No. 65.04 :** To consider the following recommendations of the Thirty-seventh [37<sup>th</sup>] meeting of Building & Works Committee held on 31.08.2022:

[A] Proposal for executing additions/ alterations/modifications etc. of Civil or Electrical works in the existing buildings and execution of original/ minor works with estimated cost upto ₹30.00 Lakhs as per the provisions of GFR 2017 by the agencies/ PSUs empaneled with the Institute or through open tender invited by the Construction Wing of the Institute.

[B] Adoption of CPWD DSR 2021 & Delhi Analysis of Rates 2021 (Civil) for preparation of estimates of Civil and Electrical Maintenance Works to be undertaken by the Institute.

**Resolution :** [A] The Finance Committee considered the recommendations of the Thirty-seventh [37<sup>th</sup>] meeting of the Building & Works Committee held on 31.08.2022 on the proposal for executing additions/ alterations/modifications etc. of Civil or Electrical works in the existing buildings and execution of original/ minor works with estimated cost upto ₹30.00 Lakhs by the agencies/ PSUs empaneled with the Institute for which open tenders will be invited by the Construction Wing of the Institute, in compliance of Rule 133(3) of GFR-2017.



The Finance Committee resolved to accept and recommend the same to the Board of Governors for approval.

- [B] The Finance Committee considered the recommendations of the Thirty-seventh [37<sup>th</sup>] meeting of the Building & Works Committee held on 31.08.2022 for adoption and implementation of the CPWD DSR 2021 & Delhi Analysis of Rates 2021 (Civil) for preparation of estimates of civil and electrical maintenance works to be undertaken by the Institute with Cost Index [CI] applicable to the Prayagraj (U.P.).

The Finance Committee noted that the DSR rates of the CPWD were made according to the Delhi zone and for other zones the DSR rates are considered with applicable Cost Index [CI] applicable to the Prayagraj (U.P.).

The Finance Committee resolved to recommend the same to the Board of Governors for adoption and implementation in the Institute.

Considering the importance and urgency, the Finance Committee resolved to request the Board of Governors to consider the above recommendations of the Finance Committee in its very next meeting.

The meeting ended with thanks to the Chair.

  
30/11/22

[Sarvesh K. Tiwari]

Registrar/ Member Secretary

Approved



[Rama Shankar Verma]

Chairman, Finance Committee &  
Director, MNNIT Allahabad



मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद  
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 Motilal Nehru National Institute of Technology Allahabad  
 Prayagraj-211004 [India]  
 Website: <http://www.mnnit.ac.in>

Minutes of the Sixty-fourth [64<sup>th</sup>] meeting of the Finance Committee held on July 22, 2022 at 11:00 a.m. at NIT Transit House, C-15, Panchsheel Enclave, New Delhi.

Following members of the Finance Committee attended the meeting -

1. Prof. Rama Shanker Verma, Chairman  
 Director,  
 Motilal Nehru National Institute of Technology Allahabad,  
 Prayagraj-211004
2. Shri Pawan Kumar Member  
 Under Secretary [NITs]  
 Department of Higher Education  
 Ministry of Education, Government of India  
 Shastri Bhawan, New Delhi- 110115  
 [nominee of Joint Secretary (NITs), Ministry of Education, GoI]
3. Shri Anil Kumar Member  
 Director (Finance)  
 Department of Higher Education,  
 Ministry of Education, Government of India,  
 Shastri Bhawan, New Delhi – 110115  
 [nominee of JS & FA, Ministry of Education, GoI]
4. Prof. Neeraj Misra Member  
 Professor, Department of Mathematics & Statistics,  
 Indian Institute of Technology, Kanpur,  
 Kanpur 208 016.  
 [nominee of Director, IIT Kanpur]

5. **Prof. Ajai Kumar Singh** Member  
Professor, Department of Civil Engineering,  
Motilal Nehru National Institute of Technology Allahabad,  
Prayagraj – 211004.
6. **Dr. Sarvesh K Tiwari** Member Secretary  
Registrar,  
Motilal Nehru National Institute of Technology Allahabad,  
Prayagraj – 211004.

The Chairman extended a warm welcome to the members and thanked them for taking their time out to attend the meeting.

The Chairman also extended a warm welcome to Prof. Ajai Kumar Singh, who was attending the meeting of the Finance Committee for the first time after his nomination to the Finance Committee, as a nominee of the Board of Governors, in terms of the provisions under Statute 10 (I) (iv) of the first Statutes of all NITs.

The Finance Committee further acknowledged and appreciated the contributions made by Prof. Rakesh Narain, during his term as a member of the Finance Committee of the Institute.

The Finance Committee deliberated on the agenda items, and agenda item-wise proceedings are as under:

**Item No. 64.01** : To confirm the minutes of the Sixty-third [63<sup>rd</sup>] meeting of the Finance Committee held on 22.03.2022.

**Resolution** : The Finance Committee considered the Institute proposal for confirmation of the minutes of its Sixty-third [63<sup>rd</sup>] meeting held on 22.03.2022, and noted that no comments have been received from any of the members.

The Finance Committee, considering the above, resolved to confirm the minutes of its Sixty-third [63<sup>rd</sup>] meeting held on 22.03.2022.

**Item No. 64.02** : To report the action taken on the decisions taken in the Sixty-third [63<sup>rd</sup>] meeting of the Finance Committee held on 22.03.2022.

**Resolution** : The Finance Committee perused the action taken by the Institute on the decisions



taken in its Sixty-third [63<sup>rd</sup>] meeting held on 22.03.2022, as circulated along with agenda papers.

The Finance Committee resolved that action taken by the Institute on the decisions taken in its Sixty-third [63<sup>rd</sup>] meeting be noted, and taken on record.

**Item No. 64.03** : To note the nomination of a member of the Finance Committee, in the capacity of nominee of the Board of Governors as per Statute 10(1)(iv) of the First Statutes of NITs.

**Resolution** : The Finance Committee noted that the term of appointment of Prof. Rakesh Narain, Professor, Department of Mechanical Engineering as a member of the Board of Governors has ended on 31.03.2022, owing to his superannuation,

The Finance Committee also noted the approval dated 13.06.2022 of the Chairperson, Board of Governors regarding nomination of Prof. Ajai Kumar Singh, Professor, Department of Civil Engineering as a nominee of the Board of Governors from amongst its members to the Finance Committee of the Institute, in terms of Statute 10 (1) (iv) of the First Statutes of all NITs, w. e. f. 01.04.2022.

The Finance Committee resolved to note the approval accorded by the Chairperson, Board of Governors, on the above.

**Item No. 64.04** To note and ratify the approval of the Finance Committee / Board of Governors on the Annual Accounts and Balance Sheet for the Financial Year 2021-22, accorded through circulation.

**Resolution** : The Finance Committee was apprised of the following:

1. Section 22(2) of the NIT Act-2007, provides that - *"The accounts of every Institute shall be audited by the Controller and Auditor-General of India and any expenditure incurred by him in connection with such audit shall be payable by the Institute to the Comptroller and Auditor – General of India."*

Accordingly, audit of the accounts of the Institute for every year is carried out by the Accountant General UP, Allahabad.



2. The Annual Accounts and Balance Sheet for the Financial Year 2021-22 was require to be submitted to the Auditor General (Office of the Comptroller & Auditor General of India), U.P. before the 30.06.2022 to start the Audit.
3. The Institute has hired the services of a Chartered Accountant, M/s R. C Agrawal & Co. to prepare Balance Sheet, Receipt & Payment Account and Income & Expenditure Account for the FY 2021-22. The Annual Accounts and Balance Sheet of the Institute for the FY 2021-22 was prepared as per the format prescribed by the Ministry of Education, GOI.
4. Considering the importance and urgency in the matter, the Institute circulated the Annual Accounts and Balance Sheet of the Institute for the Financial Year 2021-22 to the members of the Finance Committee and Board of Governors for approval through circulation.

The members of Finance Committee and Board of Governors were also requested to give their comments/ acceptance by 28.06.2022.

5. Observations were received from Prof. Neeraj Mishra, IIT Kanpur and the JS & FA, MoE, GoI. The Institute vide letter No. 175/Accounts/2022-23 dated 30.06.2022 has sent the compliance report on the observations of the Integrated Finance Division, Ministry of Education.

Accordingly, the Annual Accounts and Balance Sheet of the Institute was sent to the A.G.U.P. for commencement of Audit.

The Institute response on the observations of the Integrated Finance Division, Ministry of Education were discussed and noted by the Finance Committee during the meeting.

The Finance Committee confirmed and ratified the approval accorded through circulation by the Finance Committee / Board of Governors on the Annual Accounts and Balance Sheet for the Financial Year 2021-22.

Further, the Finance Committee, advised the Institute, may firstly incur the expenditure from the unspent balance (outside TSA) and may utilize this amount

within this Financial Year 2022-23 and then only the Institute shall proceed for incurring expenditure from TSA.

Item No. 64.05 : To consider the following letters received from the Ministry of Education for adoption/ implementation in the Institute:

[A] To note the annual allocation of funds to the Institute communicated by the Ministry of Education vide letter F. No. 36-2/2022-TS.III, dated 27.04.2022 on the subject "Annual Allocation for the Financial year 2022-2023 in respect of NITs and IEST, Shibpur- regarding".

[B] To note the Memorandum of Understanding [MoU] submitted by the Institute for execution between the Institute and the Ministry of Education for the Financial Year 2022-23.

Resolution : [A] The Finance Committee considered the annual allocation of funds to the Institute communicated by the Ministry of Education vide letter F. No. 36-2/2022-TS.III, dated 27.04.2022 on the subject "Annual Allocation for the Financial year 2022-2023 in respect of NITs and IEST, Shibpur- regarding".

The Finance Committee noted that the annual allocation for the Financial Year 2022-23 in respect of the Institute is as under:

Object Head (OH)	OH-31	OH-35	OH-36	Total
Annual Allocation	₹74.43 Cr.	₹16.31 Cr.	₹81.40 Cr.	₹172.14 Cr.

The Finance Committee resolved to note the same.

[B] The Finance Committee considered the Memorandum of Understanding [MoU] submitted by the Institute for execution of the same between the Institute and the Ministry of Education for the Financial Year 2022-23.

The Finance Committee resolved to note the same.

The Finance Committee observed that the target level set by the Institute for Financial Year 2022-23 in parameter number 1.5 (Teacher : Student ratio) of the Annexure-I in the Memorandum of Understanding [MoU] may be revised



from 1:25 to 1:12.

The Finance Committee also advised the Institute that in case there is an impact on any others parameters, due to change of this parameter, the same may also be modified accordingly.

The Finance Committee also resolved that the Institute after making necessary changes may submit the revised Memorandum of Understanding [MoU] to the Ministry of Education for execution.

**Item No. 64.06** : To consider the proposal for starting two (02) new UG Programmes based on NEP-2020 by the Department of the Applied Mechanics as per the recommendations of the Senate.

**Resolution** : The Finance Committee considered the proposal of the Institute for starting two (02) new UG Programmes based on NEP-2020 by the Department of the Applied Mechanics as recommended by the Senate.

The Finance Committee noted the following:

1. The Institute has proposed to start two new Undergraduate (B. Tech.) programmes based on NEP-2020, as under:
  - (i) B.Tech (Materials Science & Engineering)
  - (ii) B.Tech (Engineering & Computational Mechanics)
2. B.Tech (Engineering and Computational Mechanics) shall commence from Academic Session 2023-24 whereas the B.Tech. (Materials Science & Engineering) shall commence from Academic Session 2024-25.
3. Intake for both the programmes shall be of 30 students in each programme.
4. Requirements for smooth running of both the programmes is at ANNEXURE-I.
5. The current faculty profile of faculty members in the Department of Applied Mechanics matches with requirements of the proposed programmes.



Therefore, the existing faculty strength and the existing resources will be utilized for the starting the proposed programme, during the initial phase.

6. Similar programmes are also being run in other IITs / NITs and thus there is high demand of students of such programmes. Students of the programmes are expected to get good placement in the market.
7. As per the Make in India policy of the Government of India many Industries / research organizations require skilled manpower in the area of proposed programmes. The proposed programmes is expected to contribute towards fulfilling the manpower requirement of the Make in India policy of the Government of India.
8. The Ministry of Education letter D.O.F.No.33-3/2018-TS.III, dated 27.12.2019 provides that in order to rein the over expenditure owing to starting of new programmes by NITs without approval of Ministry of Education, the institutions need to seek prior approval of the Ministry of Education, before making any budgetary provisions for the same. The Ministry of Education has also directed that in order to seek prior approval of the Ministry, Institutions need to submit the detailed proposal, after the approval of the Finance Committee/ Board of Governors.

Considering above, the Finance Committee resolved to accept the proposal for starting two (02) new UG Programmes based on NEP-2020 by the Department of the Applied Mechanics and recommend the same to the Board of Governors for approval, for further submission to the Ministry of Education for approval.

**Item No. 64.07** : To consider the proposal for fixed telephone allowance of ₹750 to faculty members and Officers of the Institute and the same to be given as a part of the pay.

**Resolution** : The Finance Committee considered the Institute proposal for grant of fixed telephone allowance of ₹750 to faculty members and officers of the Institute, to be given as a part of the pay and after detailed deliberations resolved not to accept the




proposal.

The Finance Committee also resolved that the Institute may come up with a proposal for reimbursement of expenses on telephone facilities to the faculty members/officers of Institute discharging important administrative functions as per functional requirements.

The list of such faculty members / officers discharging important administrative functions may be decided the Director.

Considering the importance and urgency, the Finance Committee resolved to request the Board of Governors to consider the above recommendations of the Finance Committee in its very next meeting.

The meeting ended with thanks to the Chair.

  
10/08/22

[Sarvesh K. Tiwari]

Registrar/ Member Secretary

Approved



[Rama Shankar Verma]

Chairman, Finance Committee &  
Director, MNNIT Allahabad

## MEMORANDUM OF UNDERSTANDING

This non-binding Memorandum of Understanding ("MOU") is entered into on *[Insert date]* ("Effective Date");

**BETWEEN** ("Company");

**AND** Microsoft Corporation India Private Limited, a company incorporated under the Companies Act, 1956 having its registered office at 807, New Delhi House, Barakhamba Road, New Delhi – 110001 and its principal office at Level 10, Tower C, EPITOME, Building Number 5, DLF Cyber City, Phase 3, Gurugram – 122002, Haryana ("Microsoft"),

(Company and Microsoft together, the "Parties" and each, a "Party").

This MOU sets forth the terms applicable to the Parties' discussions related to a potential business relationship between the Parties. Unless expressly stated otherwise in Section 12 hereinbelow, no terms in this MOU are intended to be, or shall be interpreted as, being binding upon the Parties. This MOU is intended to form a basis of discussion, is subject to due diligence by Microsoft and Company, and does not state all matters upon which an agreement must be reached before executing a legally binding, comprehensive commercial agreement or agreements (each, a "Definitive Agreement").

**BACKGROUND:**

(A)

(B) Microsoft Corporation India Private Limited is a wholly owned subsidiary of Microsoft Corporation and is a developer, manufacturer, distributor, and provider of software technologies, cloud services and other solution technologies.

(C) The Parties recognise the capabilities and resources of each Party and wish to explore and assess the feasibility of collaborating with each other on the Project (as defined in Section 2).

**1. OBJECTIVE**

The objective of this MOU is to describe the Parties' current understanding regarding their potential cooperation and collaboration on the Project and to facilitate further discussions related thereto, including by:

- (a) enabling the sharing of relevant information on a confidential basis between the Parties with the aim of identifying the objectives of each Party in relation to the Project, and the corresponding capabilities of each Party to support the achievement of such objectives; and
- (b) setting out the possible framework, working relationships, structure, implementation, and future commitments of the Parties in relation to the Project.

## 2. THE PROJECT

The following project is referred to in this MOU as the "Project".

In connection with the Project, Company and Microsoft will further discuss and explore the following:

The description of the Project and the Parties' anticipated activities set forth in this Section 2 are intended merely to delineate the scope of and capture general concepts and parameters of the potential collaboration between the Parties. The Parties acknowledge that the specific elements of any collaboration between the Parties, including the respective contributions of each Party, will be reflected in a Definitive Agreement related to the Project, to the extent any such agreement is executed by the Parties.

## 3. TERM SHEET

*[Note that the purpose of the Term Sheet in both Option 1 and 2 is to guide discussions between the Parties on the key terms and conditions of a deal that would be included in a Definitive Agreement. A Term Sheet template can be found on LCE Template Search.]*

- [Option 1: If you want to impose a deadline for the negotiation of a Definitive Agreement related to the Project, insert the following language.]*

The Parties will work together to further discuss their potential collaboration on the Project and to mutually agree upon and execute a non-binding Term Sheet for a Definitive Agreement related to the Project within *[sixty (60)]* days following the Effective Date (the "Review Period"). Any such Term Sheet will be in a form similar to the Term Sheet template attached as Appendix A.

If the Parties execute a Term Sheet within the Review Period, the Parties will continue to work together, diligently and in good faith, to (a) negotiate a Definitive Agreement for the Project that reflects the terms mutually agreed upon by the Parties in the executed Term Sheet and (b) execute such a Definitive Agreement within *[seventy-five (75)]* days following the Effective Date (the "Negotiation Period"). During the Review Period and, as applicable, the Negotiation Period, the Parties will meet on a regular basis to facilitate their discussions and to monitor their progress towards executing a Term Sheet for a Definitive Agreement and a Definitive Agreement related to the Project, respectively.

*[Optional language]* In addition to Term and Termination provisions stated in this MOU, if the Parties fail to execute a Term Sheet during the Review Period or fail to execute a Definitive Agreement during the Negotiation Period, all duties and obligations of the Parties towards each other as set forth in this MOU, will cease to exist, except for any provision of this MOU that survives the expiration or termination of this MOU as expressly provided herein.

- [Option 2: If you do not include Option 1 and wish to include a general obligation for the Parties to contemplate a Term Sheet, insert the following language.]*

The Parties will work together to discuss and execute a non-binding Term Sheet for a Definitive Agreement related to the Project in a form similar to the Term Sheet template attached as Appendix A.

- [Option 3: If a Term Sheet will not be contemplated by the Parties.] [Section omitted intentionally]*



#### 4. TERM AND TERMINATION

- (a) [Point (iv) only applies if Option 1 in Section 3 was selected, and Optional language relating to termination was used.]

This MOU commences on the Effective Date and continues until the earlier of (i) one (1) year after the Effective Date, (ii) the Parties' execution of a Definitive Agreement related to the Project, (iii) the effective date of termination of this MOU by a Party pursuant to Section 4(b), or (iv) the Parties' failure to execute a Term Sheet during the Review Period or failure to execute a Definitive Agreement during the Negotiation Period, or as otherwise agreed by the Parties in a writing signed by both Parties.

- (b) Either Party may terminate this MOU at any time by providing at least thirty (30) days' prior written notice to the other Party, with or without cause, and without liability of any kind to the other Party.
- (c) Upon termination of this MOU, each Party upon written request from the other Party (i) will return or destroy (in line with the request) all properties (e.g., content, technology, software, documentation and Confidential Information (as defined in Section 6 (Confidentiality)) owned or provided by the other Party, and (ii) otherwise has no continuing duty or obligation to the other Party, except for any provision of this MOU that survives the expiration or termination of this MOU as expressly provided herein.

#### 5. EXCLUSIVITY

[*Option 1: Select this option if you do not want to include exclusivity provisions.*] This MOU is non-exclusive. Nothing in this MOU restricts either Party from collaborating or entering into any agreement with any third party or parties relating to matters within the scope of this MOU or any other matter.

- [*Option 2: If you selected Option 1 in Section 3 (Term Sheet) and wish to include binding exclusivity during the Review Period, select this option.*] During (a) the Review Period or, (b) if the Parties execute a Term Sheet within the Review Period pursuant to Section 3 – during the Negotiation Period, to the extent permissible under applicable law Company will further discuss and explore a potential collaboration on the Project exclusively with Microsoft and will not (i) solicit any proposal from any third party with respect to any aspect of the Project without Microsoft's prior written consent, or (ii) engage in any discussions or other activities with any third party that involve or contemplate a potential collaboration that is similar in nature, in whole or in part, to the potential collaboration between Company and Microsoft on the Project.

Except for Company's obligations under this Section 5(a), (i) this MOU is non-exclusive, and (ii) nothing in this MOU restricts, or may be construed to restrict, either Party from collaborating or entering into any agreement with any third party or parties relating to matters within the scope of this MOU or any other matter.

[*Note: If the Parties contemplate that Microsoft will be the exclusive cloud provider during the term of the Definitive Agreement or during the Project, please flag this in the comment field of the submission form.*]

## 6. CONFIDENTIALITY

To the extent permitted by applicable law the existence and terms of this MOU, and all discussions between the Parties (or their affiliates), related to this MOU or a Definitive Agreement are Confidential Information.

*[Option 1: Select this option there is NDA already in place between the parties. You can create and search for applicable NDAs using <https://aka.ms/lce>.]*

The Parties executed a Non-Disclosure Agreement on **[Insert NDA effective date]** (the "NDA"). The NDA will govern all Confidential Information (as defined in the NDA) exchanged between the parties in connection with this MOU.

*[Option 2: Select this option if there is no existing NDA, and one won't be executed prior to the MOU being signed. Note that NDA should be put in place before disclosing Confidential Information. You can create NDAs using <https://aka.ms/lce>.]*

The Non-Disclosure Agreement executed between the parties (the "NDA") will govern all Confidential Information (as defined in the NDA) shared under this MOU. To the extent permissible under applicable law, the remaining provisions of this Section shall apply if any information was shared before the execution of the NDA, no NDA exists or the NDA terminates or ceases to be in effect.

"Confidential Information" is non-public information that is designated "confidential" or that a reasonable person should understand is confidential.

Each Party will take reasonable steps to protect the other's Confidential Information and will use the other Party's Confidential Information only for purposes of the Parties' business relationship. Neither Party will disclose Confidential Information to any third party other than the affiliates or subcontractors who (i) have a need to know such information in order to assist in carrying out this MOU; and (ii) have been instructed that all such information is to be handled in strict confidence. Either Microsoft or Company may, however, at any time, make any disclosures required by law upon prior written notice to the other Party

## 7. INTELLECTUAL PROPERTY

All Intellectual Property, including, but not limited to, copyrights, software and database rights, patents, trade secrets, trademarks, rights in designs and all other Intellectual Property or other proprietary rights ("**Intellectual Property**") owned by one Party prior to the date of this MOU will continue to be owned by that party. All Intellectual Property rights made available by one Party to the other Party in connection with this MOU, or otherwise, will remain the sole property of, and vest in, the first Party or its licensors. Neither Party will gain, by virtue of this MOU, any rights in or to any Intellectual Property rights owned by the other Party. Any Intellectual Property rights created by one Party without use of or reference to the Intellectual Property rights or Confidential Information of the other Party will be and will remain the sole and exclusive property of the first Party. The Company acknowledges that only a written licensing agreement signed by Microsoft may create a binding licensing agreement between Microsoft and its customers in relation to its software products.



## 8. JOINT PUBLIC RELATIONS ACTIVITIES

*[Option 1 – Parties agreed to engage in joint PR activities:]* The Parties may participate in press and public relations-type activities related to the benefits and their use of technology associated with this MOU, including: (a) press and social media activities (e.g., press releases, blog posts, and/or social media posts); (b) case study and/or storytelling (e.g., a document/story written or otherwise shared about a topic such as why Company has chosen Microsoft's technology solutions, how Company is using Microsoft's technology solutions as an enabler, the business benefits Company has realized or anticipates, or how Microsoft technologies are helping Company comply with regulations); and (c) industry events (e.g., speaking at and/or demonstrating technology solutions on-stage at industry, Company and/or Microsoft events). All press and other public communications related to this MOU, including those related to the existence or content of this MOU, issued or otherwise provided by a Party must be previously mutually agreed upon by the Parties in each instance in writing.

*[Optional language to be used in the event Company is already engaged in publicly using Microsoft logos (e.g., existing Partner relationship):]* Company intends to continue using Microsoft brand in line with publicly available branding guidelines. Company agrees to abide by the Microsoft Trademark and Brand guidelines available at <https://www.microsoft.com/en-us/legal/intellectualproperty/trademarks/usage/general>.

- [Option 2 – Parties have not agreed to participate in PR activities of any kind:]* Neither Party may use the name of the other Party as a reference in negotiations with third parties; or in press releases or other public notifications, except with the prior written consent of the other Party or to the extent required by applicable law.

## 9. RELATIONSHIP OF THE PARTIES

Nothing in this MOU is intended to establish or create, and shall not establish or create, a partnership, joint venture or other formal business entity between the Parties, and neither Party has any authority to bind the other in any way. Likewise, nothing in this MOU is intended to establish or create, and shall not establish or create, (1) an agency or partnership relationship between the Parties, or (2) any other fiduciary relationship between the Parties.

## 10. COSTS AND EXPENSES

Each Party will be responsible for its own costs and expenses individually incurred in connection with this MOU, including, without limitation, the performance of any and all duties or obligations set forth herein.

## 11. BINDING PROVISIONS

- (a) Except as expressly provided in this MOU, (i) this MOU is not intended to create or evidence any legally binding obligation on any Party, and (ii) any Party may discontinue discussions and decline to undertake or complete any of the activities described in this MOU at any time in its sole discretion and without liability to the other Party or any third party, as described in Sections 3 and 4 hereinabove.
- (b) The following sections of this MOU will be binding and enforceable against the Parties and will survive the expiration or termination of this MOU: Sections 3 (Term Sheet), 4 (Term and Termination), 5 (Exclusivity), 6 (Confidentiality), 7 (Intellectual Property), 8 (Joint Public Relations Activities; last sentence only), 9 (Relationship of the Parties), 10 (Costs and Expenses), 11 (Binding Provisions), 12 (Limitation of Liability), 13 (Foreign Corrupt Practices) and 14 (Governing Law).
- (c) Nothing in this MOU obligates a Party to or constitutes a representation by either Party that it will enter into a Definitive Agreement with the other Party related to the Project.
- (d) Company acknowledges that any binding terms related to licensing can only be offered in a licensing agreement approved in writing by a Microsoft regional operations centre.

## 12. LIMITATION OF LIABILITY

- (a) To the fullest extent permitted by law:
  - i. neither Party is liable for loss of profits, business interruption, loss of business information, economic loss or any other indirect, incidental, consequential or special loss or damage, even if the loss or damage was caused, or contributed to, by that Party's negligence or breach of this MOU; and
  - ii. each Party's total liability to the other Party for any other damage under this MOU is limited to \$5,000 USD.
- (b) No limitation or exclusions will apply to liability arising out of a Party's breach of its obligations described in Section 6 (Confidentiality) of this MOU.
- (c) All materials, information, and other items provided by one Party to the other Party in connection with this MOU are provided "as is" without warranty of any kind, and **each Party disclaims all warranties, express or implied, with respect to all such materials, information, and other items.**

## 13. FOREIGN CORRUPT PRACTICES

Each Party and its respective employees, independent contractors, representatives, or agents shall not promise, authorise or make any payment to, or otherwise contribute any item of value to directly or indirectly, any official in each case, in violation of Foreign Corrupt Practice Act, 1977 ("FCPA"), or Prevention of Corruption Act, 1988 ("PCA") or any other applicable anti bribery or anti-corruption law. Each Party shall maintain systems of internal controls to ensure compliance with applicable anti-bribery or anti-corruption law.

## 14. GOVERNING LAW

This MOU will be governed by the laws of India, without regard to conflicts of law principles. Each Party irrevocably consents to the exclusive jurisdiction and venue of New Delhi for any disputes arising under or in connection with this MOU.

*[Remainder of the page is intentionally left blank. Signatures on following page]*



This MOU is signed by the Parties as of the Effective Date.

By signing this MOU, I also confirm that I am authorised to sign on behalf of Company.

By: \_\_\_\_\_  
(signature)

Name: \_\_\_\_\_  
(printed)

Title: \_\_\_\_\_  
(printed)

Date: \_\_\_\_\_  
(printed)

Microsoft Corporation India Private Limited

By signing this MOU, I also confirm that I am authorised to sign on behalf of Microsoft.

By: \_\_\_\_\_  
(signature)

Name: \_\_\_\_\_  
(printed)

Title: \_\_\_\_\_  
(printed)

Date: \_\_\_\_\_  
(printed)

*[Remainder of the page is intentionally left blank]*

*[Insert the Term Sheet template to Appendix A of the MOU if the Parties wish to contemplate executing a Term Sheet. If a Term Sheet will not be contemplated by the Parties, delete this page.]*

**Appendix A**

**Term Sheet Template**

# Ordinances Modified as per the suggestions received from Departments/ SUGC

Ordinances  
Bachelors' Programme



Motilal Nehru National Institute of Technology Allahabad  
Prayagraj, India-211004

*Handwritten signatures and initials:*  
1. *M. S. Singh*  
2. *Rajesh*  
3. *M. S.*

TABLE OF CONTENT		PAGE
	<b>PREAMBLE</b>	
<b>1</b>	<b>INTRODUCTION</b>	
	1.1	Board of Governors (BoG)
	1.2	Senate
	1.3	Vision and Mission
	1.4	Undergraduate Programmes
	1.5	Office of the Dean (Academic)
	1.6	Senate Undergraduate Committee (SUGC)
	1.7	Department Undergraduate Committee (DUGC)
	1.8	Board of Studies (BoS)
	1.9	Board of Academics (BoAc)
	1.10	Academic Mentor
<b>2</b>	<b>ACADEMIC SESSION</b>	
	2.1	Regular Semesters
	2.2	Summer Semester
	2.3	Academic Calendar
<b>3</b>	<b>ADMISSION</b>	
	3.1	Admission Procedure
	3.2	Admission Cancellation
	3.3	Admission Withdrawal
	3.4	Entry and Exit Options
<b>4</b>	<b>CURRICULUM</b>	
	4.1	B. Tech. Programme
<b>5</b>	<b>REGISTRATION</b>	
	5.1	Late Registration
	5.2	Semester Load Requirements
	5.2.1	Normal Pace of Study
	5.2.2	Slow Pace of Study
	5.3	Cancellation and Withdrawal of Registration
	5.4	Branch Sliding Rules
	5.5	Registration for Minors
	5.6	Registration for B.Tech. Honours (with or without Minor)
	5.7	Registration for B.Tech. with Research (with or without Minor)
<b>6</b>	<b>TEACHING AND EVALUATION</b>	
	6.1	Teaching
	6.1.1	Duration of Classes
	6.1.2	Extra Academic Activities
	6.1.3	Expert / Invited Lectures
	6.2	Evaluation
	6.2.1	Evaluation Process
	6.2.2	Paper Setting
	6.2.3	Schedule of Examination
	6.2.4	Make-up Examination
	6.2.5	Supplementary Examination
	6.2.6	For the online courses and courses offered by other Institutions under MoU

2

*[Handwritten signatures and initials]*



	6.3	Grading System	
		6.3.1 Grades and Grade Points	
		6.3.2 Grading Online Courses	
		6.3.3 Semester Performance Index (SPI)	
		6.3.4 Cumulative Performance Index (CPI)	
		6.3.5 Grade Report	
		6.3.6 Transcript	
		6.3.7 Withholding of Grade Report	
		6.3.8 Marks Normalization for Multi-group Courses	
<b>7</b>	<b>ACADEMIC PERFORMANCE REQUIREMENT</b>		
	7.1	Academic Deficiency (ACD)	
	7.2	Minimum Performance Requirement for Respective Programmes	
	7.3	Degradation and Year Drop	
		7.3.1 Degradation of Programme	
		7.3.2 Year Drop	
	7.4	Termination of Programme	
	7.5	Appeal against Termination	
<b>8</b>	<b>HOLIDAYS, VACATION, AND SEMESTER LEAVE</b>		
	8.1	Holidays	
	8.2	Mid-Semester recess and Vacation	
	8.3	Medical Leave	
	8.4	Semester Leave	
	8.5	Study Leave	
	8.6	Extra-curricular Activity Leave	
<b>9</b>	<b>PROGRAMME REQUIREMENTS</b>		
	9.1	Attendance Requirement	
	9.2	Minimum and Maximum Duration	
<b>10</b>	<b>DEGREES</b>		
	10.1	Award of Degree	
	10.2	Withdrawal of the Degree	
<b>11</b>	<b>SCHOLARSHIPS, PRIZES, AND MEDALS</b>		
	11.1	Scholarships	
	11.2	Prizes and Medals	
<b>12</b>	<b>CONDUCT AND DISCIPLINE</b>		
	12.1	Code of Conduct	
	12.2	Ragging	
	12.3	Disciplinary Actions and Related Matter	
		12.3.1 Proctorial Board	
	12.4	Various Cells	
	12.5	Unfair Means (UFM)	

13	AMENDMENTS		
	Annexure		
	Forms: BP-01 to BP-13		

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## **PREAMBLE**

The provisions contained in these Ordinances for "BACHELORS' PROGRAMME" of Motilal Nehru National Institute of Technology Allahabad (MNNITAA) govern the policies and procedures for the admission of students, imparting instructions, conducting examinations, evaluation, certification of students' performance and the various forms of flexible academic under-graduate programmes being offered by the Institute to the students.

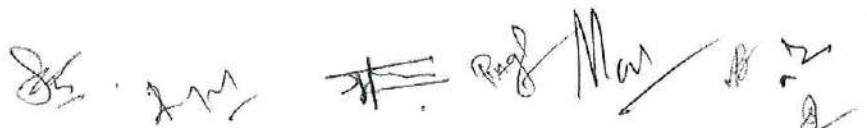
The present Ordinances have been designed to promote flexible, multi-discipline and holistic education including life-long learning. The Ordinances also aim to provide regulated academic autonomy with delegated academic administrative empowerment at different levels.

These Ordinances shall supersede all the corresponding earlier set of Ordinances for all "BACHELORS' PROGRAMME" of the Institute, with all the amendments thereto, with effect from the academic session 2022-23 and shall be binding on the students admitted from the academic session 2022-23.

However, the students admitted in earlier academic sessions, shall be governed by the Ordinances prevalent at the time of their admission.

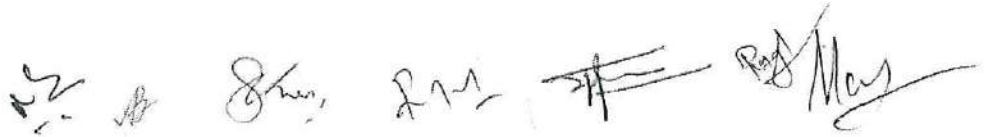
All Undergraduate Students are required to abide by these Ordinances for BACHELORS' PROGRAMMES' code of ethics and academic conduct.

5



### Nomenclature

ACD	ACademic Deficiency
AS	Academic Session
BP	B.Tech. Programme
BoAc	Board of Academics
BoG	Board of Governors
BoS	Board of Studies
B.Tech.	Bachelor of Technology
CPI	Cumulative Performance Index
DASA	Direct Admission of Students Abroad
DUGC	Department Undergraduate Committee
g	grade points associated with the letter grades awarded to a student
Gov	Government of India
ICCR	Indian Council of Cultural Relations
MEA	Ministry of External Affairs
MNNITA	Motilal Nehru National Institute of Technology Allahabad
MOOCs	Massive Open Online Courses
MoU	Memorandum of understanding
s/he	she or he
SMPC	Senate Masters' Programme Committee
SPI	Semester Performance Index
SUGC	Senate Under Graduate Committee
UFM	Unfair Means
w	weight or credit of the course





**1. INTRODUCTION**

The objectives of all the Undergraduate Programmes at the Motilal Nehru National Institute of Technology Allahabad (MNNITA) are:

- To provide the highest level of education in Technology and Science, and to produce competent, creative, and imaginative Engineers and Scientists,
- To promote a spirit of free and objective enquiry in different fields of knowledge,
- To make a significant contribution towards the development of skilled technical manpower,
- To create an intellectual reservoir to meet the growing demands of the society and nation, and
- To attain a distinct identity for the Institute and oneself through technology innovation and dissemination for the benefit of the society and nation.
- To promote research and innovation and professional competence amongst students.
- To promote flexible, multi-discipline and holistic education including life-long learning.

The Undergraduate Programmes are designed to achieve these objectives and to inculcate in the student concepts and intellectual skills, courage and integrity, awareness and sensitivity, towards the needs and aspirations of the society in the national and global contexts.

These ordinances set out the procedures and requirements of the Undergraduate Programmes of study that fall under the direct purview of the Senate Under Graduate Committee (SUGC).

**1.1 Board of Governors (BoG)**

The Board of Governors of the Institute, hereinafter, referred to as BoG, is constituted as per the provisions contained in Sections 10 and 11 of the National Institutes of Technology Act, 2007. BOG is one of the "Authorities of Institute".

**1.2 Senate**

The Senate of the Institute is constituted as per the provisions contained in Section 14 of the National Institutes of Technology Act, 2007. Subject to the provisions of the Act, the Senate of the Institute shall have the control over general regulations and be responsible for the maintenance of standards of instruction, education, and examination in the Institute and shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Statutes. Director of the Institute acts as the Chairperson, Senate.

**1.3 Vision and Mission**

**Vision**

- To attain a distinct identity for the Institute through technology innovation, knowledge creation and dissemination for the benefit of the society.

**Mission**

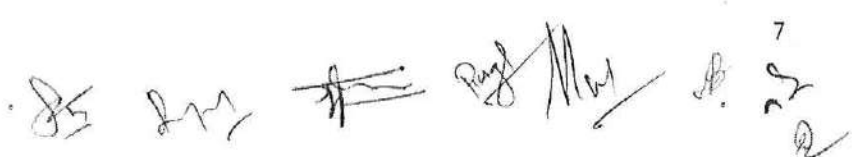
- To nurture an eco-system for continuous enhancement of value based teaching and learning process in the emerging areas of technology.
- To train quality human and knowledge resources in the service of society.
- To develop sustainable products and technologies.

**1.4 Undergraduate Programmes**

Six different variants of Bachelor of Technology programs are offered by the Institute. They are designated as Basic Degree viz. B. Tech., B. Tech. with Minor, B. Tech. Honours, B. Tech. Honours and Minor, B. Tech. with Research, and B. Tech. with Research and Minor.

The associated degree nomenclature of each of the undergraduate programmes is given below:

Programme Type	Degree nomenclature
Basic Degree	B. Tech. (_____)



Basic + Minor	B. Tech. ( ) and Minor in ( )
Basic + Honours	B. Tech. Honours ( )
Basic + Research	B. Tech. ( ) with Research
Basic + Honours + Minor	B. Tech. Honours ( ) and Minor in ( )
Basic + Research + Minor	B. Tech. ( ) with Research and Minor in ( )

**(A) Basic Degree viz. B. Tech**

Basic Degree viz. B. Tech. Programme refers to normal/regular B. Tech. Undergraduate Programme without any specialty, where a student needs to earn minimum required 160-170 credits relevant to her / his discipline.

**(B) B.Tech. Honours**

B.Tech. (Honours) Programme refers to B.Tech. Undergraduate Programme with Honours indicating a higher quality and quantity of study in her / his own discipline. A student needs to earn additional 16-20 credits through specialized courses enhancing the professional competence and capabilities, above the minimum required credits for Basic Degree viz. B. Tech. degree, relevant to her / his discipline.

**(C) B.Tech. with Research**

B.Tech. with Research Programme refers to B.Tech. Undergraduate Programme with Research where a student needs to earn additional 16-20 credits through Research / PG level courses, above the minimum required credits for Basic Degree viz. B. Tech., relevant to her / his discipline enabling her / him to pursue M.Tech. in one year or direct admission in PhD Programme

**(D) Basic Degree viz. B. Tech./ B. Tech. Honours/ B. Tech. with Research, with Minor**

**Basic Degree viz. B. Tech./ B. Tech. Honours/ B. Tech. with Research, with Minor(s) programmes** refer to B. Tech. Programmes undertaken by students with multidiscipline study of additional discipline(s), in addition to the discipline in which a student has been admitted. Opting for such additional Minor disciplines of study would be limited to two. For each of such Programmes with Minor, a student needs to earn additional 16-24 credits (for each minor) through prescribed courses related to the Minor, above the minimum required credits for B. Tech. degree relevant to her / his discipline.

Presently 4-year Bachelor of Technology (B. Tech.) Programmes in the Institute are being offered in eight disciplines of engineering and technology viz. Biotechnology, Chemical Engineering, Civil Engineering, Computer Science and Engineering, Electrical Engineering, Electronics and Communication Engineering, Mechanical Engineering, and Production and Industrial Engineering.

Institute may start new under-graduate programme(s) in other disciplines after due approval of the Senate and the Board of Governors.

**1.5 Office of the Dean (Academic)**

The Office of the Dean (Academic) is responsible for the implementation of the decisions taken on academic matters by the Senate of the Institute, SUGC and other duly constituted Senate Committees. The office of the Dean (Academic) shall (i) receive, process and maintain all records related to the Undergraduate Programmes including curricula, courses offered, academic calendar, registration, semester leave, examinations, grades and award of degrees and medals/ prizes (ii) disseminate information pertaining to all academic matters (iii) issue necessary Memoranda / Orders (iv) act as a channel of communication between the students, instructors, departments / interdisciplinary programme / schools / cells / centres and the SUGC. The Undergraduate Section of the office of Dean (Academic) shall assist the SUGC in its functioning.

**1.6 Senate Undergraduate Committee (SUGC)**

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The Senate Undergraduate Committee, hereinafter, referred to as SUGC, is established according to the bye-laws of the Senate. The SUGC, is one of the standing committees of the Senate, shall consist of following members:

- (i) Chairperson, SUGC nominated by the Senate / Chairperson, Senate from amongst the members of the Senate.
- (ii) Outgoing Chairperson, SUGC.
- (iii) Chairperson, Senate Masters' Programme Committee (SMPC).
- (iv) Two Senate nominees from amongst the Senate members.
- (v) Convener, DUGC of all Academic Departments and the Interdisciplinary Programmes.
- (vi) Three undergraduate students (one each from second, third and fourth year, and all from different departments and at least one female student). The student members shall be nominated by Dean (Academic).

The tenure of the Chairperson, SUGC and Senate nominees shall be normally of two years. The tenure of student nominees shall be of one year. The student members shall not participate in SUGC meetings when the cases of academic evaluation of a student is being considered, although the students' opinion might be sought prior to taking any decision. The SUGC must meet at least twice in every Semester. The Chairperson, SUGC shall keep record of its decisions.

The SUGC shall have jurisdiction in the recommendation of the following matters concerning the Undergraduate Programmes of the Institute:

- *Introduction of new Course(s),*
- *Desirable modification of Courses already approved,*
- *Modification of the credit value of Courses,*
- *To help in conducting of oral and written Examinations, award of degree,*
- *To consider the recommendations of the DUGCs, and*
- *Other related matters as may be referred to it by the Senate from time to time.*

The functions of the SUGC shall be of general policy determination, coordination and review, however, the Senate shall retain the power of final decision. In the discharge of its responsibilities, the SUGC shall make full use of the appraisals and recommendations of the various Academic Departments.

#### 1.7 Department Undergraduate Committee (DUGC)

Each Department shall have a Department Undergraduate Committee, hereinafter, referred to as DUGC, consisting of the following:

- (i) Head of the Department as ex-officio Chairperson.
- (ii) Convener, Department Masters' Programme Committee / Convener, Department Doctoral Programme Committee.
- (iii) Three to five faculty members to be chosen from the Department.
- (iv) One professor from another Department.
- (v) Three Departmental UG students, one each from the second year, third year, and final year of UG Programmes offered by the Department, respectively. The student members shall be nominated for a period of one year.
- (vi) Convener, DUGC is to be nominated by Head of the Department among the faculty members of the Department.

The faculty members from the Department shall comprise at least one Professor (if available), one Associate Professor, and one Assistant Professor. The Convener, DUGC and other members of the DUGC shall be proposed by the Head of the Department along with the recommendation of Departmental faculty advisory committee for a term of two years starting from the month of July of the Academic Session.

The proposed DUGC shall be approved by the Chairperson, SUGC.

The DUGC shall be responsible for the following:

- a) monitoring of quality of instructions to students,
- b) proposing and implementing new Courses and desirable modification of courses already approved,
- c) attending to the problems of UG students and advising them in academic matters,



- d) coordinating grade submission to the office of Dean (Academic),
- e) obtaining feedback of the performance appraisal of the Course Instructors from the students in the prescribed format [Form: BP-01 & BP-02].
- f) advising the students with regard to opting online courses or courses offered by other Institutions.
- g) mapping the marks/ grades earned by students under Clause (vi) as above, for preparation of grade sheet.
- h) advising students for selection of minor, core engineering supported courses, Honours & Research courses & processing the allotment of these courses in association with Dean academic office. Associated modalities will be evolved by the concerned departments as per the requirements.

### 1.8 Board of Studies (BoS)

There will be a Board of Studies, hereinafter, referred to as BoS, for every Department. BoS functions will include framing the content of various courses, reviewing and updating the content and introducing new courses of study on a regular basis.

The composition of the BoS is as below:

- (i) The Head of the Department as Chairperson.
- (ii) All Professors / Associate Professors / Assistant Professors of the Department.
- (iii) Members nominated by the Dean (Academic) on the recommendation of the Head of the Department as given below:
  - a) One Professor / Associate professor from physics, chemistry, mathematics, humanities and allied Departments nominated by respective Head of the Department.
  - b) One subject expert from IISc / IITs / NITs.
  - c) One subject expert with at least 10 years of experience in the relevant field from a Central/ State Organization/ R&D labs or from a reputed Industry.
  - d) One Alumni with at least 10 years of experience in the relevant field from a reputed R&D / Industry.

The BoS shall be constituted by the Department for a period of two years. The meetings of the BoS shall be arranged at least once in a year. The Board of Studies will have a power to advise the Department and prepare, revise or update content of courses as per the guidelines stipulated by the Senate. The duly considered recommendations of the BoS will be submitted to the BoAc for further consideration.


### 1.9 Board of Academics (BoAc)

There will be a Board of Academics, hereinafter, referred to as BoAc, for every Department. The constitution and role of the BoAc shall be as per guidelines of NIT Statutes, as amended from time to time. The BoAc will scrutinize the changes in existing curriculum or new proposals. The duly considered recommendations of the BoAc will be submitted to the Senate for discussion and approval.

### 1.10 Academic Mentor(s)

To help the students in planning their courses of study and to render general advice regarding their Academic Programme, the concerned Head of the Department will assign faculty member(s) to every batch of students, who will be called as an Academic Mentor. The duty hours of mentors (normally two hours per week) will be counted towards as her / his academic load. The group of students thus assigned will continue to be under the guidance of the Academic Mentor(s) till they complete the programme until otherwise changed. Academic Mentor(s) will provide guidance and advise students on a wide range of academic and allied topics through academic mentoring sessions. Such session shall be decided by the particular Academic Mentor and assigned group of students. Academic Mentor(s) can act as space for dialogic education, where academics and students can discuss students' studies and overall progress.

## 2. ACADEMIC SESSION (AS)


  
 B. Shan, Dr. [unclear], [unclear], [unclear] 10/2



The Academic Session, hereinafter, referred to as AS, of the Institute is divided into two Regular Semesters - Odd semester & Even semester of nearly one year of duration. Summer Semester will be optional, and will be decided by the Department based on the availability of the faculty members and other resources. Additionally, each AS should be documented through Academic Calendar.

### 2.1 Regular Semesters

The Regular Semesters of AS are termed as Odd and Even Semesters.

The Odd Semester and the Even Semester usually commence in July and January every year, respectively. Each regular Semester (Odd and Even) are twelve weeks in duration for the purpose of instructions. In addition, two weeks of each Semester are earmarked for the End-Semester Examination and one week during the Semester is for Mid-Semester Examination.

### 2.2 Summer Semester

Summer Semester is the third semester in the AS and will be conducted with the discretion of the Department. However, in exceptional cases, office of Dean (Academic) may take decision in consultation with the concerned Department for the interest of the students. For students, studying in Summer Semester is optional. Summer Semester runs between declaration of results of even semester and the commencement of the classes of next AS. Summer semester is of 3-4 weeks duration for teaching and guidance of the students. Students can appear in Supplementary Examination after their Summer Semester.

### 2.3 Academic Calendar

The exact dates of all the important events, such as online registration, physical reporting in the institute / *deeksharambh*, Orientation, Registration, Late Registration, Commencement of Classes, Adding and Dropping of Courses, Submission of Documents, Mid semester Examinations, Submission of Grades, Holidays, Vacation, Mid-Semester Recess, Official Students Activities etc., during the AS are specified in the Academic Calendar of the Institute as approved by the Senate. The Dean (Academic) shall notify the Academic Calendar of each Semester or for an AS after approval of the Senate, before the commencement of the semester. Any modification / change in Academic Calendar due to an emergent situation shall be proposed by the Dean (Academic) for the approval by the Chairperson, Senate and subsequently, to be reported to the Senate for ratification.

## 3. ADMISSION

### 3.1 Admission Procedure

- (a) Admission to various Programmes shall be made once in a year as per the guidelines framed by the Government of India (GoI) from time to time.
- (b) Admissions may be offered through a centralized counseling process as applicable.
- (c) A few admissions may be offered under the Cultural Exchange Fellowship Programme of the GoI, administered by the Indian Council of Cultural Relations (ICCR) and Direct Admission of Students Abroad (DASA) and Ministry of External Affairs (MEA) as per rules of the respective scheme.
- (d) Reservation shall be as per the GoI guidelines framed from time to time.
- (e) Students shall pursue their respective B. Tech. Programme allocated to them at the time of admission. The Senate may allow a slide of branch at the beginning of the second year based on academic performance in the first year, as per the branch sliding rules described in Clause 5.4.

Admission to any Undergraduate Programme of the Institute requires that the applicant shall complete all the registration formalities laid down in Section 5.

### 3.2 Admission Cancellation

All students admitted to any Programme shall submit copies of their mark-sheets, provisional certificates, transfer certificate / migration, etc., of the qualifying examination and other



documents to the office of the Dean (Academic) by the last date specified for the purpose in the academic calendar. The Dean (Academic), in consultation with the Director, may cancel the admission of any student who fails to submit the prescribed documents by the specified date or to meet other stipulated requirement(s). The Senate Chairperson may also cancel the admission at any later stage if it is found that the student had supplied some false information or suppressed relevant information while seeking admission or s/he was involved in the act of indiscipline as per Clause 12.

### 3.3 Admission Withdrawal

The Senate Chairperson may grant permission to withdraw from a Programme after considering the circumstances faced by the student and the recommendations of the convener DUGC, concerned HOD and chairperson SUGC [Form: BP-03]. The students may also be permitted to exercise Exit Options as per Clause 3.4.

### 3.4 Entry and Exit Options

For the students who want to opt for multiple entry /exit option for the Programme, the rules are as follows:

- (i) Students may be allowed to re-enter the Programme within five (5) years from the date of leaving the Institution. Total exclusive / effective study duration of the Programme shall be as per clause 9.2. However, under extraordinary situation, a suitable decision may be taken by the Chairperson, Senate.
- (ii) As per NEP 2020, multiple exit stages with some kind of authorized exit certificates may be introduced by the senate.

## 4. CURRICULUM

### 4.1 B. Tech. Programme

The details of six variants of Basic B. Tech. programmes offered by the Institute to the students are given below:

#### 4 Year B. Tech. Programmes

S. No	Programme	Composition	Credit Distribution					Remarks
			Basic Degree	Minor	Honours	Research	Total	
1	B.Tech	B.Tech Regular	160-170	-	-	-	160-170	Course Structure in line with NEP 2020
2	B.Tech with Minor	B.Tech + Minor	160-170	16-24	-	-	176-194	Course Structure in line with NEP 2020 with multi - discipline learning and for additional skill-set
3	B.Tech Honours	B.Tech + Honours	160-170	-	16-20	-	176-190	Basket of Honours Course Works in general to be independent of M.Tech Specialization but may also contain subjects of M.Tech
4	B.Tech Honours and Minor	B.Tech + Honours + Minor	160-170	16-24	16-20	-	192-214	
5	B.Tech with Research	B.Tech with Research	160-170	-	-	16-20	176-190	Basket of Research Course Works invariably to be from M.Tech Specialization
6	B.Tech with Research and Minor	B.Tech with Research + Minor	160-170	16-24	-	16-20	192-214	

Following five categories of courses are offered by various departments in B Tech Programme(s)

Course Category Nomenclature	Acronym
Professional competence enhancing course(s)	PCE
Core Engineering Foundation Course(s)	CEF
Core Engineering Supporting Course (s)	CES
Core Engineering Essentials Course(s)	CEE
Extra Academic Activity related courses	EEA

## 5. REGISTRATION

*[Handwritten signatures and initials]*



The office of the Dean (Academic) coordinates the registration process with the assistance of the Departments. All students shall register in each semester for the courses to be pursued by them, as per the programme requirements, on the dates specified in the academic calendar. The details of the registration process are given below:

- (i) The registration process involves payment of fees and clearance of outstanding dues (if any), and signing of the registration roll provided by the office of the Dean (Academic) for physical registration, without which the registration process will remain incomplete.
- (ii) All students, including those on authorized leave, shall continue to register until they complete the programme. Students on authorized leave, shall be required to mandatorily register for zero credits.
- (iii) The student registering for a particular semester (other than first semester) must fulfill the academic performance requirements specified in Section 7. Those students who after registering in the semester wish to avail leave for the period more than as admissible in the Ordinances may be advised for the semester leave as specified in Section 8.
- (iv) The candidate admitted in the first year in any programme is required to submit documents of having passed the qualifying examination by the specified date to get her /his registration regularized.
- (v) Students registering from V semester onwards have to fulfill the academic requirements as per clause 7.1.

The sole responsibility for Registration shall rest with the student concerned.

#### 5.1 Late Registration

Late registration is discouraged.

However, late registration will be permitted with a financial fine as decided from time to time up to two weeks from the notified last date of registration. No registration shall be allowed after the notified last date of late registration during the semester except in special cases with the permission of Dean (Academic) on the recommendation of Head of the concerned Department.

#### 5.2 Semester Load Requirements

A student shall register for theory and practical courses every semester as per the respective programme. Each course carries a weight in terms of credit units depending upon the nature of the course (theory / practical / theory & practical) which, in turn, is determined by the number of contact hours (lectures and tutorials), laboratory hours and additional hours that a student is expected to devote per week. Only approved courses shall be offered during a semester.

A student may opt a normal or slow pace of study depending upon her /his academic capacity. A student opting for slow pace shall have to intimate the same at the time of registration in the odd semester [Form: BP-04]

##### 5.2.1 Normal Pace of Study

Normally a student shall be expected to study all the courses offered as per the normal curriculum of the programme every semester and shall try to complete the degree requirement in the stipulated time, as applicable.

##### 5.2.2 Slow Pace of Study

In case, a student finds it difficult to cope up with the normal curriculum load of a semester, s/he may opt for a slow pace only after the completion of the second semester. The opting-out of a desired course by a student will be approved by the Head of the concerned Department based on the recommendation of convener DUGC as per the requirements in the subsequent semester(s).

A slow pace of study shall allow the student to register for minimum two-thirds (2/3) of the normal semester academic load requirements.

#### 5.3 Cancellation and Withdrawal of Registration

- (i) **Cancellation of Registration:** Registration in a semester shall stand cancelled at any stage if the student fails to fulfill the laid down criteria for registration in that semester.



- (ii) **Withdrawal of Registration:** The Dean (Academic) may grant permission to withdraw from a Programme (i.e., permanent exit from the programme) after considering the circumstances faced by the student and on the recommendations of the DUGC and SUGC.

#### 5.4 Branch Sliding Rules

A student may be allowed for sliding of branch based on her/his academic performance in the first year, subjected to the guidelines framed by the Institute from time to time. Students whose branches are changed because of branch sliding will be required to earn additional credits viz. credits over and above the total credit requirement of the associated branch-specific programme for the left out courses, which the student will study to meet the academic requirements for completing the programme. The credits earned in the B. Tech. I and II Semesters in the branch-specific courses of previous branch viz. branch allotted in I year, will not be accounted for meeting the credit requirement of the branch, after sliding.

**For example:** The branch of a student who was admitted in B. Tech. I year in Chemical Engineering has been changed to B. Tech. ECE in III Semester because of branch sliding. Assuming that the B. Tech. ECE programme has total credits of 160, and there are 03 ECE branch specific courses in B. Tech. I year ECE with aggregate credits of 9, then the student will be required to complete these 03 ECE branch specific courses of B. Tech. I year ECE with aggregate credits of 9, as stipulated above. Thus, the student will be required to earn a total of 169 credits [160+9] by taking branch specific courses of B. Tech. I year [I and II Semester] of ECE, before becoming eligible for the award of B. Tech. Degree in ECE.

#### 5.5 Registration for Minor Programme(s)

- (i) A student may be allowed to register for Minor Programme(s) before the commencement of 3<sup>rd</sup>/4<sup>th</sup> semester if s/he fulfils the eligibility requirements for minor programmes at the time of registration as per the clause 7.2. [Form: BP-05]
- (ii) A student can register for a maximum of two Minor credit courses for one or more than one Minors in a particular semester.
- (iii) The student will apply for registration of Minor credit courses [Form: BP-06] by the notified last date of Minor registration.
- (iv) The total number of seats for each Minor will normally be limited to 10% to 20% of the total sanctioned intake of the particular B. Tech. programme of respective department. However the departments may increase the upper limit based upon their resources.
- (v) The minimum number of students for running any Minor programme will be five (5).

#### 5.6 Registration for B. Tech. Honours (with or without Minor)

The composition of the courses will be decided by the department. The department shall suggest a composition of three compulsory courses with remaining as electives

- (i) A student may be allowed to register for Honours credit courses from 5<sup>th</sup> semester onwards if s/he fulfils the eligibility requirements for Honours courses at the time of registration. [Form: BP-07]
- (ii) The student will apply for registration to Honours credit courses [Form: BP-08] by the notified last date of Honours registration.
- (iii) The number of seats for each Honours course offered by a particular Department will normally be limited to 10% to 20% of the sanctioned intake of the B.Tech. programme offered by the respective Department. However, the departments may increase the upper limit based upon their resources.
- (iv) The minimum number of students for running any Honours course will be five(5).

#### 5.7 Registration for B.Tech. with Research (with or without Minor)

- (i) A student may be allowed to register for Research credit courses from 5<sup>th</sup> semester onwards if s/he fulfils the eligibility requirements for Research programmes at the time of registration. [Form: BP-07]





- (ii) The student will apply for registration of Research credit courses [Form: BP-08] by the notified last date of Research registration.
- (iii) The number of seats for each Research programme offered by a particular Department will normally be limited to 10-20% of the sanctioned intake of the B. Tech. Programmes offered by the respective Department. However, the departments may increase the upper limit based upon their resources.
- (iv) The minimum number of students for running any Research programme will be five (5).

## 6. TEACHING AND EVALUATION

### 6.1 Teaching

- (i) **Medium-** The medium of instructions shall be English/ Regional language (Hindi).
- (ii) **List of Courses-** The list of courses for a specific B. Tech. Programme to be offered by a Department/ Interdisciplinary Programme is finalized before the beginning of the Semester and it will be notified by office of the Dean (Academic).
- (iii) **Conduct of Courses-** The Course Coordinator conducts each course with the assistance of the required number of Faculty Members. The Course Coordinator is responsible for conducting the course, holding the Examinations, evaluating the performance of the students, awarding grades at the end of the Semester and at the end of the Supplementary Examination, and transmitting the grades to the office of the Dean (Academic) within the prescribed time limit with the assistance of Course Instructor(s).
- (iv) **Teaching Assignments-** The parent Department (coordinating Department) will appoint a coordinator for each course. For courses of interdisciplinary nature, the course coordinators and associated faculty members shall be decided mutually by the Heads of the concerned Departments.

The departments may also advise students to take online courses and / or MOOCs and / or courses offered by other Institution sunder MoU. The Head of the Department shall appoint coordinator(s) for advising and mentoring & compilation of results for students who have opted online courses and / or MOOCs and / or courses offered by other Institutions under MoU. Maximum 20% of the total credits in a base programme can be opted through online-subjects to a maximum of 03 courses per semester.

#### **Audit Courses:**

A student may also opt for audit course(s) from any Department, which may enhance her / his academics.

A student may opt for maximum two audit courses in addition to the prescribed Academic Load requirement with the permission of the concerned DUGC at the beginning of a semester [Form: BP-09]. There will, however, be no obligation on the part of the Department to reschedule the time-table if any clash arises. Under this arrangement, the student is simply auditing the course and the grade awarded to her / him in that course(s) shall be mentioned in her /his Grade report, however, shall not be considered for SPI calculations. Audit courses can be dropped any time during the Semester but not later than two weeks prior to the end of classes.

#### 6.1.1 Duration of Classes

Official time for classes is from 8:00 am to 6:00 pm. Students of a specific class must follow the timetable as notified by the respective Department. However, in case of academic requirement classes may also be held on weekends / holidays with prior notifications.

#### 6.1.2 Extra Academic Activities

Extra Academic Activity classes will be held beyond the regular academic schedule and according to a notified time table as when decided by the Department / Dean (Academic).

#### 6.1.3 Expert / Invited Lectures

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Departments may conduct at least one Expert / Invited Lecture from an eminent professional for each offered course in the department for enriching knowledge and subject awareness of the students along with interaction of students with professionals. These lectures/ interactions will be compulsory for all the concerned students, and will be considered as an academic audit activity.

## 6.2 Evaluation

### 6.2.1 Evaluation Process

The evaluation of students in a Course shall be a continuous process and is based on their performances in the Examinations, Class tests, Quizzes / Short tests, Tutorials, Assignments, Laboratory work, Make-up Examinations (if applicable), Studios, etc.

The weightages of Examinations and regular assessment for awarding of Grades shall be as follows.

- (i) **Theory Type of Courses:** This type of course includes either lecture (at least 2 hours) or / and tutorial classes.

Mid-Sem Exam	Assessment	End-Sem Exam
25% (90 minutes duration)	25%	50% (150 minutes duration)

Assessment marks shall be awarded on the basis of Attendance, Surprise Tests, Quizzes, Assignments, Tutorials, etc.

- (ii) **Theory and Practical Type of Courses:** This type of course includes either lecture (at least 2 hours) or / and tutorial & practical classes.

Theory Part (70%)			Practical Part (30%)	
Mid-Sem Exam	Assessment	End-Sem Exam	Assessment	End-Sem Exam
20% (90 minutes duration)	10%	40% (150 minutes duration)	15%	15%

Assessment marks shall be awarded on the basis of Attendance, Assignments, Tutorials, Class tests, Quizzes / Short tests, day-to-day assessment of performance in all the Laboratory sessions as applicable.

- (iii) **Practical Type of Courses:** This type of course includes either practical or one lecture & practical classes.

Assessment	End-Sem Exam
50%	50%

The End-Sem Exam marks shall be of equal weightage of practical examination and viva-voce.

Assessment marks shall be awarded on the basis of Attendance, Assignments, Quizzes / Short tests, day-to-day assessment of performance in all the Lab Sessions evaluated through daily preparedness for conducting experiments, participation in conduct of experiments, report writing & submission, etc.

- (iv) **Project:** The project evaluation shall be carried out by the concerned Department. The modalities may be decided by the Department. However, the Department may consider the guidelines as follows.

The project evaluation shall be carried out by a **Project Allotment & Evaluation Committee (PAEC)** constituted by the Head of the Department. The department may also include experts from industry or CFTI as external member in PAEC.

The continuous assessment of the project work by the PAEC (except Assessment by project supervisor(s) component) will be as follows:

S. No	Assessment	Weightage	Semester Schedule
1	Problem definition / Synopsis / etc.	10%	During the 1st & 3rd week
2	Progress-I	20%	During the 4 <sup>th</sup> & 6 <sup>th</sup> week



3	Progress-II	20%	During the 7 <sup>th</sup> to 9 <sup>th</sup> week
4	Final Assessment (End-Sem Exam)	50%	End of Semester

Assessment by project supervisor(s) component will be 25% of total marks.

At the completion of a project, the student will submit a project report which will be evaluated by the Project allotment & evaluation committee during final assessment. The evaluation will be based on the report, presentation and a Viva-voce examination on the project. The similarity index of the project report shall be followed as per the existing institute guidelines in force.

#### 6.2.2 Paper Setting

For each Theory Course, the Course Coordinator, appointed by the Head of the respective Department, shall normally set the paper in consultation with the associated Faculty Member(s), if required. Each question in the question paper should be mapped with the Course Outcome (CO) of the corresponding course.

#### 6.2.3 Schedule of Examination

The Mid-Semester examination shall be of one hour and thirty minutes duration. The End-Semester and the Supplementary Examinations shall be of two hours and thirty minutes duration. The schedule for practical examination shall be announced by the concerned Head of the Department. All the examinations including practical examinations shall be usually held during the periods / days specified in the academic calendar. The make-up examination shall be coordinated by the concerned Department as per the guidelines issued by the office of the Dean Academic.

#### 6.2.4 Make-up Examination

Institute discourages the students for opting Make-up examination. If a student, for bonafide reasons, which are beyond the control such as illness, etc., fails to appear in the mid-semester examination in one or more course(s), s/he may make a request to the concerned course coordinator for consideration within seven days of the last scheduled examination. Such a request must be made on the prescribed form [Form: BP-10] available in the ordinances, giving reasons for the failure to appear along with documents in support of the given reason. The request for makeup test will be permitted by the Chairperson, SUGC.

If a student fails to appear or in submission of assignments, etc., it is entirely up to the course coordinator to decide whether or not to provide an opportunity for make-up examination. In case of a make-up test for mid-semester examination, the upper limit for awarding marks will be 70% of the maximum marks (i.e., maximum 17.5 out of 25) irrespective of marks secured in the make-up examination.

#### 6.2.5 Supplementary Examination

The Supplementary Examination will usually be held during a specified week of the subsequent semesters notified in the Academic Calendar of the Institute. The Supplementary Examination shall be scheduled by the office of the Dean (Academic). The modalities of the Supplementary Examination shall be as follows:

- (i) Only those students who were registered for the Courses during the regular Semester, and who failed or failed to appear in the end-semester examination and having satisfactory attendance are eligible for the Supplementary Examination.
- (ii) For taking Supplementary Examinations, a student can appear for a maximum of three courses with the prescribed examination fee [Form: BP-11] except in special cases with the permission of Dean (Academic)
- (iii) Late registration for Supplementary Examination shall not be permitted; however, permission may be granted under special conditions after the approval of Dean (Academic).



(iv) The weightage of different components for the computation of Grades of the Course for which the student appears in the Supplementary Examination, shall be as follows:

a) *For Theory Courses:*

The weightage for the supplementary examination shall be 75%. The assessment marks (25%) shall be carried forward from the regular semester.

b) *For Practical Courses:*

The weightage for the supplementary examination shall be 50% based on equal weightage of practical examination and viva-voce. The assessment marks (50%) shall be carried forward from the regular semester.

c) *For Theory & Practical Courses:*

The weightage for the supplementary examination for theory part shall be 60% and the weightage for practical part shall be 15%. The assessment marks (10%) for theory part and the marks (15%) for practical part shall be carried forward from the regular semester.

### 6.2.6 For Online Courses and Courses Offered by Other Institutions Under MoU

For these courses, the evaluation process adopted by the respective agency / Institution shall be applicable as per Clause 6.3.2. The marks / grades obtained shall be tabulated on the tabulation portal / sheet by the coordinator of online courses after mapping in accordance with the Institute grading system. The mapping shall be done by the DUGC.

If a student fails to clear any examination of any of these courses, s/he shall be allowed to repeat the same course or a substitute course with an equivalent credit after the recommendation of DUGC.

## 6.3 Grading System

### 6.3.1 Grades and Grade Points

At the end of the end semester / supplementary examination, a student is awarded a letter grade in each of her / his courses by course coordinator considering her /his performance in the various examinations, quizzes, assignments, laboratory work (if any), etc., besides regularity of attendance in classes. The grades shall be submitted through online process along with duly signed print out of the grade sheet to the office of Dean (Academic) positively within the prescribed time limit after the end-semester / supplementary examination.

Same methodology shall be adopted for mapping the grades / marks earned by student opting online courses or courses offered by other Institutions under MoU.

The system of grading to be followed will be **Relative Grading System** for all courses including project work.

A student shall be awarded a letter grade in each course in which s/he is registered for, indicating her /his overall performance in that course. There are eight letter grades: A+, A, B+, B, C, D, F and N. The correspondence between grades and points (on a 10-point scale) / rating is given below:

Letter Grade	A+	A	B+	B	C	D	F	N
Grade Points	10	9	8	7	6	4	0	0

There are additional letter grades, viz., S, X and W which stand for satisfactory, unsatisfactory, and withheld temporarily, respectively.

A student, who has not appeared in the end-semester examination for any reason, shall be awarded N grade irrespective of her /his performance in the mid-semester examination and assessment during the semester, and shall be treated as Academically Deficient (ACD).

In order to have appropriate evaluation correspondence with online courses / courses from other institutions, etc., it is desirable that A+ may be awarded to the students securing more than or equal to 85% marks and a student securing less than 30% marks may be awarded grade F.

A student, who is not allowed to appear in the end-semester examination for any reason, shall be awarded F grade irrespective of her /his performance in the mid-semester examination and assessment during the semester, and shall be treated as ACD.

Such an ACD student shall be required to clear her/his N/F grade by appearing in the subsequent supplementary examination or summer semester as the case may be.

### 6.3.2 Grading Online Courses



The grades equivalence of the marks obtained (as stated in the marks sheet of the student) by a student in a course work through online courses / MOOCs / courses offered by other Institutions under MoU shall be adopted as given below.

Equivalent Grades	A+	A	B+	B	C	D	E & F
% Marks obtained (as per the marks sheet of the student) by a student in a course work, through MOOCs	>85	84 - 75	74 - 65	64 - 55	54 - 45	44- 40	<40

### 6.3.3 Semester Performance Index (SPI)

The semester performance index (SPI) is a weighted average of the grade points earned by a student in all the courses credited, and describes her / his academic performance in a semester. If the grade points associated with the letter grades awarded to a student are  $g_1, g_2, g_3, \dots, g_m$  in  $m$  courses and the corresponding weights (or credits of the courses) are  $w_1, w_2, w_3, \dots, w_m$ , then SPI is given by

$$SPI = \frac{\sum_{i=1}^m w_i g_i}{\sum_{i=1}^m w_i}$$

S and X grades shall not be considered in the computation of the SPI.

### 6.3.4 Cumulative Performance Index (CPI)

The cumulative performance index (CPI) indicates the overall academic performance of a student in all the courses registered up to and including the latest completed semester term. It shall be computed in the same manner as the SPI, considering all the courses, and is given by:

$$CPI = \frac{\sum_{i=1}^n w_i g_i}{\sum_{i=1}^n w_i}$$

Whenever a student is permitted to repeat or substitute a course, the new letter grade replaces the better of the old and new letter grades in the computation of the CPI; however, both the grades appear on her /his grade report and transcript.

To convert the CPI into % of notional marks, the CPI may be multiplied by 10.

### 6.3.5 Grade Report

A copy of the grade report shall be issued to each student at the end of the semester. A duplicate copy, if required, can be obtained on payment of the prescribed fee.

### 6.3.6 Transcript

A transcript contains the record of the grades obtained in each and all courses, project and seminar registered by a student during his entire B. Tech. programme. It also includes the courses which have been repeated and / or replaced.

### 6.3.7 Withholding of Grade Report

The grade report of a student shall be withheld if s/he has not paid her /his dues, or if there is a case of indiscipline pending against her / him.

### 6.3.8 Marks Normalization for Multi-group Courses

19



The Departments may evolve a suitable methodology to normalize the marks awarded in different groups being handled by different faculty members in a same batch for a particular course so as to remove statistical bias for more representative evaluation of the whole class.

## **7. ACADEMIC PERFORMANCE REQUIREMENT**

### **7.1 Academic Deficiency (ACD)**

A student who does not fulfill any of the following conditions shall be categorized as "Academically Deficient (ACD)":

- (i) His / her SPI and CPI are equal to or greater than 4.0.
- (ii) S/he does not have N or F or X grade in any registered course or academic activities of any B. Tech. Programme.

### **7.2 Minimum Performance Requirement for Respective Programmes**

- (i) Generally, a student is desired to be promoted to the subsequent odd semester of the academic Programme without any ACD. However, if having ACD, s/he shall be allowed to register in subsequent supplementary examination /summer for clearing ACD related to her /his approved courses, fulfilling other terms & conditions of the Institute.
- (ii) An ACD student can register in the subsequent even semester of the academic programme irrespective of her / his academic performances.
- (iii) An academically deficient student may be permitted to re-register for courses in which s/he has N or F or X grades, provided s/he fulfills all other requirements.
- (iv) An academically deficient student may be permitted to register either in regular semester as back paper(s) or supplementary examination for the courses in which s/he has N or F or X grade.

However, the additional minimum performance requirements for respective B.Tech. Programmes are as follows:

#### **(A) Basic B. Tech.**

A student enrolled in Basic B. Tech. Programme is promoted to the subsequent higher semesters as per the above conditions. However, students should not have more than 20 credits in backlog courses to register for courses from the Vth semester onwards.

#### **(B) B. Tech. and Minor Programme(s)**

A student is allowed to register for B. Tech. Programme with Minor only if s/he fulfils the following conditions:

- (i) It is mandatory for the student to clear all the courses in her / his first attempts in the I, II and III semesters, as applicable, with a minimum SPI / and CPI 6.5.
- (ii) Allotment of the minor will be purely based on merit to be decided by the Department offering the Minor programme on the basis of SPI / CPI.
- (iii) If a student's academic performance falls below the requirement mentioned in the point (7.2.B.i), then s/he has to clear the deficiency before opting another Minor course(s) in subsequent semesters.

#### **(C) B. Tech. Honours (with or without Minor)**

A student is allowed to register for B. Tech. Programme with Honours only if s/he fulfills the following conditions:

- (i) Students who have cleared all the courses of first to fourth semester in their first attempts and have obtained a CPI not less than 8.0 are eligible to register for the Honours Programme.
- (ii) Honours course(s) allotment will be based on merit to be decided by the respective Departments on the basis of CPI.
- (iii) If a student's academic performance falls below the requirement mentioned in the point (7.2.C.i), then s/he has to clear the deficiency before opting for another Honours course(s) in subsequent semesters.

*B. Tech. 2011* *Prof. May* 20



**(D) B. Tech. with Research (with or without Minor)**

A student is allowed to register for B. Tech. Programme with Research only if s/he fulfils the following conditions:

- (i) Students who have cleared all the courses of first to fourth semester in their first attempts and have obtained a CPI not less than 7.5 are eligible to register for the Research Programme.
- (ii) Research course(s) allotment will be based on merit to be decided by the respective Departments on the basis of CPI.
- (iii) If a student's academic performance falls below the requirement mentioned in the point (7.2.D.i), then s/he has to clear the deficiency before opting for another Research course(s) in subsequent semesters.

**7.3 Degradation and Year drop**

**7.3.1 Degradation of Programme**

- (i) If a student of B. Tech. with Minor / B. Tech. Honours / B.Tech. with Research is Academically Deficient and is not able to remove his / her Academic Deficiency within one Academic Year (or within program duration in case of VII & VIII semesters) of acquiring the same, through relevant supplementary examinations, then her / his Programme would immediately be degraded to the Basic B. Tech. Programme and her / his Minor / Honours / Research courses (if any) would be dropped immediately.
- (ii) A student in a basic B. Tech. Programme, having Academic Deficiency, has to clear the reasons for her / his Academic Deficiency within two Academic years of acquiring them and within the maximum total permissible duration of six years for the basic B. Tech. Programme.

**7.3.2 Year Drop**

- (i) In case, the student is not able to clear the ACD within two years of acquiring it, s/he would be subjected to a compulsory "Year Drop".
- (ii) Further, after the completion of an academic year, including the supplementary examinations and the summer semester, if a student accumulates N or F or X grade in five or more courses or(20 or more credits) , s/he would also be subjected to a compulsory "Year Drop".
- (iii) A "Year Drop" would be the pause of regular academic activities for a student. However, the student will be allowed to register & clear backlog courses that has resulted in having ACD of the student by registering and clearing her / his all backlog courses in respective (Odd and Even) Semester of the Year. In case a backlog course is no more offered in a regular semester, the student has to clear the same through Supplementary Examination, as per the available options.
- iv) In case of exceptional medical ground (to be endorsed by the institute medical officer, recommended by DUGC and approved by SUGC), resulting in ACD, the student may be exempted from ACD considerations.

**7.4 Termination of Programme**

There may be termination of the B. Tech. Programme of a student on the ground of unsatisfactory Academic Performance. The Undergraduate Programme of a student may be terminated by the Senate if s/he is academically deficient and has not been able to remove her / his academic deficiencies for any year of B. Tech. Programme within total permissible duration of completing the B. Tech. Programme, as per normal / slow pace.

**7.5 Appeal against Termination**

A student whose Programme is terminated on account of inadequate academic performance or otherwise has the right to appeal to the Chairperson, Senate through DUGC and SUGC for reconsideration. While making the appeal against termination, s/he shall give reasons for her / his poor academic performance and / or to explain why her / his case merits reconsideration, in the prescribed format [Form: BP-11]. The Chairperson, Senate shall take a final decision after considering all the available inputs. However, the Chairperson, Senate shall not entertain any further appeal for review unless substantial additional



information is brought to her / his notice. An appeal shall not be entertained more than twice from the same student.

## **8. HOLIDAYS, VACATION, AND SEMESTER LEAVE**

### **8.1 Holidays**

Students shall be entitled for Institute holidays as notified in the Academic Calendar or by the competent authority.

### **8.2 Mid-Semester recess and Vacation**

Students are entitled to avail mid-semester recess and vacation as specified in the academic calendar.

### **8.3 Medical Leave**

Under serious / exceptional medical condition, accident, etc. (to be endorsed by the institute medical officer / Govt. Hospitals/ Specialized Hospitals), recommended by DUGC and approved by the concerned Head of the Department. The student may be allowed for Medical leave for maximum (cumulative) of 15 days in a given semester [Form BP-12].

For extraordinary situations, the application may be decided by DUGC on case to case basis.

All other academic requirements must be fulfilled by the student. In case the student requires Medical Leave longer than above-mentioned period, the student has to compulsorily go for Semester Leave / Semester Drop, as appropriate and accepted by DUGC and SUGC, and may be allowed to appear in Supplementary Examination (s) or / and Summer Semester appropriately to avoid Academic loss.

### **8.4 Semester Leave**

For bonafide reasons and / or in exceptional circumstances, a student may be allowed to withdraw temporarily for a Semester with prior approval of Dean (Academic) on the recommendations of the SUGC. Such Semester leave(s) of absence shall not exceed two Semesters with or without a break during the entire period of the Academic Programme including Semester Leave. In any case, the total duration of the Programme shall not exceed the maximum permissible duration of six (6) years. The student shall submit an application (Form: BP-12) prior to the start of the semester or during the semester to the Head of the Department, which will be processed through DUGC. However, such student is required to register in the semester with zero credit. For any registered student, refund of registration fee shall not be allowed and his credit shall be treated as zero.

Further, a student can opt for semester leave for joining in any other institutions/ organizations under MoU and her / his credit transfer is possible.

### **8.5 Study Leave**

A student wishing to pursue any approved academic activity in other institutions/ organizations may opt for study leave not more than 15 days in a semester of academic programme. The student shall submit an application [Form: BP-12] to the Head of the Department and will be approved by the Head on the recommendation of DUGC.

### **8.6 Extra-curricular Activity Leave**

A student wishing to pursue any approved Extra-curricular Activity in other institutions/ organizations may opt for Extra-curricular Activity Leave not more than 15 days (under normal condition) in a semester of academic programme. Extra-curricular Activity Leave will be recommended by President Student Activity Centre (SAC) and approved by Chairperson, SUGC & reported to Department for compulsory consideration.

## **9. PROGRAMME REQUIREMENTS**

### **9.1 Attendance Requirement**

The Institute is of residential nature and therefore all the students are required to have full / maximum attendance for the courses. However, in order to meet eventualities, a relaxation of 25% attendance may be granted. The student shall not be allowed to appear in the end-semester examination of a course, if the attendance in that course falls below 75% and shall be accordingly awarded F grade.





However, as per Sec. 8, the student may be allowed an extraordinary attendance relaxation and student shall be responsible for fulfillment of all other academic requirements.

## 9.2 Minimum and Maximum Duration

For the students who want to complete the Programme in one stretch the minimum and maximum duration requirements for undergraduate Programme are as under:

- Minimum and Maximum duration for normal pace: Four years and or Six years, respectively.
- Minimum and maximum duration for slow pace: Four years and Seven years, respectively.

## 10. DEGREES

### 10.1 Award of Degree

A student who has completed all the Programme requirements specified in Sections 7-9, paid all dues to the Institute and the hostels, and has no case of indiscipline pending against her / him shall be recommended by the Senate to the Board of Governors (BOG) for the award of the appropriate degree in the ensuing convocation. The degree shall be awarded only after the BOG accords its approval. However, a student may be provided a provisional certificate of completion of the respective Programme by the Dean (Academic), till the convocation is held.

### 10.2 Withdrawal of the Degree

Under extremely exceptional circumstances, where any gross violation of the graduation requirements is detected at a later stage, the Senate may recommend to the Board of Governors for the withdrawal of degree already awarded.

## 11. SCHOLARSHIPS, PRIZES, AND MEDALS

The Senate shall determine the general policy regarding recommendations for the award of the different types of scholarships, Stipends, medals and prizes available to Institute students.

### 11.1 Scholarships

A number of merit-cum-means scholarships, endowment scholarships / fellowships etc. are granted by the government, the Institute, NGOs & other bodies, and individuals. These scholarships shall be awarded according to the guidelines for eligibility and durations specified by the funding agency. In case of sponsored scholarship instituted by individuals/ societies the scholarship shall be established with approval of the Chairperson, Senate.

These scholarships shall be liable to be withdrawn, partially or fully, in case of misconduct, deliberate concealment of material, facts and/ or giving false information.

A student leaving the Institute on her /his own accord without completing the Programme of study may be required to refund the amount of scholarship, etc. received during the academic session in which s/he leaves the Institute. For more information on the scholarships, refer to the webpage of the Student Welfare Office.

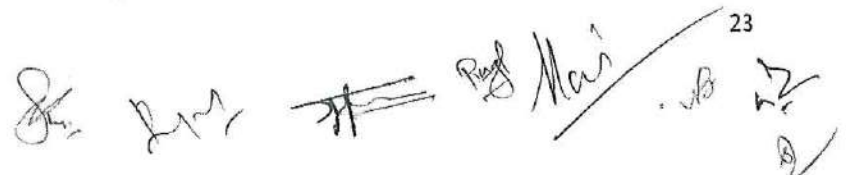
### 11.2 Prizes and Medals

To promote and recognize academic excellence, constructive leadership and overall growth and development of students, the Department may award a number of prizes and medals, established by the Institute on its own or through endowments / grants made by donors, with the approval of the Chairperson, Senate. For more information on the prizes and medal, refer to the webpage of the Student Welfare Office.

## 12. CONDUCT AND DISCIPLINE

### 12.1 Code of Conduct

Each student shall conduct herself / himself in a manner befitting her /his association with the Institute. S/he is expected not to indulge in any activity, which is likely to bring down the prestige of the Institute. S/he shall also show due respect and courtesy to the faculty members, officers and employees of the Institute, and good neighborly behavior to fellow students. Due attention and courtesy are to be paid to visitors to the Institute and residents of the campus.

Handwritten signatures and initials at the bottom of the page, including a large signature that appears to be 'Raj' and another that appears to be 'Masi'. There are also several smaller initials and marks.



Lack of courtesy and decorum, unbecoming conduct (both within and outside the Institute), willful damage and / or removal of Institute property or belongings of fellow students, disturbing others in their studies, adoption of unfair means during examinations, breach of rules and regulations of the Institute, noisy and unseemly behaviour, harassment of any faculty member or staff or student, and similar other undesirable activities shall constitute violation of the code of conduct for students.

## 12.2 Ragging

Ragging in any form is strictly prohibited and considered a serious criminal offence and violation of the code of conduct. Involvement of a student/ students in ragging may lead to her/ his /their expulsion from the Institute. All the senior students would be required to submit an undertaking every year / semester in this regard during the time of enrolment. The Anti- Ragging Committee of the institute would monitor / address the complaints related to ragging and depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee, the possible punishments for those found guilty would be decided.

## 12.3 Disciplinary Actions and Related Matter

Violation of the code of conduct shall invite disciplinary action which may include punishment such as reprimand, disciplinary probation, fine, and debarring from examinations, withdrawal of scholarship and / or placement services, withholding of grades and / or degrees, debarring / cancellation of registration, and expulsion from the hostel and / or the Institute.

**For indiscipline of a student in a class, the course instructor may**

- (i) debar her / his from attending a few subsequent classes for which s/he shall not be liable to get relaxation in attendance / favourable consideration in mercy appeal, and
- (ii) report the matter to Dean (Student Welfare) through proctorial board for necessary disciplinary action.

### 12.3.1 Proctorial Board

Rules and regulation framed by the Institute, to be followed in order to maintain the cordial atmosphere in the campus (among the students, faculty members and non-teaching staff) which are monitored by Proctorial Board, hereinafter, referred to as PB. The PB headed by the Chief Proctor (disciplinary authority of the Institute) helps students from any difficulty and to see that the disciplinary rules are followed properly.

## 12.4 Various Cells

In addition to the details mentioned in the previous sections pertaining to the matters of conduct and discipline, the students can approach the following cells for the redressal of their grievances related to various issues:

- (a) **Grievance Cell:** For the redressal of the grievances of faculty, staff and students.
- (b) **SC / ST Cell:** To resolve all the affairs / problems related to the SC / ST Officers, Employees and Students of the Institute.
- (c) **Equal Opportunity Cell (EOC):** To ensure equity, equal opportunity and social inclusion of the community at large.
- (d) **Internal Complaint Committee:** to address the complaints related to sexual discrimination / harassment of women.

## 12.5 Unfair Means (UFM)

Unfair means shall comprise of followings.

- (i) Copying from the papers / mobile electronic equipment, or materials in the possession of the student.
- (ii) Copying from the answer book of neighboring students
- (iii) Possession of the relevant material
- (iv) Disturbing the smooth conduct of Examination
- (v) Misbehaviour with the invigilator
- (vi) Any other undesirable act.

Unfair means Committee shall consist of:

- (i) Dean (Academic)
- (ii) Dean (Student Welfare)
- (iii) Chief Proctor
- (iv) Concerned Head of Department/Cell
- (v) Senate Nominee

The procedure to deal with the cases of Unfair Means (UFM):

- (a) Any use of UFM detected by course instructor / invigilators / members of observer committee shall be reported to Dean (Academic), Head of the concerned Department and course instructor in the prescribed format [Form: BP-13], on the same day.
  - (b) After the student is caught using UFM her /his answer books along with the question paper and material used in UFM shall be kept in a separate envelope and the student shall be issued a fresh answer book and question paper on which s/he may continue for the remaining period of examination.
  - (c) Head of the Department shall issue a show cause notice to the student seeking her / his clarification on the charges; within one day of reporting of the case. The clarification of the student shall be obtained within two days and the same shall be given to course Instructor for getting her / his comments.
  - (d) The course instructor shall examine the contents of the material used for UFM and verify, if the same is relevant to the subject and up to what extent the material has been used in answering the questions attempted in the answer book.
  - (e) The course instructor shall present the case to the unfair means committee.
  - (f) Unfair means committee shall meet soon after six days of the completion of semester examination. The committee shall give opportunity to the student concerned for explanation and recommend the award of punishment. The recommendation of the punishment may be made on the basis of following:
    - (i) Copying from the papers / mobile electronic equipment / materials in the possession of the student (cancellation of that day's examination or of examination of the current session).
    - (ii) If the student has misbehaved with invigilator, the matter may be referred to the proctorial board for suitable recommendation.
    - (iii) Copying from the answer book of neighbouring student (cancellation of the subject examination).
1. If the decision is not taken by the date of grade entry the grades entered will be 'W' and the result of such student shall not be declared along with other students.
  2. The recommendations of the unfair means committee will be implemented after getting the approval of the Chairperson, Senate / Director.
  3. A student who feels aggrieved with the punishment awarded, may, however, appeal to the Chairperson, Senate stating clearly the case and explaining her / his position, seeking reconsideration of the decision.

### 13. AMENDMENTS

Notwithstanding anything contained in the Ordinance, the Senate of the Motilal Nehru National Institute of Technology Allahabad, reserves the right to modify / amend without notice, the Curricula, Procedures, Requirements, Examinations, Admissions and Rules pertaining to its Bachelors' Degree Programmes.



## Motilal Nehru National Institute of Technology Allahabad

## FEED BACK FORM FOR THEORY COURSES

(To be filled by students registered in the course)

The objective of this form is to obtain feedback from the students so that the course can be improved further.

Course Number &amp; Course Title:

Semester/Session &amp; Year:

Course Instructor's Name:

Department:

Your own performance in the course so far (please circle one): Top 25% / Next 25% / Below 50%

(mark 'X' in the appropriate box)

	Course Organisation	Range	5	4	3	2	1	Range
1.	Objectives and plan of the course were specified	Very clearly						very poorly
2.	Coverage and depth of course plan was	Excellent						very poor
3.	The topics provided new knowledge	Mostly						Hardly
4.	Prescribed reading material was available	Mostly						Hardly
	<b>Presentation and Interaction</b>	<b>Range</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>Range</b>
1.	In terms of organization, clarity and presentation of fundamental concepts, the lectures were	Excellent						Poor
2.	Instructor's oral presentation in terms of audibility and articulation was	Excellent						Poor
3.	Instructor's blackboard (or overhead) presentation in terms of organization and legibility was	Excellent						Poor
4.	Encouragement given by the instructor to think and reason, logically and objectively was	Excellent						Poor
5.	Instructor's responses to questions asked in class were	Clear						Vague
6.	The availability and approachability of the instructor outside class hours were	Excellent						Poor
7.	Instructor's attitude towards teaching of this course was	Enthusiastic						Indifferent
8.	The overall quality of teaching in this course was	Outstanding						Poor

contd.

BP-01 (i)



	Examinations / Tests	Range	5	4	3	2	1	Range
1.	The tests reflected the course plan	Very closely						Poorly
2.	Rather than rote learning, understanding was tested	Thoroughly						Hardly
3.	Examinations were of appropriate level/length	Always						Rarely
4.	Answer scripts were promptly checked and returned	Always						Rarely
5.	The evaluation was fair and transparent	Mostly						Rarely
6.	The evaluations helped in understanding the subject better	Always						Rarely
OVERALL RATING : Excellent								Poor

General Comments:

- In addition to the class hours, how many hours per week did you put in for this course?
  - The work load in this course in comparison to other courses of this Semester was:  
*very little / just right / too heavy*
  - In relation to the general level of understanding of the class, the level of lectures was:  
*too low / just right / too high*
    - Were the lectures held regularly and on time?
- If the course had a self study component (such as assignment, seminars, small projects and literature survey) comment on how it helped /inspired you to learn/probe further.
  - What did you like / dislike most about this course?
- Would you rate this course as one of *the five best courses* you have had so far? Yes / No

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If you have any other comments not covered by this questionnaire, please write below:

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If there is any Instructor designed feedback question, please write the response below:

*Mani* *Prof. S. R. Singh* *1/2* *A* *SA* *A*

Motilal Nehru National Institute of Technology Allahabad  
FEED BACK FORM FOR PRACTICAL-COURSES

The objective of this form is to obtain feedback from the students so that the practical sessions can be further improved.

Course Number & Course Title:

Semester/Session & Year:.

Course Instructor's Name:

Department:

Your own performance in the course so far (please circle one): Top 25% / Next 25% / Below 50%

( mark 'X' in the appropriate box)

	Presentation and Interaction	Range	5	4	3	2	1	Range
1.	The Experiments provided new insights	Always						Rarely
2.	Methodical and systematic work was emphasized	Always						Rarely
3.	Handouts/laboratory manuals were available in advance	Always						Never
4.	Your preparation before going to laboratory was	Excellent						Poor
5.	Instructor's feedback on your report was prompt	Often						Rarely
6.	Instructor's feedback on your report was useful	Often						Rarely
7.	During the practical sessions, your interaction with the instructor was useful	Often						Rarely
8.	Availability and approachability of the Instructor outside class hours was (respond, if applicable)	Excellent						Poor
9.	Encouragement given by the Instructor to think and be creative was	Excellent						Poor
OVERALL RATING : Excellent								Poor

Additional Comments:

If you have any other comments not covered by this questionnaire, please write below:

If there is any Instructor designed feedback question, please write the response below:

*Man* *R.M.* *J.K.* *Rang* *S* *A*

Form: BP-03  
(Clause 3.3)

Motilal Nehru National Institute of Technology Allahabad  
FORM FOR ADMISSION WITHDRAWAL FROM PROGRAMME

Name of the student :  
Registration No. :  
Branch :  
Session and Semester :  
Year of Joining :  
Email ID (in block CAPS):

Reasons for withdrawal :

Any Supporting Documents:

Signature of the Student (with Date)

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Remarks of Convener, DUGC :

Recommendation of the HOD :

Remarks of Chairperson, SUGC :

Approval of the Chairperson, Senate :

*Mai* *Sh. Singh* *is* *A* *[Signature]*



**Motilal Nehru National Institute of Technology Allahabad**  
**FORM FOR INTIMATION OF SLOW PACE OF STUDY**

Name of the student :

Registration No. :

Branch :

Current Session and Semester :

Email ID (in block letters) :

Reasons for opting for the slow pace of study (Attached separate sheet if required):

Courses student have registered for the current semester:

Sl. No.	Course Code	Course Name	Credit
1			
2			
3			
4			
5			
6			
7			
8			

Course student would like to opt-out:

Sl. No.	Course Code	Course Name	Credit
1			
2			

Signature of the Student with date :

Remarks of Convenor (DUGC) :

Approval of HoD\* :

\*Approved copy to be submitted to office of Dean, Academic for record and necessary action.

*May 2017* *Sh. Prady* *12/11* *AB* *[Signature]*

**Motilal Nehru National Institute of Technology Allahabad**  
**FORM FOR REGISTRATION OF MINOR PROGRAMME(S)**

Name of the student :  
Registration No. :  
Branch :  
Current Session and Semester :  
Has the student cleared all the courses (Sem. I-II) in the first attempt : Yes/ No  
Current SPI and CPI :  
Number of Minor Programme(s), the student would like to apply (maximum allotment-two): one / two

Preferences of Minor Programme-1:

Sl. No.	Minor Discipline	Department
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Preferences of Minor Programme-2:

Sl. No.	Minor Discipline	Department
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Signature of the Student with date :

Remarks of Convenor (DUGC) :  
(Parent Department)

Recommendation of HoD :  
(Parent Department)

To be forwarded to office of the Dean, Academic for necessary action and record

*(Handwritten signatures and initials)*

Motilal Nehru National Institute of Technology Allahabad  
FORM FOR REGISTRATION OF MINOR CREDIT COURSES  
(To be submitted separately for each Minor Programme(s))

Name of the student :  
Registration No. :  
Branch :  
Current Session and Semester :  
Current SPI and CPI :

Preferences of Minor Credit Courses:

Sl. No.	Course Code	Course Name	Department	Credit
1				
2				
3				
4				
5				
6				
7				
8				

Signature of the Student with date :

Remarks of Convenor (DUGC) :  
(Parent Department)

Recommendation of HoD :  
(Parent Department)

Remarks of Convenor (DUGC) :  
(Target Department)

Approved by HOD\* :  
(Target department)

\*Approved copy to be submitted to office of Dean, Academic for record and necessary action.

*Mani Ravi, J. Ravi, R. Ravi, S. Ravi, A. Ravi, B. Ravi, C. Ravi, D. Ravi, E. Ravi, F. Ravi, G. Ravi, H. Ravi, I. Ravi, J. Ravi, K. Ravi, L. Ravi, M. Ravi, N. Ravi, O. Ravi, P. Ravi, Q. Ravi, R. Ravi, S. Ravi, T. Ravi, U. Ravi, V. Ravi, W. Ravi, X. Ravi, Y. Ravi, Z. Ravi*



**Motilal Nehru National Institute of Technology Allahabad**  
**FORM FOR REGISTRATION OF HONOURS/RESEARCH PROGRAMME**

Name of the student :

Registration No. :

Branch :

Current Session and Semester :

Has the student cleared all the courses (Sem. I-IV) in the first attempt : Yes / No

Current CPI :

Whether the student like to apply for Honours or Research or both:

(A student shall be allowed to register with only one of the above programmes as per the criteria mentioned in clause 5.6, 5.7 & 7.2)

Preferences for Honours/ Research Programme:

Sl. No.	Honours/ Research with discipline
1	
2	
3	
4	
5	
6	

Signature of the Student with date :

Remarks of Convenor (DUGC) :

Approval of HOD :

\*Approved copy to be submitted to office of Dean, Academic for record and necessary action.

*My [Signature]* *Prag [Signature]* *MS [Signature]* *AB [Signature]*

Form: BP-08  
(Clause 5.6(ii) & 5.7(ii))

**Motilal Nehru National Institute of Technology Allahabad**  
**FORM FOR REGISTRATION OF HONOURS/RESEARCH CREDIT COURSES**

Name of the student :  
Registration No. :  
Branch :  
Current Session and Semester :  
Current CPI :

Honour / Research Credit Courses: (Strikeout whichever is not applicable)

Sl. No.	Course Code	Course Name	Department	Credit
1				
2				
3				
4				
5				
6				
7				
8				

Signature of the Student with date :

Remarks of Convenor (DUGC) :

Approval of HOD\* :

\*Approved copy to be submitted to office of Dean, Academic for record and necessary action.

*Mul...* *Sh...* *R...* *...* *...* *...*

Form: BP-09  
(Clause 6.1v)

Motilal Nehru National Institute of Technology Allahabad  
FORM FOR REGISTRATION TO AUDIT COURSES

Name of the student :  
Registration No. :  
Branch :  
Current Session and Semester :

Audit Course(s):

Sl. No.	Course Code	Course Name	Department	Credit	Approval of the course coordinator
1					
2					

Signature of the Student with date :

Remarks of Convenor (DUGC) :  
(Parent Department)

Approval of HOD\* :  
(Parent Department)

\*Approved copy to be submitted to office of Dean, Academic for record and necessary action.

*Manoj Kumar Singh* *Shri Prakash Singh* *AS* *B* *[Signature]*



Motilal Nehru National Institute of Technology Allahabad  
FORM FOR MAKE-UP EXAMINATION

(To be submitted within seven days of the last scheduled examination)

Name of the student :  
Registration No. :  
Branch :  
Current Session and Semester :

Courses for make-up Examination

Sl. No.	Course Code	Course Name	Department	Approval of the course coordinator(s)
1				
2				
3				
4				
5				

Reasons for the failure to appear in the mid-semester examination with supporting documents:

Signature of the Student with Date:

Remarks of Convenor (DUGC) :

Recommendation of HoD :

Approval of Chairperson SUGC : Approved / Not-approved



Form: BP-11  
(Clause 6.2.5)

**Motilal Nehru National Institute of Technology Allahabad**  
**COURSE REGISTRATION FORM FOR BACK PAPER/ SUPPLEMENTARY EXAMINATION**

(In triplicate: A copy each for Dean (Academic) / Department / Student)

Name of the student :

Registration No. :

Branch :

Session and Semester :

Applied for (Tick):  Back Paper /  Supplementary Examination

Sl. No.	Course Code	Course Name	Credit
1			
2			
3			
4			
5			

Signature of the Student with Date:

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Remarks of Convenor (DUGC) :

Recommendation of HoD :

Approval of Chairperson SUGC :  Approved /  Not-approved

*Manoj Kumar* *Shyam Prasad* *MS* *A* ~~*A*~~ *B*

Form: BP-12  
(Clauses:  
8.3,8.4,8.5)

**Motilal Nehru National Institute of Technology Allahabad**  
**Medical/ Semester/Study Leave Application**

Name of the Student :

Registration No. :

Programme / Branch /Semester :

Type of Leave Applied for :

Reason for Leave :

Duration for which leave is required :

Supporting Documents Attached :

Signature of the Student with Date:

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Remarks of Convenor (DUGC) :

Recommendation of HoD :

Signature of the Approving Authority\* : Approved / Not approved

\*Approving Authority for Medical leave and Semester Leave is Chairperson SUGC; Approving Authority for Study Leave is HOD;

\*Approved copy to be submitted to office of Dean, Academic for record and necessary action.

*Manoj Kumar Singh* *Sh. Raj* *IS* *B* *[Signature]*



**Motilal Nehru National Institute of Technology Allahabad**  
**FORM FOR REPORTING CASES REGARDING UNFAIR-MEANS**

Note:

1. One form should be used for one case only.
2. Please send one question paper along with the case(s)

(A) To be filled in by the instructor/invigilators/members of observer Committee:

1. Name of Examination :
2. Name of student :
3. Registration No. :
4. Programme/Branch :
5. Room No. :

6. Subject/ paper in which the student is suspected or reported to have used or attempted to use unfair means or shown disorderly conduct.

Subject	Subject Code

7. Date & time of incident :
8. Type of Unfair Means Material. :

(i) Copying from the answer book of neighboring student.

(ii) Misbehaved with invigilator.

Date.....

Signature and Full Name of the instructor/invigilators/members of observer Committee

(IN BLOCK LETTERS)

*Mai...* *Sham...* *Rag...* *...* *...* *...*

(B) Student's Statement:

I have read the report of the instructor/invigilators/members of observer Committee made against me as given in column No. A and submit the following statements.

I undertake that this statement has been given by me under no pressure or fear.

1.	Do you agree with the report of the instructor/invigilators/members of observer Committee made against you?	<input type="checkbox"/> Yes/ No
2.	If you agree with the report, then: (a) Why did you bring the material referred to in the above report? (b) Did you make any use of it? (c) What explanation have you to offer for your misconduct / Disorderly conduct as mentioned in the report? (d) Have any other thing to say, by way of self-defense or clarification? (If necessary, an extra sheet may be used).	
3.	If you do not agree with the report then give your explanation, if any, in your defense against the report of the instructor/invigilators/members of observer Committee.	

Signature of Student

N.B.:

*Handwritten signatures and initials:*  
Main [Signature] John [Signature] MS AB [Signature]

- (i) The student shall be given extra time, before leaving the Examination Hall in order to compensate him/her for the loss of time spent during enquiry and filling this form.

(D) **Statement of Witness if any:**

Statement of the witness, if any, in case the student denies the allegations of the instructor/invigilators/members of observer Committee or refuses to give his/her statement on the spot or runs away from the examination hall without giving his statement.

*Handwritten signatures and initials:*  
Nav. [Signature] [Signature] [Signature] [Signature] [Signature] [Signature]