



कुलसचिव कार्यालय
मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद
प्रयागराज-211004 [भारत]
Office of the Registrar
Motilal Nehru National Institute of Technology Allahabad
Prayagraj-211004 [India]

No. 1623/ Reg.Off /2018-19

Dated: November 16, 2018

NOTICE

Please refer to the Institute notice No. 2180/Reg.Off/2017-18 dated 27.03.2018 regarding revised norms/guidelines for utilization of CPDA in NITs & IEST Shibpur (copy enclosed).

In this connection, it is to notify to all concerned that the Board of Governors in its Fifty Fourth [54th] meeting held on 22.10.2018 has resolved to adopt the following amendments in the earlier notified guidelines for utilization of Cumulative Professional Development Allowances (CPDA) as per the decision taken in the Eleventh [11th] meeting of the Council of the National Institute of Technology, Science Education and Research (NITSER) held on 18.07.2018.

- (i) the visit outside the Institute should not only be restricted to vacation period only; and
- (ii) extend the CPDA grant to the faculty appointed in regular scale on probation/contract basis in NITs and IEST.

The above amendments in the earlier notified guidelines will be effective from 10.11.2018.

All concerned are requested take note of the same.

[Signature]
16/11/18

[Sarvesh K. Tiwari]

Registrar

No. 1623/ Reg.Off /2018-19

Dated: November 16 , 2018

Copy forwarded for information and necessary action to:

1. Director for information
2. All Heads
3. Dy. Registrar [Accounts]
4. All Assistant Registrar
5. Coordinator, Computer Centre to publish the same on the Institute website and to circulate via email to all faculty members through e-mail.
6. Guard File.

[Signature]
16/11/18

[Sarvesh K. Tiwari]

Registrar

Mr. Abhay Singh
[Signature]



कुलसचिव कार्यालय
मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद
इलाहाबाद-२११००४ [भारत]
Office of the Registrar
Motilal Nehru National Institute of Technology Allahabad
Allahabad-211004 [India]

NOTICE

This is to notify to all concerned that the Finance Committee in its Forty-fifth [45th] meeting held on 28.08.2017, and the Board of Governors in its Forty-ninth [49th] meeting held on 29.08.2017 has resolved to adopt the "Revised Norms/Guidelines for utilization of Cumulative Professional Development Allowance [CPDA] in NITs and IEST Shibpur as a part of implementation of the recommendations of 6th CPC and Government of India, Ministry of HRD letter F.No.23-1/2008-TS-II dated 18th August, 2009 on reimbursement basis" (copy enclosed) as per decision taken in the 10th meeting of the Council of National Institutes of Technology, Science Education and Research (NITSER) held on 26th May, 2017 at IAS, Shimla [H.P].

In view of above all faculty members are requested strictly adhere to these revised guidelines.

These revised guidelines are effective from 01.04.2018. All concerned are requested to take on note of the same.

This notice is issued with the approval of the Competent Authority.



27/03/18
[Sarvesh K. Tiwari]
Registrar

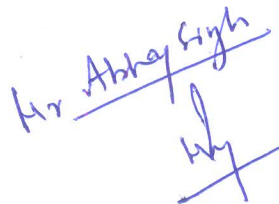
No. 2180/Reg. Off./2017-18

Date: March 27, 2018

Copy forwarded for information and necessary action to:

1. Director for information please.
2. All Heads
3. Dy. Registrar [Accounts]
4. All Assistant Registrars
5. Coordinator, Computer Centre to publish the same on the Institute website and to circulate via email to all faculty members through e-mail.
6. Guard File


27/03/18
[Sarvesh K. Tiwari]
Registrar


Mr. Abhay Singh

REVISED NORMS/ GUIDELINES FOR UTILIZATION OF CUMULATIVE PROFESSIONAL DEVELOPMENT ALLOWANCE (CPDA) IN NITS AND IIST SHIBPUR AS A PART OF IMPLEMENTATION OF THE RECOMMENDATIONS OF 6TH CPC AND GOVERNMENT OF INDIA, MINISTRY OF HRD LETTER F.NO.23-1/2008-TS-II DATED 18TH AUGUST 2009 ON REIMBURSEMENT BASIS:-

- Block Period : (a) Duration of Block Period is Three Years.
(b) One financial year shall be considered one year.
- Grant Allocation : (a) Rs. 3.00 Lacs for a block period of three years.
(b) If a faculty member joins the Institute or retires from the Institute service in between a block period, he/she shall be entitled to this allowance on pro-rata basis.

LIST OF ACTIVITIES AND THE NORMS FOR INCURRING EXPENDITURE UNDER CUMULATIVE PROFESSIONAL DEVELOPMENT ALLOWANCE (CPDA):

A. Presenting of Papers and attending National & International Conferences / workshops:

- Presenting papers in National / International Conferences / Workshops / Symposia / special training in India and abroad.

B. Membership Fee for Professional Bodies:

- Acquiring Membership of Professional Bodies/Societies, both National and International. Maximum memberships of three professional bodies/societies from CPDA grant in one block year.

C. Contingent expenses:

- Consumables such as chemicals, laboratory glassware, charges for synthesis & analysis of samples for pursuing research.
➤ Purchase of stationary, books & related items.
➤ Computer related consumables such as external storage devices, cartridges.

GUIDELINES

1. Participating in National / International Conferences / Workshops / Symposia / special training programmes requires prior approval.
2. Normally, participation should be restricted to selected quality events and the Screening Committee shall ensure that participation in the event will be beneficial to the institute.
3. Visits outside the Institution to be restricted to vacation period only.
4. It is mandatory on the part of the faculty member to deliver a seminar in the Institute prior to participation in any international conference and submit a

report of activities carried out before making claim for reimbursement of expenditure incurred for participating in National / International Conferences / Workshops / Symposia.

5. Institute norms will be applicable for TA/DA. The total expenditure towards all items under the Category A such as TA/DA, registration fee, visa fee, etc. for participating in National/International Conferences/Workshops/Symposia and visits for research interactions shall be up to a maximum of 70% of the CPDA (i.e., Rs.2.1 Lakhs) for the three year period.
6. The faculty members who are on deputation/QIP/leave (beyond 30 days) are NOT entitled for claiming reimbursement under the CPDA funds- during their absence from the institute.
7. The Director shall be responsible for encouraging all the faculty to utilize the budget sanctioned under CPDA to each of them in an effective way so as to promote their academic performance.
8. All regular faculty members who have cleared their probation period shall be eligible for the grant. If a faculty member joins the institute or retires from the institute service/leaves the institute (resignation or deputation or any other reason) in between a block period, the faculty member shall be entitled for this allowance on pro-rata basis
9. The amount sanctioned shall be sanctioned on reimbursable basis.
10. Only one third of the amount sanctioned over a block period shall be made available during the first year of the block period of 3 years. Any unutilized amount shall be rolled over to the second year and the remaining amount sanctioned during the third year.
11. Amount set aside for each year of the block period shall not be paid in advance.
12. The actual amount received during a block period shall be equally earmarked for all eligible faculty members.
13. Prior approval shall be taken for any expenditure under this grant.
14. A Committee of the Deans and HoDs shall scrutinize the applications submitted to ensure that the conference is of Tier I level, the paper presented is related to the work carried in the respective institute and the claims made are in order. The institute may co-opt an external member (s).
15. Admissible expenditure shall include actual travel expenditure by economy class by shortest route following extant Government of India instructions.
16. Foreign travel for attending conferences shall be strictly limited to the period of conference and shall be entertained during vacation period ensuring teaching is not affected.
17. Any expenditure incurred towards participation in a conference including registration fee paid shall not be reimbursable if the faculty fails to attend the conference for any reason.
18. The faculty shall be responsible for submitting the accounts and claiming reimbursement within a month after participation in the conference / expenditure incurred under various categories.
19. The Director of concerned NIT will ensure that the entire proves of CPDA and its implementation is fair and transparent. The details of all traveling abroad should be placed on the website of the Institute.

All expenditure must be strictly as per Government of India norms

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